

Public Document Pack



Contact Officer: Nicola Gittins
01352 702345
nicola.gittins@flintshire.gov.uk

To: Cllr Aaron Shotton (Leader)

Councillors: Bernie Attridge, Chris Bithell, Helen Brown, Derek Butler,
Christine Jones, Kevin Jones and Billy Mullin

9 December 2015

Dear Councillor

You are invited to attend a meeting of the Cabinet which will be held at 9.30 am on Tuesday, 15th December, 2015 in the Clwyd Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 5 - 12)

Purpose: To confirm as a correct record the minutes of the last meeting.

TO CONSIDER THE FOLLOWING REPORTS

STRATEGIC REPORTS

4 PROVISIONAL LOCAL GOVERNMENT SETTLEMENT AND THE COUNCIL FUND REVENUE BUDGET 2016/17 (Pages 13 - 32)

Report of Chief Executive, Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: To update on the Welsh Budget and Provisional Local Government Settlement and their implications

5 **QUARTER 2 IMPROVEMENT PLAN MONITORING REPORT** (Pages 33 - 144)

Report of Chief Executive - Cabinet Member for Corporate Management

Purpose: To receive the 2015/16 Quarter 2 Improvement Plan monitoring reports for the period July to September 2015.

6 **LOCAL LETTINGS POLICY** (Pages 145 - 166)

Report of Chief Officer (Community and Enterprise) - Cabinet Member for Housing

Purpose: To consider options and proposals to develop Local Lettings policies for new council housing.

OPERATIONAL REPORTS

7 **REVENUE BUDGET MONITORING 2015/16 (MONTH 6)** (Pages 167 - 196)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 6 and projected forward to year-end based on the most up to date information available.

8 **CAPITAL PROGRAMME 2015/16 (MONTH 6)** (Pages 197 - 218)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

Purpose: To provide the Month 6 (end of September) capital programme information for 2015/16.

9 **CONSULTATION PROCESS FOR INTRODUCTION OF TRAFFIC CALMING AND OTHER HIGHWAY SAFETY FEATURES** (Pages 219 - 224)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Environment

Purpose: To seek approval for the new consultation process for the introduction of traffic calming and the revision of Traffic Regulation Orders.

10 **TERMINATION OF TAIH JOINT COMMITTEE** (Pages 225 - 228)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Environment

Purpose: To inform of the decision made by the Taith Board to wind up the operation of the Joint Committee and pass delegated responsibility to the individual Authorities.

11 **FUTURE OF HOPE HOUSEHOLD RECYCLING CENTRE (HRC) SITE** (Pages 229 - 232)

Report of Chief Officer (Streetscene and Transportation) - Cabinet Member for Waste Strategy, Public Protection and Leisure

Purpose: To provide an update on the on-going discussions with the community regarding asset transfer.

12 **EXERCISE OF DELEGATED POWERS** (Pages 233 - 234)

Purpose: To provide details of actions taken under delegated powers.

FORWARD WORK PROGRAMME - COUNTY COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY - FOR INFORMATION

13 **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC**

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The report contains information relating to contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority and employees of the authority. It is in the public interest for that information to remain exempt until have those negotiations have concluded.

14 **CONNAHS QUAY SWIMMING POOL COMMUNITY ASSET TRANSFER**
(Pages 279 - 296)

Report of Chief Officer (Organisational Change), Chief Officer (Organisational Change.) - Deputy Leader of the Council and Cabinet Member for Environment

Purpose: To consider the Community Asset Transfer of Connah's Quay Swimming Pool to the community.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Evans', with a long horizontal flourish extending to the right.

Peter Evans
Democracy & Governance Manager

CABINET **17 NOVEMBER 2015**

Minutes of the meeting of the Cabinet of Flintshire County Council held at County Hall, Mold on Tuesday, 17 November 2015

PRESENT: Councillor Aaron Shotton (Chair)

Councillors: Bernie Attridge, Chris Bithell, Christine Jones and Kevin Jones

APOLOGIES:

Councillors: Helen Brown, Derek Butler and Billy Mullin

IN ATTENDANCE:

Chief Executive, Chief Officer (Community and Enterprise), Chief Officer (Education and Youth), Chief Officer (Governance), Chief Officer (Social Services) Corporate Finance Manager and Team Manager – Committee Services

89. DECLARATIONS OF INTEREST

Councillor Christine Jones declared a personal and prejudicial interest in agenda item number 7 – John Summers High School – Options for Home to School Transport.

90. MINUTES

The minutes of the meeting held on 13 October 2015 had been circulated with the agenda.

RESOLVED:

That the minutes be approved as a correct record.

91. APPROVAL TO APPLY TO WELSH GOVERNMENT FOR SUSPENSION OF THE RIGHT TO BUY IN FLINTSHIRE

The Chief Officer (Community and Enterprise) sought approval to carry out consultation with internal and external stakeholders, as required by Welsh Government (WG), to gain their approval to support an application to suspend the Right to Buy (RTB) of Council owned housing in Flintshire.

The suspension of RTB could make a significant contribution to ensuring the continued availability of Council social housing and to maximising the housing opportunities available to all households living across Flintshire.

From March 2003 to March 2013 the proportion of dwellings in the social rented sector had fallen from 21 per cent of total housing stock to 16 per cent.

At Cabinet in September 2014 approval was given to the Strategic Housing and Regeneration Programme (SHARP) to undertake a major procurement to appoint a development partner with the aim of developing 500 houses of which 200

would be new Council houses and 300 would be affordable housing. Under existing legislation, Council tenants allocated to those new homes would be able to exercise their Right to Buy. The homes and the rental income streams generated by them would then be lost to the Council in perpetuity.

Given that the legislation to end the RTB would not be introduced until following the WG election in 2016 there was the option for all stock-retaining local authorities like Flintshire to apply to WG to suspend RTB in its area through the 2011 Housing (Wales Measure).

Councillor Shotton commented on the progress made in this area since 2012, particularly in the retention of Council properties following the Council's Housing Ballot Project. This was a sensible option to protect the remaining stock and the homes to be built under the SHARP project.

RESOLVED:

That consultation with internal / external Stakeholders with a view to making an application to Welsh Government to suspend the Right to Buy in Flintshire be approved.

92. AGEING WELL IN FLINTSHIRE

Councillor Christine Jones introduced the report which provided the background and context for the development of an Ageing Well in Flintshire Plan which was required from all Local Authorities by the Older People's Commissioner for Wales in conjunction with Welsh Government (WG) as a key deliverable against the national Older People's Strategy for Wales 2013-2023.

The Plan was organised into five Ageing Well priority areas and outlined the first series of activity that was planned for the next five years to make Flintshire a good place to grow old. The five priority areas were:

1. Age-Friendly Communities
2. Falls Prevention
3. Dementia Supportive Communities
4. Opportunities for Learning and Employment
5. Loneliness and Isolation

The Chief Officer (Social Services) commented on the importance of the Plan, central to which was a recognition that services such as education, leisure, housing, transport, community facilities and support to remain in employment played an essential part in the wellbeing of older people.

In response to a question from Councillor Attridge, the Chief Officer (Social Services) explained that the work would be co-ordinated and supported within existing staffing resources. Councillor Attridge commented on the lack of funding from WG to help with such programmes. The Chief Executive said that whilst additional resources were not required at the moment it did not mean that they would not be in the future.

RESOLVED:

That the Ageing Well in Flintshire plan be supported and the content agreed prior to submission to the Older People's Commissioner for Wales.

93. TRADES UNION BILL

The Chief Executive introduced the Trades Union Bill which had been published on 15 July 2015 and set out proposed reforms to the law for the roles of Trades Unions.

The Bill was currently proceeding through the parliamentary process. Appended to the report was a copy of the document that had been debated at the Welsh Local Government Association (WLGA) Council which outlined the key changes, key issues and opinion from the Chartered Institute for Personnel and Development (CIPD).

The main reforms within the Bill were:

- Industrial action ballots (including ballot participation thresholds);
- Industrial action notices and the length of ballot mandates;
- Picketing; and
- The contribution to political funds from union members

The Chief Executive commented in particular on *Trade Union Facility Time* and *The Use of Agency Workers to Cover Industrial Action* which he felt would not help in the continuation of good working relationships with Trades Unions.

Councillor Shotton said Flintshire County Council had fed into the WLGA response and said the legislation would be even more restrictive if passed in the House of Lords.

In response to a question, the Chief Executive said that if the Bill was passed and there was Industrial Action in the future, his advice would be that the Council adopt the same stance as previous and provide a list of staff exempt from Industrial Action to carry out critical services, and agency workers would not be employed.

RESOLVED:

That delegated authority be given to the Chief Executive in consultation with the Leader to write to relevant Ministers, especially those in the House of Lords, based on comments at the meeting and at the Welsh Local Government Association (WLGA), expressing support for the Trades Union movement and seeking the dismissal of the Bill.

94. JOHN SUMMERS HIGH SCHOOL – OPTIONS FOR HOME TO SCHOOL TRANSPORT

Councillor Bithell explained that the report was before Members following a commitment to review in detail the options for future home to school transport arrangements for John Summers High School in the event of school closure.

A Ministerial decision on the closure of the school was expected in early 2016. By September 2017 there were expected to be 191 pupils on roll, based on current numbers. Although Hawarden High School would be the nearest school for some pupils, the majority of pupils within the existing John Summers High School cohort would not gain a place through the admissions process as most year groups were already full. Therefore, Connah's Quay High School was considered to be the "partnering" school.

An estimate of likely transport costs on four possible options was outlined in the report and was based on the home addresses of the currently anticipated student cohort.

The Chief Officer (Education and Youth) explained the options which were:

1. Option A – Apply current Home to School Policy (cost £695/day or £132,050 pa)
2. Option B – Apply current Home to School Transport Policy with consideration given to additional discretionary transport for families on income support who did not meet the mileage criteria and/or had large family groups over 2 children (in the current year groups) and were between 2-2.5 miles away from the school. Under this option, approximately 148 pupils would be eligible for free transport (cost £695/day or £132,050 pa)
3. Option C – Apply discretionary transport arrangements for the full current pupil cohort to the partnering school (transport from home area). Approximately 191 pupils would be eligible (all pupils currently on role) (cost £890/day or £169,100 pa)
4. Option D – Apply discretionary transport arrangements for the full current pupil cohort to the partnering school (transport provided from Queensferry campus only). Approximately 191 pupils would be eligible (all pupils currently on roll) (cost £645/day or £122,550 pa)

The numbers on roll would continue to be monitored to ensure that transport was only provided for the cohort that was at John Summers High School at the point of transition. The Chief Executive added that local consultation would take place with schools and the local community on the workability of the scheme, taking on board local knowledge.

Members endorsed Option C.

RESOLVED:

- (a) That the four options on transport provision be considered;

- (b) That Option C be supported, to apply discretionary transport arrangements for the full current pupil cohort to the partnering school from the student's home area; and
- (c) That consultation takes place on the most effective manner in which to implement Option C.

Councillor Christine Jones left the room during discussion of the item.

95. CHANGES TO DOG BREEDING REGULATIONS

Councillor Kevin Jones provided details of the changes to Dog Breeding Regulations and sought approval to set an appropriate scheme of delegated authority for the Animal Welfare (Breeding of Dogs) (Wales) Regulations 2014.

The Breeding of Dogs Act 1973 had been replaced within Wales by the (Breeding of Dogs) (Wales) Regulations 2014 which came into force on 30 April 2015. Any person wishing to breed dogs in Wales must obtain a licence from their Local Authority in compliance with the new regulations and relevant licence conditions.

The new regulations specified requirements that must be complied with before a licence could be issued by the Authority. The legislation covered fee setting and circumstances under which a licence may be varied, suspended or revoked.

Members welcomed the report and the regulations on the breeding of dogs.

RESOLVED:

- (a) That powers under the Animal Welfare (Breeding of Dogs) (Wales) Regulations 2014 be delegated to the Community Protection Team Leader – Licensing, and the Licensing Team;
- (b) That the suite of conditions approved by the All Wales Technical Panel for Animal Health and Welfare be adopted;
- (c) That all further decisions in relation to conditions be delegated to the Chief Officer (Planning and Environment) with approval by the Cabinet Member for Public Protection, Leisure Services and Waste Strategy; and
- (d) That the decision of the adoption of the fee level be delegated to the Chief Officer (Planning and Environment) with approval by the Cabinet Member for Public Protections, Leisure Services and Waste Strategy.

96. REVENUE BUDGET MONITORING 2015/16 (MONTH 5)

The Corporate Finance Manager provided the latest revenue budget monitoring position for 2015/16 for the Council Fund and the Housing Revenue Account. The position was based on actual income and expenditure as at Month 4

and projected forward to year end. The projected year end position, as estimated at Month 5 was:

Council Fund

- Net in year expenditure forecast to be £0.595m higher than budget
- Projected contingency reserve balance at 31 March 2016 of £3.941m

Housing Revenue Account

- Net in year expenditure forecast to be £0.041m higher than budget
- Projected closing balance at 31 March 2016 of £1.196m

There were no significant budget changes between portfolios in Month 5. The overall overspend within Streetscene and Transportation had increased and was due in part to the delay in the implementation of a number of efficiencies as reported to the Programme Board. In addition fluctuations in recycle sales due to a volatile market had led to an increased pressure on income projections which had resulted in a shortfall of £0.347m. Full details of the movements were explained in the appendix to the report.

The report provided details on the programme of efficiencies, inflation, unearmarked reserves and earmarked reserves.

The Chief Executive added that the Corporate Resources Overview and Scrutiny Committee had requested further analysis on the variations in the Streetscene and Transportation portfolio. A presentation would be delivered at the next meeting of that Committee.

RESOLVED:

- (a) That the overall report and the projected Council Fund contingency sum as at 31 March 2016 be noted; and
- (b) That the projected final level of balances on the Housing Revenue Account be noted.

97. COUNCIL TAX BASE FOR 2016-17

The Chief Officer (Community and Enterprise) explained that setting the Council Tax Base for the next financial year allowed the County Council, Police and Crime Commissioners Office for North Wales and Town and Community Councils to calculate next year's Council Tax precept which funded, or partly funded, local services.

The Tax Base for 2016-17 had been calculated as being 62,759 band D equivalent chargeable properties, after taking into account the total number of properties that were either exempt from council tax or where household discounts applied for disabled reductions or other status discounts.

Setting the Tax Base at 62,759 band D equivalent properties also represented growth in the Base of 1.2% compared to the previous year, equivalent to an increase of 766 band D equivalent properties.

The latest Tax Base was calculated using a projected collection level of 99.0% which ensured the Council set the highest collection level in Wales and demonstrated the successes in collecting Council Tax. The Tax Base also reflected a small allowance of 1% for bad debts.

RESOLVED:

- (a) That the Tax Base of 62,759 band D equivalent properties for the financial year 2016-17 be approved; and
- (b) That a set level of 'nil' of discount for properties falling within any of the Prescribed Classes (A, B or C) continue to be set and for this to apply to the whole of the County area.

98. EXERCISE OF DELEGATED POWERS

An information item on the actions taken under delegated powers was submitted. The actions were as set out below:-

Organisational Change – Leisure Services

- **Fitness Suite Equipment**

To approve the replacement of fitness suite equipment in Deeside, Mold, Flint and Holywell Leisure Centres with a total value of £390.142 which will be funded via prudential borrowing over 5 years.

Organisational Change

- **School Meal Price Increase**

Increases to the price of meals within schools to bring them more into line with other school meal providers across Wales.

Streetscene

- **Queensferry Roundabout and Asda Signal Junction Improvement Works**
Modifications and other highway related improvement works.

Community and Enterprise

- **Installation of Solar PV on Council Houses**

Installation of Solar PV (Solar Panels) on Council Houses prior to the cut in the Feed in Tariff on 31 December 2015.

Community and Enterprise

- **Proposed Granting of an Easement to Provide a Gas Main Supplying 10 Council Properties at Tegfan Court, High Street, Caergwrle**

It is recommended that approval is given for a mains gas pipe to be laid to Tegfan Court, Caergwrle so the tenants can be connected and enjoy lower cost and lower carbon heating. To this end, to facilitate the installation and as the gas main supply pipe and the associated equipment will remain in the

ownership of the Statutory Undertaker, the County Council is required to grant an easement to the Statutory Undertaker.

RESOLVED:

That the actions taken under delegated powers be noted.

99. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 – TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded for the remainder of the meeting for the following item by virtue of exempt information under paragraph 15 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).

100. CHILDREN'S SERVICES SENIOR MANAGER RESTRUCTURE

Councillor Christine Jones introduced the proposed new improved senior management arrangements for Children's and Safeguarding Services for consideration.

RESOLVED:

That the new Children's Services Senior Management Structure be endorsed.

101. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There were 2 members of the press in attendance and one member of the public.

(The meeting commenced at 9.30am and ended at 10.50am)

.....
Chair



CABINET

Date of Meeting	Tuesday, 15 December 2015
Report Subject	Provisional Local Government Settlement and the Council Fund Revenue Budget 2016/2017
Cabinet Member	Leader of the Council and Finance Cabinet Member
Report Author	Chief Executive and Corporate Finance Manager
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council has adopted a Medium Term Financial Strategy (MTFS). The Strategy sets out the first two parts of a developing Council Fund Revenue Budget for 2016/17.

The Overview and Scrutiny Committees are considering the first two parts or 'building blocks' of this proposed budget throughout December in a series of special meetings. The first 'block' is made up of service changes and efficiencies drawn from the business plans of each Chief Officer. Each Overview and Scrutiny Committee is being presented with the proposals for its respective portfolio for review and challenge. Whilst a complete set of proposals has been set out in a detailed document for each Committee, most attention is being given to the proposals considered to have greater risk. Members are already sighted on the proposals from a series of internal workshops.

The second 'block' of the developing budget is based on Corporate Financing proposals. These proposals will be considered by the Corporate Resources Overview and Scrutiny Committee which, with its wider corporate budget overview and monitoring role, will meet at the end of this series of meetings. The Committee will meet twice. Firstly, to review the budget proposals for corporate services and the corporate financing options for the whole Council and, secondly, to review the whole budget scrutiny process and advise on further information requested of the Cabinet.

As part of its Strategy the Council has made a case for some support and relief from Welsh Government to enable it to produce a supportable and balanced budget for 2016/17. This case has been presented locally through a series of

public statements, media coverage, internet exposure and community engagement meetings. Behind the scenes the Council has been engaged in an intensive campaign to build support for its case at a national level, both as part of the collective effort of the Welsh Local Government Association (WLGA) and separately.

The Draft Welsh Budget was announced by Welsh Government on 8 December. The more detailed Provisional Local Government Settlement was to be announced on 9 December (and after this report was written for publication).

The Council will need to consider what other options are possible in order to be able to balance the budget for 2016/17, once the detail of the Provisional Settlement is known and its impacts fully understood. This will be done throughout January and February. A second series of Overview and Scrutiny Committees has been set in the diary for mid to late January.

The Council will have to set its final annual budget by 10 March.

A presentation will be made at this Cabinet meeting with an initial analysis of the Provisional Local Government Settlement and its implications for Flintshire.

RECOMMENDATIONS

1	To receive an initial assessment of the Provisional Local Government Settlement as the basis for a fuller report for Cabinet and Overview and Scrutiny Committees in January 2016 to inform (1) the annual budget setting process and (2) a revision of the Medium Term Financial Strategy.
2	To set out a timetable for recommendation of the budget in stages through January to March 2016 including the further development of 'fall back' options to reach a balanced budget.

REPORT DETAILS

1.00	BUDGET SETTING FOR 2016/17
1.01	The Council has adopted a Medium Term Financial Strategy (MTFS). The Strategy has been published in two documents over the course of the summer. The first document <i>Forecasting the Challenge</i> sets out the predicted budget needs and resources of the Council. The second, <i>Meeting the Financial Challenge</i> , sets out a response with possible solutions. The Strategy sets out the first two parts of a developing annual Council Fund Revenue Budget for 2016/17. The Strategy has been the subject of a series of member workshops, and briefings with Group Leaders and the Chairs and Vice-Chairs of the Overview and Scrutiny Committees. The Strategy has been shared with local and regional partner organisations and has been central to the recent public engagement exercise and national campaigning.

1.02	<p>The Overview and Scrutiny Committees are considering the first two parts or 'building blocks' of the annual budget throughout December in a series of special meetings. The first part or 'block' of the budget proposals is made up of service changes and efficiencies drawn from the business plans of each Chief Officer. These business plans are being developed for a three year period with 2016/17 being the second year. The detailed budget proposals adopted for 2015/16 were also drawn from the business plans. Options from within the business plans for 2017/18 will be the subject of scrutiny early in the 2016/17 financial year and well in advance of the formal annual budget setting process for that year. The business plan proposals for each service portfolio are listed on the website within the agenda set for each Overview and Scrutiny Committee meeting in December.</p>
1.03	<p>Throughout December each Overview and Scrutiny Committee is being presented with the proposals for its respective portfolio for review and challenge. A complete set of proposals has been set out in a detailed document for each Committee and most attention is being given to the higher risk proposals. Members are already sighted on the proposals from the earlier internal workshops.</p>
1.04	<p>The second part or 'block' of the developing budget is based on Corporate Financing proposals. These proposals will be considered by the Corporate Resources Overview and Scrutiny Committee which, with its wider corporate budget overview and monitoring role, will also meet at the end of this series of meetings. The Committee will meet twice. Firstly, to review the budget proposals for corporate services and the corporate financing options and, secondly, to review the whole budget scrutiny process and advise on further information requested of the Cabinet. The corporate financing proposals are detailed in the MTFS and have also been part of the member workshops and briefings. Members will be well acquainted with the corporate financing issues to 'size-up' and manage, such as inflation management, from previous annual budget setting exercises.</p>
1.05	<p>As part of its Strategy the Council has made a case for some support and relief from Welsh Government to enable it to produce a supportable and balanced budget for 2016/17. This case has been presented locally through a series of public statements, media coverage, internet exposure and community engagement meetings. Behind the scenes the Council has been engaged in an intensive campaign to build support for its case at a national level, both as part of the collective effort of the Welsh Local Government Association (WLGA) and separately. The WLGA has recently published its <i>Manifesto</i>. The <i>Manifesto</i> makes the case for local government funding, and supporting national policies, both to influence Welsh Government in setting its Welsh budget for 2016/17, and to influence the commitments to be made by the political parties for local government and local public services in the run up to the 2016 elections for the National Assembly for Wales.</p>
1.06	<p>The Draft Welsh Budget was announced by Welsh Government on 8 December. Details of the announcement are available on the Welsh Government website and will have been covered in the media. The more detailed Provisional Local Government Settlement was to be announced on 9 December (after this report was written for publication). Detailed</p>

	analysis of the Provisional Settlement will be required before the Council can plan with any certainty a final budget for 2016/17. The Council will need to consider what other options are possible in order to be able to balance the budget for 2016/17, once the detail of the Provisional Settlement is known and its impacts fully understood. This will be done throughout January and February. Following an initial report to Cabinet in mid-January a second series of Overview and Scrutiny Committees will follow in mid to late January.
1.07	A presentation will be made at the Cabinet meeting with an initial analysis of the Provisional Local Government Settlement and its implications for Flintshire.
1.08	The Council will have to set its budget by 10 March. The budget setting process for 2016/17 is particularly complex given the lateness of the expected Final Local Government Settlement from Welsh Government and the scale of the annual budget reductions the Council has to manage. The Provisional Settlement is an indication of the intentions of Welsh Government for its budget, and one from which councils can plan their own budgets. However, Welsh Government has already explained that due to the need to consult on the Settlement, and due to the need to have a full understanding of the recently published Comprehensive Spending Review and its implications for Wales, the Final Settlement cannot be published until March. Council meetings are set in the diary for 26 January and 16 February, with a third and final meeting, at which the Council Tax will need to be set, being scheduled for 10 March.
1.09	In the interim the WLGA will continue intensive discussions with Welsh Government over funding relief over and above that provided with the Provisional Settlement, such as parity of funding for social care within the additional resources being made available for the National Health Service in Wales. Flintshire has already notified Welsh Government of its request for an exemption from certain income capping policies such as homecare services.
1.10	'Fall back' options to balance the budget are being developed in the five areas of services, education funding, workforce, corporate financing, and income and local taxation. These options will inform the further work for the New Year outlined above.

2.00	RESOURCE IMPLICATIONS
2.01	As set out in the Medium Term Financial Strategy.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	This report summarises the consultation process.

4.00	RISK MANAGEMENT
4.01	As set out in the Medium Term Financial Strategy.

5.00	APPENDICES
5.01	<p>Appendix 1 – Business Plan Proposals 2016/17 for Community and Enterprise.</p> <p>Appendix 2 – Business Plan Proposals 2016/17 for Corporate Resources</p> <p>Appendix 3 – Business Plan Proposals 2016/17 for Education and Youth</p> <p>Appendix 4 – Business Plan Proposals 2016/17 for Organisational Change</p> <p>Appendix 5 – Business Plan Proposals 2016/17 for Planning and Environment and Streetscene and Transportation</p> <p>Appendix 6 – Business Plan Proposals 2016/17 for Social Services</p>

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>Medium Term Financial Strategy Parts 1 and 2 http://www.flintshire.gov.uk/en/Resident/Medium-Term-Financial-Strategy/Medium-Term-Financial-Strategy.aspx</p> <p>Medium Term Financial Strategy Executive Summary http://www.flintshire.gov.uk/en/PDFFiles/Medium-Term-Financial-Strategy/Summary-Medium-Term-Financial-Strategy.pdf</p> <p>Flintshire County Council 24th October 2015 Report http://cyfarfodyddpwyllgor.siryfflint.gov.uk/ieListDocuments.aspx?CId=143&MId=3551&Ver=4&LLL=undefined</p> <p>Cabinet 15th September 2015 Report http://cyfarfodyddpwyllgor.siryfflint.gov.uk/ieListDocuments.aspx?CId=391&MId=3537&Ver=4&LLL=undefined</p> <p>Contact Officer: Colin Everett Chief Executive</p> <p>Telephone: 01352 702101</p> <p>Email: chief.executive@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it

includes both the revenue budget and capital programme and any authorised amendments to them.

Local Government Finance Settlement: This sets out what the Welsh Government is to allocate to each local authority in Wales. It is issued in two stages. This year, the Provisional Settlement is expected on 9th December with the final Local Government Finance Settlement being announced on 1st March 2016.

Medium Term Financial Strategy (MTFS): a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.

Council Fund: the majority of the Council's revenue expenditure covering all services except Council Housing for which there is a stand-alone and ring-fenced account called the Housing Revenue Account (HRA).

Annual Settlement: the amount of its funds the Welsh Government will allocate annually to local government as a whole, as part of its total budget, and to individual councils one by one. The amount of Revenue Support Grant (see below) each council will receive is based on a complex distribution formula for awarding Aggregate External Finance (AEF). The formula is underpinned by assessments of local need based, for example, of population size and demographics and levels of social deprivation.

Business Planning 2016/17

Summary of Business Planning Proposals and Options

Category	1	2	3	Total
Portfolio	2016/17 £m	2016/17 £m	2016/17 £m	2016/17 £m
Community & Enterprise	1.509	0.000	0.000	1.509
Total	<u>1.509</u>	<u>0.000</u>	<u>0.000</u>	<u>1.509</u>

Category

1. Fully Costed and Safe - Very detailed costings/modelling undertaken and the the accuracy can be relied upon not to change significantly
2. Reasonably costed will need refining - The level of detail behind the costing/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes e.g. markets
3. High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.

These Business Plan proposals for 2016/17 build on the work shared with Group Leaders and Chairs of Scrutiny committees and more recently with all Members at the Member workshops.

The tables on the following pages have headings which are familiar.

A new heading refers to the 'Mandatory' duty to provide particular services. It should be noted that all services/functions provided by the Council are provided under many statutory duties. Within these statutory duties a 'mandatory' service or function **'must'** be provided.

All 'mandatory' services/functions have been RAG assessed to determine if any 'duty' would be compromised should the business plan proposal be adopted. These are all noted with an 'M' plus an explanation as to the RAG assessment. All 'non-mandatory' services/functions are noted as NM.

**Business Planning Efficiencies for
Community and Enterprise Portfolio**

No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
CUSTOMER SERVICES							
1	Close the personal answering service for main switchboard telephone calls	Structural Review	0.065	NM		1	Full year effect of 15/16 saving
4	Review of Fees and Charges for Registration Service	Income Generation	0.010	NM		1	Increased fees for weddings
5	Telephone Contact Centre savings	Structural Review	0.100	NM		2	Range of options under consideration to deliver savings - part year effect
7	Customer Services Team Restructure	Service Efficiency	0.014	NM		1	Reduction in team costs
8	Review of Flintshire Connects budgets	Service Efficiency	0.040	NM		1	Reduction in office costs
Total Customer Services			0.229				
HOUSING REGENERATION							
1	Energy Efficiency Framework	Income Generation	0.050	NM		2	Charge partners for use of council's framework
2	Housing Regen and Strategy further Capitalisation	Service Efficiency	0.030	NM		1	Capitalisation of staff costs
3	SHARP Framework	Income Generation	0.020	NM		1	Charge partners for use of council's framework
Total Housing Strategy			0.100				
COMMUNITY SUPPORT SERVICES							
1	Welfare Rights Team Review	Structural Review	0.048	NM		2	Consider model of service delivery to safeguard provision of welfare rights service and deliver savings
3	Community Support Services - Management Restructure	Structural Review	0.012	NM		1	Full year effect of reduction of 1 Manager post
4	Community Centres	Income Generation	0.048	NM		1	Charge Housing Revenue Account for usage
5	Community Based Accommodation Support Service	Structural Review	0.062	NM		1	Reduction of 3 posts over 2 years through voluntary redundancy and vacancy management. Service supplemented by volunteers providing good neighbour service
6	Increased use of leased properties to reduce B&B expenditure	service efficiency	0.060	M This proposal does not compromise our mandatory duty to support people who are homeless		1	Maximising Housing Benefit income through property leasing. Reduce B&B expenditure
7	Response Service for Older People	service efficiency	0.020	NM		2	Alternative model for out of hours response service
10	Bed & Breakfast Charging	Income Generation	0.005	M This proposal does not compromise our mandatory duty to support people who are homeless		1	Year 2 of charging to partially offset service cost
11	Supporting People restructure	Structural Review	0.015	NM		1	Reduce staff costs to reflect grant reductions
12	Galw Gofal Contract Fees	Service Efficiency	0.030	NM		1	Reduction in fee paid to Galw Gofal
14	Review of Financial Assessments	Structural Review	-	-		2	Joined up financial assessment service to deliver improved customer experience. 1 post saved
Total Community Support Services			0.300				
REVENUES AND BENEFITS							
1	e billing / administration / budget costs	Service Efficiency	0.039	M This proposal does not compromise our mandatory duty to administer or collect local taxes		2	Saving in admin costs as more people receive e bills together with proposals to reduce revenue budget in specific budget lines
3	Staff restructure to match staff costs to Department of Works and Pensions grant for benefits	Structural Review	0.100	M This proposal does not compromise our mandatory duty to administer Housing Benefit		1	Reduction in posts could pose a financial risk through potential subsidy loss. There is also a further financial risk due to an ever decreasing subsidy administration grant from DWP
4	In-house bailiff service	Income Generation	0.060	NM		1	Income target already agreed by Cabinet - summer '14. Second year of trading should produce additional surplus as stated, especially with potential joint working with other local authorities
11	200% charge on long term empty properties	Income Generation	-	-		2	Utilisation of new powers for empty and second homes
12	Cessation of NNDR charitable reliefs	Service Efficiency	-	-		2	Reduction in scale of support provided with enhanced hardship fund
13	Fraud expenditure budget reduction	Service Efficiency	0.045	NM		1	Service outsourced. Budget saving identified
14	Council Tax Reduction Scheme	Service Efficiency	0.329	M This proposal does not compromise our mandatory duty to provide people with support for a Council Tax reduction		2	Match budget to recent spend. Liable to in year risk
Total Revenues and Benefits			0.573				
BUSINESS DEVELOPMENT							
2	Supplies and Services reduction	Service Efficiency	0.003	NM		1	Admin cost saving
3	Business Development Restructure	Structural Review	0.020	NM		1	Service restructure
Total Business Development			0.023				
SUPPORT SERVICES							
1	Reduction in Training Admin	Structural Review	0.010	NM		1	Service restructure
Total Support Services			0.010				
REGENERATION (PLACES)							
1	Reduction in scale of service	Structural Review	0.045	NM		2	Service restructure
4	Reduce community environmental projects	Voluntary Sector	0.009	NM		1	Reduced budget for third sector commissioning of environmental projects
5	Earned Income recharge of management costs to Regeneration Projects	Service Efficiency	0.012	NM		1	Capitalise or recharge staff costs to project income
Total Regeneration (Places)			0.066				
SENIOR MANAGEMENT RESTRUCTURE							
1	Reduction in scale of service	Structural Review	0.055	NM		1	Full year effect of management restructure
3	20% Recharge of Wardens Service to HRA	Service Efficiency	0.153	NM		2	Charging for Housing Management Service carried out by support staff
Total Senior Management Restructure			0.208				
TOTAL COMMUNITY AND ENTERPRISE			1.509				

Community & Enterprise	
Total value of Business Plan proposals	1.509

CATEGORISATION KEY	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	0.725
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	0.784
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/building	0.000

1.509

Summary of Business Planning Proposals

Category	1	2	3	Total
Portfolio	2016/17 £m	2016/17 £m	2016/17 £m	2016/17 £m
Corporate Services	0.235	0.320	0.300	0.855
Total	<u>0.235</u>	<u>0.320</u>	<u>0.300</u>	<u>0.855</u>

Category
1. Fully Costed and Safe - Very detailed costings/modelling undertaken and the the accuracy can be relied upon not to change significantly
2. Reasonably costed will need refining - The level of detail behind the costing/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes e.g. markets
3. High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.

These Business Plan proposals for 2016/17 build on the work shared with Group Leaders and Chairs of Scrutiny committees and more recently with all Members at the Member workshops.

The tables on the following pages have headings which are familiar.

A new heading refers to the 'Mandatory' duty to provide particular services. It should be noted that all services/functions provided by the Council are provided under many statutory duties. Within these statutory duties a 'mandatory' service or function 'must' be provided.

All 'mandatory' services/functions have been RAG assessed to determine if any 'duty' would be compromised should the business plan proposal be adopted. These are all noted with an 'M' plus an explanation as to the RAG assessment. All 'non-mandatory' services/functions are noted as NM.

Business Planning Efficiencies for Corporate Services

No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
PEOPLE & RESOURCES - FINANCE							
1	Implementation of Collaborative Planning Software to finance to improve and automate our processes thus enabling workforce efficiencies	Service Efficiency		M		2	The introduction of this new software will enable budget monitoring to be undertaken more efficiently, with the minimum of manual intervention which will lead to workforce efficiencies and reductions.
2	Phased roll out of new finance model.	Structural Review		M			The implementation of a new Finance Model and a review of structure and business processes to achieve efficiencies and to operate as a modern Finance function.
Totals			0.135				
PEOPLE & RESOURCES - HUMAN RESOURCES & ORGANISATIONAL DESIGN							
1	Effective people management skills to increase levels of Managers' self sufficiency	Service Efficiency		NM		2	Demand management exercise to upskill managers to become increasingly self sufficient in managing their people /teams.
2	Redefine clear roles and responsibilities for Human Resources (HR) / managers	Service Efficiency		NM			Complements the exercise above in that the roles and responsibilities of HR and managers need to be redefined for the future and will reduce reliance on HR resources.
3	Review of Human Resources & Organisational Design operating model and job roles	Structural Review		NM			To review the operating model and structure for Human Resources & Organisational Design to better meet the organisation's future requirements.
4	Further roll-out (50%) of Flexible & Agile Working arrangements (phase 1)	Service Efficiency		NM			Promotion and implementation of flexible and agile to reduce accommodation space.
5	Implementation of iTrent Self Service to Schools	Service Efficiency		NM		2	Reduction of reliance on corporate and Schools administrative processes thereby creating efficiencies in workforce.
Totals			0.115				
GOVERNANCE - LEGAL							
1	Increase income	Income Generation	0.015	M		1	To increase the fees recharged to developers etc entering legal agreements with the council in line with other councils in Wales (the income earned as a % of the service budget is approximately half that of other councils).
Totals			0.015				
GOVERNANCE - ICT							
1	Reduction in management, staff and non pay costs	Structural Review	0.300	NM		3	In order to mitigate the high risk of collaboration with Wrexham, the service will need to restructure and significantly review levels and types of service available.
2 (new)	Education ICT	Service Efficiency	0.220	NM		1	Remodelling of service to create efficiencies.
Totals			0.520				
CHIEF EXECUTIVE'S							
1 (new)	Voluntary Sector Grants review	Service Efficiency	0.070	NM		2	Revised core funding agreements with voluntary sector partners to reflect new models of delivery and revised funding arrangements.
Totals			0.070				

TOTAL CORPORATE SERVICES 0.855

CORPORATE SERVICES	
Total value of Business Plan proposals	2.483

CATEGORISATION KEY	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	0.235
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	0.320
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.	0.300

0.855

Business Plannir

Summary of Business Planning Proposals

Category	1	2	3	Total
Portfolio	2016/17 £m	2016/17 £m	2016/17 £m	2016/17 £m
Education & Youth	0.493	0.061	0.187	0.741
Total	<u>0.493</u>	<u>0.061</u>	<u>0.187</u>	<u>0.741</u>

Category

1. Fully Costed and Safe - Very detailed costings/modelling undertaken and the the accuracy can be relied upon not to change significantly
2. Reasonably costed will need refining - The level of detail behind the costing/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes e.g. markets
3. High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.

These Business Plan proposals for 2016/17 build on the work shared with Group Leaders and Chairs of Scrutiny committees and more recently with all Members at the Member workshops.

The tables on the following pages have headings which are familiar.

A new heading refers to the 'Mandatory' duty to provide particular services. It should be noted that all services/functions provided by the Council are provided under many statutory duties. Within these statutory duties a 'mandatory' service or function 'must' be provided.

All 'mandatory' services/functions have been RAG assessed to determine if any 'duty' would be compromised should the business plan proposal be adopted. These are all noted with an 'M' plus an explanation as to the RAG assessment. All 'non-mandatory' services/functions are noted as NM.

Business Planning Efficiencies for Education and Youth Portfolio

No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
1	School Modernisation	Structural Review	0.187	M Reduction in over-capacity in school's network will be achieved through this programme		3	Estimate savings released from the schools budget due to school reorganisation. These are subject to Cabinet and ministerial approval.
2	Primary & Early Years Education - Maximising Deployment of Early Entitlement Foundation Phase Grant (including new model for provision of 10% teacher time in funded early years settings).	Service Efficiency	0.017	NM		1	Maximising Deployment of Early Entitlement Foundation Phase Grant (including new model for provision of 10% teacher time in funded early years settings).
3	Further remodelling of Music Service to move to "full cost recovery"	Service Efficiency	0.061	NM		2	Further remodelling of Music Service to move to "full cost recovery" through cost reduction and increased income generation. The Music Service is currently reviewing whether an Alternative Delivery Model would offer a sustainable alternative. Increased tuition fees and/or introduction of a charge for transport will provoke a negative response from music service users.
4	Reduction in administrative IT support.	Structural Review	0.040	NM		1	Further reduction and restructure of Education & Youth 'back office functions'.
5	Additional Learning Needs	Service Efficiency	0.020	M Children & young people with additional learning needs will continue to be supported either by school action or school action plus		1	Residual savings following withdrawal of the additional learning needs service in 2014/15.
6	English as an additional language/Gypsy Traveller Support - Current vacancy removal of post and remodelling of service delivery.	Service Efficiency	0.045	M Service remodelling to ensure ongoing mandatory compliance		1	Reduction of service with greater emphasis on training schools to deliver appropriate level of support to children with additional language needs. With continuing levels of migration this may place pressure on specific schools.
7	Speech & Language Service - Reduction in Service provision	Service Efficiency	0.007	M Children & young people with additional learning needs will continue to be supported either by school action or school action plus		1	Reduction in service provision.
9	Educational Psychology Service - Current vacancy removal of post	Service Efficiency	0.070	M Children & young people with additional learning needs will continue to be supported either by school action or school action plus		1	Reduction in service provision may place pressure on psychology team and result in waiting lists.
10	Inclusion Welfare Service - current vacancies - reduction in full time equivalent posts to 8.5 officers.	Service Efficiency	0.040	M Service remodelling to ensure ongoing mandatory compliance		1	Reduction in service provision may impact of the level of service that can be provided to schools.
11	Looked After Children Support	Service Efficiency	0.030	M Service remodelling to ensure ongoing mandatory compliance		1	Reduction in staffing with functions associated with role being picked up by another team.
14	Youth Services - Youth Justice Service Staffing Reduction	Structural Review	0.025	M Service remodelling does not compromise ongoing mandatory compliance		1	Reduced staffing levels.
15	Youth Services - reduction in caretaking	Structural Review	0.035	NM		1	Transfer of responsibilities from Youth to Facilities Services. Reduction in service.
16	Youth Service Planned Management Reductions & Vacancy Management	Structural Review	0.037	M Service remodelling does not compromise ongoing mandatory compliance		1	Reduced staffing levels in line with Youth Service Strategy.
18	SMIT reduction in staffing.	Structural Review	0.047	NM		1	Service restructure - continued reduction in 'back-office functions'.
19	Education & Youth Portfolio Service Review Reduction in Management Structure	Structural Review	0.080	NM		1	Service restructure - reducing the number of senior managers.
TOTAL			0.741				

EDUCATION AND YOUTH	
Total value of Business Plan proposals	0.741

CATEGORISATION KEY	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	0.493
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	0.061
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.	0.187

0.741

Business Plan

2016/17

Summary of Business Planning Proposals

Category	1	2	3	Total
Portfolio	2016/17	2016/17	2016/17	2016/17
	£m	£m	£m	£m
Organisational Change	0.728	0.544	0.000	1.272
Total	<u>0.728</u>	<u>0.544</u>	<u>0.000</u>	<u>1.272</u>

Category

1. Fully Costed and Safe - Very detailed costings/modelling undertaken and the the accuracy can be relied upon not to change significantly
2. Reasonably costed will need refining - The level of detail behind the costing/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes e.g. markets
3. High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.

These Business Plan proposals for 2016/17 build on the work shared with Group Leaders and Chairs of Scrutiny committees and more recently with all Members at the Member workshops.

The tables on the following pages have headings which are familiar.

A new heading refers to the 'Mandatory' duty to provide particular services. It should be noted that all services/functions provided by the Council are provided under many statutory duties. Within these statutory services a 'mandatory' service or function **'must'** be provided.

All 'mandatory' services/functions have been RAG assessed to determine if any 'duty' would be compromised should the business plan proposal be adopted. These are all noted with an 'M' plus an explanation as to the RAG assessment. All 'non-mandatory' services/functions are noted as NM.

Business Planning Efficiencies for Organisational Change Portfolio

ORGANISATIONAL CHANGE 1							
No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
14	Deeside Library Relocations	Service Reduction	0.030	Statutory duty for a comprehensive and efficient library service; proposals do not compromise this requirement.		1	Re-locate Mancot, Hawarden and Queensferry Libraries to Deeside Leisure Centre.
15	Community Asset Transfers	Service Reduction	0.544			2	Community Asset Transfer of: i) Connahs Quay Pool, ii) Holywell Leisure Centres iii) potentially rural libraries iv) building transfer of Holywell and Broughton libraries.
Totals			0.574				
Ciwyd Theatr Cymru							
1	Proposal to reduce shows and increase productivity	Service Reduction/ Service Efficiency/ Income Generation	0.150	NM		1	Reduction in shows from 8 to 6, combined with a reduction in staffing costs, and increases in income from productions and related activities.
Total Organisational Change 1			0.724				
ORGANISATIONAL CHANGE 2							
1	Catering Work process changes and office efficiency	Service Efficiency	0.005	NM		1	Review of the office processes and paperwork flows drawing on best practice and increased use of electronic delivery.
2	Staff structural change	Structural Review	0.019	NM		1	Review of the catering service resources delivered to High Schools, Primary Schools, Residential Homes and Day Care Centres and the way the current service is delivered.
3	Stock management and control	Service Efficiency	0.077	NM		1	Stock control management system has now been purchased and its use is being embedded within the service to deliver increased efficiencies.
4	Increase meal numbers (income)	Service Efficiency	0.080	NM		1	Current performance and take up in schools is currently 39% with a recent study indicating that 43% should be a target that is achievable. This requires improved marketing and promotion of the catering service to increase take up.
5	Debt recovery (income)	Service Efficiency	0.010	NM		1	Manage more effectively the levels of debt relating to school meals and take appropriate action to tackle debt levels. This deliverable is now linked to a new debt process.
Totals			0.191				
7	Increased Growth	Income Generation	0.003	NM		1	Grow cleaning service into other areas such as leisure services, schools, care facilities.
8	Different model of delivery (mobile)	Income Generation	0.004	NM		1	Deliver a peripatetic cleaning service to areas of the County and in addition increase external market contracts.
Totals			0.007				
9	Security/Caretaking Staff reductions	Service Reduction	0.056	NM		1	Review undertaken for County Hall and close down at County Hall in place augmented by improved CCTV coverage around the campus.
10	Lock Down and Shift Pattern modifications	Service Efficiency	0.020	NM		1	Review position at Flint and modify service. Continue to review Mold service.
Totals			0.076				
11	CCTV Staff reductions	Service Reduction	0.040	NM		1	Rationalise service following a review to create efficiencies.
12	Income increase	Income Generation	0.010	NM		1	A number of strands relating to recovery of fee income from system users based upon a more responsive and peripatetic provision, and reductions in system maintenance costs.
Totals			0.050				
13	Other Campus Management	Structural Review	0.030	NM		1	Rationalise service following a service review to create efficiencies.
14	Maintenance	Service Efficiency	0.005	NM		1	Review budgets and reduce the level of maintenance to the main campus facility.
Totals			0.035				
16	Valuations & Estates Lease renewals	Income Generation	0.023	NM		1	Increases in rental income on new leases, renewal of leases, agricultural rents and grazing licences.
18	Office management	Service Efficiency	0.002	NM		1	Undertake a LEAN review of the office processes and paperwork flows drawing on best practice and increased use of electronic delivery of the service.
19	Estate management cost recovery (dilapidations etc)	Income Generation	0.005	NM		1	Increased and more effective recovery from tenants of dilapidation costs following tenant vacation of our property assets.
Totals			0.030				
20	Property Maintenance & Design Reduce maintenance budget	Structural Review	0.150	NM		1	Review of the council's existing corporate maintenance budgets in conjunction with a reducing property estate, through rationalisation. The Councils performance in relation to its maintenance delivery is already upper quartile.
22	Office running costs	Service Efficiency	0.004	NM		1	Undertake a review of the office running costs, reducing accommodation space and service cost.
23	Office management	Service Efficiency	0.005	NM		1	Undertake a review of office processes and paperwork flows drawing on best practice.
Totals			0.159				
Total Organisational Change 2			0.548				

TOTAL ORGANISATIONAL CHANGE 1.272

ORGANISATIONAL CHANGE	
Total value of Business Plan proposals	1.272

CATEGORISATION KEY	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	0.728
2 = Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	0.544
3 = High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.	0.000

1.272

**Business Plans
2016/17**

Summary of Business Planning Proposals

Category	1	2	3	Total
Portfolio	2016/17 £m	2016/17 £m	2016/17 £m	2016/17 £m
Planning & Environment	0.262	0.151	0.000	0.413
Streetscene & Transportation	0.485	1.240	0.775	2.500
Total	<u>0.747</u>	<u>1.391</u>	<u>0.775</u>	<u>2.913</u>

Category

1. Fully Costed and Safe - Very detailed costings/modelling undertaken and the the accuracy can be relied upon not to change significantly
2. Reasonably costed will need refining - The level of detail behind the costing/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes e.g. markets
3. High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.

Page 27

These Business Plan proposals for 2016/17 build on the work shared with Group Leaders and Chairs of Scrutiny committees and more recently with all Members at the Member workshops.

The tables on the following pages have headings which are familiar.

A new heading refers to the 'Mandatory' duty to provide particular services. It should be noted that all services/functions provided by the Council are provided under many statutory duties. Within these statutory services a 'mandatory' service or function **'must'** be provided.

All 'mandatory' services/functions have been RAG assessed to determine if any 'duty' would be compromised should the business plan proposal be adopted. These are all noted with an 'M' plus an explanation as to the RAG assessment. All 'non-mandatory' services/functions are noted as NM.

Business Planning Efficiencies for Planning and Environment Portfolio

No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation	
1	Staffing - management restructure	Structural Review	0.105	M The mandatory duties to provide a planning service and regulatory services such as animal and pest control are not compromised by these efficiencies		1	Reduction of Team Leader posts within the Trading Standards and Building Control functions. These savings would ideally be delivered through collaboration although further options are being explored to deliver this saving. In 17/18 this relates to a reduction in Service Managers.	
2	Staffing - service review	Structural Review	0.127			1	Over two years, the Service Review will result in a reduction of 4 posts below team leader level. Releasing vacancies and fulfilling early voluntary retirement requests in addition to bringing forward Alternative Delivery Model work within the drainage and energy areas will assist in achieving the savings proposal.	
4 & 5	Self financing for Public Protection Services - Animal & Pest Control - Licencing Charging	Income Generation	0.050			2	Incremental fee increases over the three year period will ensure that the animal and pest control function can at least operate on a self-financing basis. Proposed fees reflect favourably against neighbouring authorities and the private sector.	
8	Increase in planning fees (15% WG increase) and applications	Income Generation	0.101			2	Planning (Wales) Bill introduced a 15% increase from 01/10/15 on all planning application fees.	
9	Increase in number of planning applications	Income Generation			2	Estimated increase in the volume of planning applications as the economy continues to recover.		
10	Additional elements of charging for Planning Work	Income Generation			2	Planning (Wales) Bill proposes to increase the types of activities for which a planning fee can be charged as described within the proposal. Estimate of saving is based on an analysis of volume of work currently undertaken in these areas.		
11	Pre planning advice	Structural Review / Service Efficiency			2	Planning (Wales) Bill will introduce the provision of mandatory pre-application services, clarify what the Local Planning Authority has to provide and set standard service charges across Wales.		
12	Reduce cost of newspaper advertising	Structural Review / Service Efficiency	0.010			1	Continue to review the requirement to place public notices within local newspapers for all of the Planning and Environment portfolio. Secondary legislation related to Planning (Wales) Bill suggests that this may become less onerous.	
13	Savings from Development Management process improvements	Service Efficiency	0.020			1	Continue to undertake a full LEAN review of the Development Management process drawing on best practice and increased use of electronic delivery of the service.	
TOTAL			0.413					
CUMULATIVE								

PLANNING & ENVIRONMENT	
Total value of Business Plan proposals	0.413

CATEGORISATION KEY	Count Number	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	4	0.262
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	5	0.151
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.	0	0.000
Total		0.413

Business Plan Efficiencies for Streetscene and Transportation Portfolio

No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
CHANGES TO STAFFING AND CONTRACTUAL ARRANGEMENTS WITHIN THE EXISTING MODEL							
4	Introduce an integrated transport unit	Structural Review	0.200	NM	Operating systems still to be confirmed	2	County wide transport service includes - Public, Social care and Schools transport
5	Shared Specialist Plant with neighbouring authority	Collaboration	0.050	NM	No discussions taking place to facilitate	2	The opportunity exists to share specialist plant, e.g. streetlighting equipment, traffic management equipment with another Council.
6	Staffing Structure following Organisation Design review	Structural Review	0.150	NM	New team delivering a huge change programme and day to day operations	1	The recent Organisation Design review has brought together a number of services under the new Portfolio and the staff will be reviewed in order to reduce numbers and provide more generic roles operating to the new business plan.
8	Introduce non-generic streetscene roles (3 year plan)	Structural Review	0.115	NM	Concerns from Trade Unions re the introduction of a two tier workforce	2	The Council introduced a generic Streetscene operative role in 2012. The new role requires the staff to work across the sections of Streetscene services in return for an increased salary. Whilst there are clear benefits in this arrangement, having operated this for a period of two years, it has become clear that a generic workforce across the overall service is unnecessary. The intention therefore is to replace any service leavers or new starters with non-generic (service specific) roles on lower salaries.
Totals			0.515				
REVIEW OF STANDARDS AND OPERATING ARRANGEMENTS WITHIN WASTE							
1	Develop energy production at landfill	Income Generation	0.100	NM	1. Subject to Planning 2. Funding to be confirmed 3. Works need to be completed by April 2016 4 Changes to Feed Tariff payments announced by Chancellor may impact on scheme viability	3	The landfill sites at Brookhill and Standard currently produce energy through gas turbines. The gas supply is reducing resulting in capacity in the connection to the mains grid. With investment, it is intended to increase the level of energy produced by introducing photo voltaic panels to both landfill sites. The potential to extend the energy source to Alltami depot opens the opportunity for utilising the energy to power the fleet (1.7M INVESTMENT REQUIRED)
2	Rationalise Household Recycling Centres provision and provide the service through a performance based contract which would include bulky collections.	Service Reduction	0.425	NM	Subject to achieving necessary recycling levels and further review of site numbers	3	The Council currently operates 7 Household Recycling Centre sites. The sites are operated utilising in-house labour. The proposal is: (1) to reduce the number of sites in the County to three, suggested locations to be decided based on optimising resident access to the sites (2) contract the management of the sites based on an incentivised contract which will improve the recycling levels at the sites. The opportunity to tender the work to a Social Enterprise will be considered.
3	Removing the waste containers delivery service	Service Reduction	0.050	NM	Public opposition to the proposals	2	Residents requiring new waste containers such as recycling boxes, bags, food caddies etc. currently call the Contact Centre and bags are delivered to their address. The proposal will be for residents to collect any new containers they require from: 1. Household Recycling Centre sites 2. Flintshire Connect Centres 3. Housing Offices Deliveries to assisted collection properties would continue and delivery of wheelie bins will also remain unchanged.
5	Introduce a charge for second garden waste bin	Income Generation	0.025	NM	Public opposition to the proposals	1	The Council currently provides a free collection of garden waste and whilst the new policy limits the number of bins provided to two, there are many properties within the County with significantly more than this number. The proposal is to provide a single bin collection free of charge for a second and subsequent bin.
6	Introduce 7 day working and no Christmas collection catch up	Service Efficiency	0.050	NM	Public opposition to the proposals	2	Currently we collect waste over a six day period and the proposal is to extend that to seven days. The saving will be generated by the reduced number of vehicles within Waste.
7	Diagnostic proposals waste	Service Review	0.050	NM	Improving productivity - TU opposition to proposals	1	Following the template of the Fleet Review we have engaged with a diagnostic partner to carry out a review of all operations within the waste service and make recommendation to improve efficiencies. Implementation of these changes will be on a no win/no fee basis.
8	Suspend garden waste collections November to February	Service Reduction	0.025	NM	Public opposition to the proposals Reduced Recycling levels	3	During this period there is a limited amount of garden waste material made. The proposal is to cease all garden waste material collections whilst maintaining the black bin collections.
12	Remove the existing policy of returning for missed bin waste collections	Service Reduction	0.075	NM	Public opposition to the proposals	3	The Council will not in future return to collect any containers not collected in the original visit to that area.
14	Review of Bulky Waste Collection	Service Reduction	0.025	NM	Public opposition to the proposals	2	Charging all residents / Contracting the service to Social Enterprise
15	Construction of a waste handling and biomass production facility at Greenfield	Service Reduction	0.100	NM	1. Subject to planning 2. Funding still outstanding	2	Waste handling facility will reduce fleet mileage and fuel costs. Biomass facility will feed Council boilers, invest to save proposal (£1m)
10	Car Parking Charges	Income Generation	0.200	NM	Full year effect of charges - Public opposition to the proposals	2	Revise the Councils Car Parking Strategy introducing parking charges to all town centre car parks in Flintshire
Totals			1.125				

REVIEW OF STANDARDS AND OPERATING ARRANGEMENTS WITHIN TRANSPORT AND TRANSPORTATION							
2	Replace Demand Responsive Transport with non-subsidised service	Service Reduction	0.250	NM	Full year effect of 2015/16 proposal	2	Deeside Shuttle - Demand for the service has grown to the extent that a regular and potentially non-subsidised defined route can replace the existing arrangements. The savings would be generated by a reduction in back office staff costs. Full year effect
5	Charge maintenance of Bus Shelters to Community & Town Councils	Income Generation	0.025	NM	Part of CAT's	1	Discussions will commence with Town & Community Councils in respect of taking maintenance responsibility for shelters.
6	Review subsidised bus routes	Service Reduction	0.100	NM	Public opposition to the proposals	3	Remove current subsidised bus services and work with Town & Community Councils and the local community to deliver local community based travel arrangements
Totals			0.375				
OTHER							
1	Remove the subsidy for the Community Rail Officer	Service Reduction	0.010	NM	Regional partners concerns	1	FCC currently provides £10k towards the funding of the post
4	Externalise the Stores Managed Service	Service Reduction	0.050	NM	Business case still to be developed	2	Align stores delivery to external provision or utilise Housing tender
Totals			0.060				

REVIEW OF STANDARDS AND OPERATING ARRANGEMENTS WITHIN STREETSCENE							
1	Externalise grass cutting service	Service Efficiency	0.075	NM	Contractor standards below in house and needs managing	1	The majority of area grass cutting is carried out by the in-house service with agency assistance to support existing staff. The operation requires a large amount of specialised plant and equipment which is not owned by the Council and hired at great expense. The intention is to incrementally tender the full function over a three year period - market testing against internal provision at each stage.
2	7 day operations across all service areas	Structural Review	0.025	NM	Trade Unions opposition to proposals	1	Following the Streetscene Review in 2012, Streetscene now operates a six day working week. The intention is to extend operations to Sunday which will require all staff to work some weekends during the year. The savings would be driven by reduction of vehicle plant and fleet.
3	Extend night working	Structural Review	0.025	NM	Pay enhancement needs reviewing	1	Streetscene introduced an evening shift in 2012. A small number of people work through the night (365 days a year) dealing with emergencies and small amounts of planned works. The proposal will see this level of work increase with operations such as gully emptying, town centre sweeping etc. carried out during the evening and overnight period. The saving will be generated by reduction of plant and equipment.
6	Final phase of public convenience review	Service Reduction	0.020	NM	Public opposition to the proposals	2	Implement final phase of the service review as previously approved by Cabinet.
7	Pass Maintenance Liability and Cleanliness of Cemeteries to Town & Community Councils	Service Reduction	0.050	NM	Part of CAT's proposal	3	The proposal is to pass all liability for the long term maintenance of cemeteries to Community Councils
8	Reducing Cleansing standard in the towns and enforce zero tolerance for littering	Service Reduction	0.050	NM	Subject to a reduction in littering	1	The Council currently has both CPE and Environmental Enforcement teams. Whilst numbers will reduce as part of the service review - this proposal would reduce or remove the service completely.
9	Diagnostic proposals Streetscene	Structural Review	0.050	NM	Productivity improvements - Trade Unions opposition to proposals	1	Following the Fleet Review the proposal is to engage a diagnostic partner to carry out a review of the operations within the highway service and make recommendation to improve efficiencies. Implementation of these changes will be on a no win / no fee basis
11	Probation Service to take on Litter Collections in some areas	Service Reduction	0.100	M	Trade Unions opposition to proposals	2	Currently all cleaning operations are carried out by full time Council employees. The proposal is to engage the Probationary Service to provide a resource on the Community payback Scheme to carry out this service on an SLA
13	Part night lighting in all residential areas	Service Reduction	0.030	NM	Public opposition to the proposals	2	Introduce part night lighting in all residential areas. Subject to risk assessment lights will be turned off between 12pm and 5am.
Totals			0.425				

STREETSCENE AND TRANSPORTATION TOTAL		2.500		
---	--	--------------	--	--

STREETSCENE & TRANSPORTATION	
Total value of Business Plan proposals	2.500

CATEGORISATION KEY	Count Number	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	10	0.485
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	17	1.240
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/building	13	0.775

Business Plan

Summary of Business Planning Proposals

Category	1	2	3	Total
Portfolio	2016/17 £m	2016/17 £m	2016/17 £m	2016/17 £m
Social Care	0.272	0.426	0.238	0.936
Total	<u>0.272</u>	<u>0.426</u>	<u>0.238</u>	<u>0.936</u>

Category

1. Fully Costed and Safe - Very detailed costings/modelling undertaken and the the accuracy can be relied upon not to change significantly
2. Reasonably costed will need refining - The level of detail behind the costing/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes e.g. markets
3. High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.

Page 31

These Business Plan proposals for 2016/17 build on the work shared with Group Leaders and Chairs of Scrutiny committees and more recently with all Members at the Member workshops.

The tables on the following pages have headings which are familiar.

A new heading refers to the 'Mandatory' duty to provide particular services. It should be noted that all services/functions provided by the Council are provided under many statutory duties. Within these statutory services a 'mandatory' service or function '**must**' be provided.

All 'mandatory' services/functions have been RAG assessed to determine if any 'duty' would be compromised should the business plan proposal be adopted. These are all noted with an 'M' plus an explanation as to the RAG assessment. All 'non-mandatory' services/functions are noted as NM.

Business Plan Efficiencies for Social Care Portfolio

No	Specific 2016/17 Proposals	Type	16-17 PROPOSALS £m	16-17 MANDATORY duties	16-17 RISK status of ACCEPTABILITY and DELIVERABILITY	Categorisation of financial robustness	Explanation
Older People							
Learning Disabilities							
5	Rationalise the number of sites where In-House short term care is provided	Service Reduction	0.140	M The duty to provide short term care is not compromised by this full year effect of the change introduced last year.	Rationalisation of sites has been achieved	1	Rationalisation of short term care sites has been achieved and will bring about a full year benefit in 2016/17.
6	Consult on the potential to commission provision currently provided by In House Supported Living houses	Service Efficiency	0.125	M Duty to provide services for people with Learning Disabilities in appropriate settings; this model should achieve this.	Process of negotiation with families, service users and workforce underway; to be completed.	2	Criteria developed to identify Supported Living projects that may have the potential to be effectively delivered by the independent sector. There are 6 projects that are being considered. The number of projects that can be appropriately recommissioned from the independent sector, precise savings and timings will be clear once consultation has taken place alongside market capacity analysis. Indicative savings are subject to consultation.
7	Develop a 'progression' model for Supported Living	Service Efficiency	0.250	M Duty to provide services for people with Learning Development in appropriate settings; these models should achieve this.	Process of negotiation with families, service users and workforce underway; to be completed.	2	Adopt the progression model which supports people to live as independent lives as possible. This includes: • maximising technology as part of the support plan (telecare) • providing 'just enough support' in ways that build autonomy and personal resilience • maximise the use of Direct Payments • ensure progression is a key feature of 'transitional' arrangements for young people who have eligible needs This approach should improve peoples' quality of life as well as appropriately reducing support packages and the cost of support
14	Develop alternative approaches to in house day services and work opportunity schemes	Revenue Efficiencies	0.238		Process of negotiation with families, service users and workforce underway; but more progress is needed before assurity about delivery.	3	There is a variance in the care and support arrangements for clients across the day care and work opportunity settings. Some schemes support people with more moderate needs and have greater potential to move to alternative delivery models. Some of the services support people with very complex needs and the speed at which alternative models can be delivered varies along with the timescales and pace for releasing efficiencies.
Children's Services							
16	Service redesign in children's services	Structural Review	0.032	M Duty to provide Childrens and Safeguarding Services will not be be compromised by this redesign.	Consultation with workforce underway.	1	Review and realign structure within Childrens/ Safeguarding services.
22	Review commissioning with Action for Children	Voluntary Sector	0.035	NM	Potential for agreement made in 2015/16 to not be adhered to.	2	Bring together contracts with Action for Children with a view to negotiating a reduction of 10% for the Arosfa and Family Project contracts and ending the funding for the summer playscheme and the therapeutic service
25	Managing the Childcare market	Voluntary Sector	0.016	M Duty to provide services for childcare sufficiency in appropriate settings in line with CSSIW regulations; this model should achieve this.	Living wage costs and more stringent regulatory requirements for child care providers mean that the market may become more fragile.	2	Renegotiate the level of service commissioned from early years child care providers/organisations (3rd sector) with support provided to those parents with greatest/critical need
26	Align expenditure to critical statutory provision in Children's Services	Service Reduction	0.100	M Critical areas of provision will be protected within this proposal	Service review details to be worked through.	1	Review and realignment of structure within Children's / Safeguarding service area.

Totals	-	0.936		
---------------	---	--------------	--	--

SOCIAL CARE	
Total value of Business Plan proposals	0.936

CATEGORISATION KEY	Total 16-17
1 = Fully Costed and Safe - Very detailed costings/modelling undertaken and the accuracy can be relied upon not to change significantly	0.272
2= Reasonably costed will need refining - The level of detail behind the costings/modelling is reasonable although further work will be required to ensure robustness and to deal with any changes in circumstances e.g. market conditions.	0.426
3= High level costing requires detailed further modelling - The figures are included at a high level with uncertainty around some of the significant detail e.g. further work required to develop a specific proposal such as rationalising services/buildings.	0.238

0.936



CABINET MEETING

Date of Meeting	Tuesday, 15 December 2015
Report Subject	Quarter 2 Improvement Plan Monitoring Report
Cabinet Member	Cabinet Member for Corporate Management
Report Author	Chief Executive
Type of Report	Strategic

EXECUTIVE SUMMARY

The Improvement Plan 2015/16 was adopted by the Council in June 2015. This report presents the monitoring of progress for the second quarter of 2015/16.

Flintshire is a high performing Council as evidenced in previous Improvement Plan monitoring reports as well as in the Council's Annual Performance Reports. This second monitoring report for the 2015/16 Improvement Plan is also a positive report, with the majority of activities being assessed as making good progress 72% and likely to achieve the desired outcome 78%. In addition, 55% of the performance indicators met or exceeded target for the quarter. Risks are also being successfully managed with the majority being assessed as moderate (69%) or minor (20%).

This report is an exception based report and therefore detail focuses on the areas of under-performance.

RECOMMENDATIONS

1	<p>To agree the following:</p> <ul style="list-style-type: none"> • the levels of progress and confidence in the achievement of high level activities which seek to deliver the impacts of the Improvement Plan; • the performance against improvement plan performance indicators, for the quarter and half year position; and • the current risk levels for the risks identified in the Improvement Plan.
---	--

2	Cabinet Members be assured by plans and actions to manage the delivery of the 2015/16 Improvement Priority impacts.
---	---

REPORT DETAILS

1.00	EXPLAINING THE QUARTER 2 PERFORMANCE
1.01	The Improvement Plan monitoring reports give an explanation of the progress being made toward the delivery of the impacts set out in the 2015/16 Improvement Plan. The narrative is supported by performance indicators and / or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are being controlled.
1.02	Individual priority reports (8 in total) have been prepared for Cabinet. Members will also receive respective reports when circulated with Overview and Scrutiny Committee agendas.
1.03	The detailed priority reports at Appendix 1 are in a new format, which has been generated from the new performance management system, CAMMS. CAMMS is an integrated planning, risk management and programme / project management and reporting software. A link for further information about CAMMS is provided at paragraph 6.02 below.
1.04	This is an exception based report and detail therefore focuses on the areas of under-performance.
1.05	<p>Monitoring our Activities</p> <p>Each of the sub-priorities have high level activities which are monitored over time. 'Progress' monitors progress against scheduled activity and has been categorised as follows: -</p> <ul style="list-style-type: none"> • RED: Limited Progress – delay in scheduled activity; not on track • AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track • GREEN: Good Progress – activities completed on schedule, on track <p>A RAG status is also given as an assessment of our level of confidence at this point in time in achieving the 'outcome(s)' for each sub-priority. Outcome has been categorised as: -</p> <ul style="list-style-type: none"> • RED: Low – lower level of confidence in the achievement of the outcome(s) • AMBER: Medium – uncertain level of confidence in the achievement of the outcome(s) • GREEN: High – full confidence in the achievement of the outcome(s)

1.06	<p>In summary our overall progress against the high level activities is: -</p> <p>ACTIVITES PROGRESS</p> <ul style="list-style-type: none"> • We are making good (green) progress in 42 (72%). • We are making satisfactory (amber) progress in 16 (28%). • We are making limited progress (red) in 0 (0%). <p>ACTIVITIES OUTCOME</p> <ul style="list-style-type: none"> • We have a high (green) level of confidence in the achievement of 45 (78%). • We have a medium (amber) level of confidence in the achievement of 12 (21%). • We have a low (red) level of confidence in the achievement of 1 (2%).
1.07	<p>One activity showed a red RAG status for outcome: -</p> <p>Priority: Modern and Efficient Council (Improving Resource Management)</p> <p>Part 1 of the Medium Term Financial Strategy (MTFS) was reported to Cabinet in June and Corporate Resources Overview and Scrutiny Committee in July. Part 1 forecasts the resources the Council is likely to have available over the next 3 years and details the cost pressures needing to be met from this reduced funding.</p> <p>Part 2 of the MTFS sets out the solutions and options for organisational efficiency and service changes to work to close the challenging financial gap and was published in September.</p> <p>Member workshops and a programme of community engagement are due to commence in November to raise awareness of the budget gap and seek member and community support for the three part strategy.</p> <p>Due to the uncertainty regarding meeting the financial challenge in full the outcome is assessed as 'red'.</p>
1.08	<p>Monitoring our Performance</p> <p>Analysis of performance against the Improvement Plan performance indicators is undertaken using the RAG (Red, Amber Green) status. This is defined as follows: -</p> <ul style="list-style-type: none"> • RED equates to a position of under-performance against target. • AMBER equates to a mid-position where improvement may have been made but performance has missed the target. • GREEN equates to a position of positive performance against target.
1.09	<p>Analysis of current levels of performance for those PIs which are measured quarterly and where performance could be compared with target, shows the following: -</p> <ul style="list-style-type: none"> • 30 (55%) had achieved a green RAG status

	<ul style="list-style-type: none"> • 14 (25%) had achieved an amber RAG status • 11 (20%) had achieved a red RAG status
1.10	<p>Analysis of the year to date (YTD) performance (quarters 1 and 2 combined, 01/04/15 – 30/09/15) against the half year target shows:</p> <ul style="list-style-type: none"> • 27 (49%) had achieved a green RAG status • 18 (33%) had achieved an amber RAG status • 10 (18%) had achieved a red RAG status
1.11	<p>Analysis of the trend for those indicators where performance could be compared with the previous period, shows:</p> <ul style="list-style-type: none"> • 38 (53%) had improved • 15 (21%) had remained at the same level • 19 (26%) had downturned
1.12	<p>The 12 performance indicators (PIs) which showed a red RAG status are: -</p> <p>Priority: Housing (Appropriate and Affordable Homes) PI: The number of gifted new homes realised through Section 106 Planning Agreement between the Council, NEW Homes and the developers Q2 Target 4 – Q2 Actual 2 During the quarter two properties were transferred to NEW Homes under a Section 106 agreement. A further 2 properties will be transferred in quarter 3, subject to the necessary legal proceedings.</p> <p>Priority: Housing (Modern, Efficient and Adapted Homes) PI: Repair / improve 40 private sector dwellings through the Council's capital programme and Welsh Government's national Home Improvement Loan Q2 Target 10 – Q2 Actual 3 Three completions were achieved during the quarter taking the total for the half year position to seven. A further 16 loans are now in progress. Some of these are on site and a number of these have been surveyed are awaiting a start date, confidence remains high that the target can be reached. Whilst expressions of interest were taken in April as requested by Welsh Government, the resource to deliver the loans was not received until August.</p> <p>Priority: Housing (Modern, Efficient and Adapted Homes) PI: The average number of calendar days taken to deliver a Disabled Facilities Grant for Children (PSR/009a) Q2 Target 316 days – Q2 Actual 319.5 days Performance for quarter two is significantly better than quarter one and has narrowly missed target giving an 'amber' RAG status. However, one highly complex case completed during quarter one which took a total of 660 days, has resulted an average of 433 days for the half year position and therefore a 'red' RAG status.</p> <p>Priority: Housing (Modern, Efficient and Adapted Homes) PI: Capital works target for heating upgrades</p>

Q2 Target 73 – Q2 Actual 35

Overall delivery against target is slightly behind on this work stream. A significant amount of work has gone into contract meetings with new contractors to ensure that on-site delivery is as efficient and effective as possible. Numbers of installations have been managed carefully in the early months of delivery on-site to ensure contractors are performing to expected standards and meeting tenants expectations. A number of tenants have been reluctant to change from oil or solid fuel to new installations and the team continue to work with these tenants to highlight the benefits of new systems. As contractors continue to effectively deliver the number of installations these will be increased in line with full delivery of the programme in year.

Priority: Housing (Modern, Efficient and Adapted Homes)**PI: Capital works target for kitchen replacements****Q2 Target 279 – Q2 Actual 181****PI: Capital works target for bathroom replacements****Q2 Target 333 – Q2 Actual 241**

Overall delivery against target is behind on these work streams. A significant amount of work has gone into contract meetings with new contractors to ensure that on-site delivery is as efficient and effective as possible. Numbers of installations have been managed carefully in the early months of delivery on-site to ensure contractors are performing to expected standards and meeting tenants expectations. There have been some performance issues with one contractor which has resulted in fewer replacements being delivered than targeted. These issues are being managed through the appropriate contractor management arrangements. To mitigate the risk of under delivery on the service is looking to appoint an additional contractor to deliver the full programme.

Priority: Housing (Modern, Efficient and Adapted Homes)**PI: Capital works target for smoke detectors****Q2 Target 200 – Q2 Actual 161**

The smoke detector replacement programme is being delivered by the in-house workforce. Additional resource has been allocated to this work stream to deliver the full programme. A no access procedure is also in place to ensure that all replacements are undertaken.

Priority: Economy and Enterprise (Town and Rural Regeneration)**PI: Number of business grants offered to high street businesses****Q2 Target 2 – Q2 Actual 0**

No further grants were offered during the quarter but 23 businesses have enquired regarding the re-launched shop front grant scheme.

Priority: Economy and Enterprise (Town and Rural Regeneration)**PI: Number of trainees recruited****Q2 Target 10 – Q2 Actual 0**

No further trainees were recruited during the quarter whilst the scheme goes through a fresh procurement process, giving a 'red' RAG status for the quarter. However, for the first half of the year a total 13 trainees had been recruited against a target of 20, giving an 'amber' RAG status.

Priority: Environment (Transport Infrastructure and Services)**PI: Road safety initiatives to reduce the risk of collisions of high risk**

	<p>groups:</p> <ul style="list-style-type: none"> • Older drivers – Q2 Target 20 – Q2 Actual 4 Documentation from the Advanced Driving Instructor to confirm the actual numbers for the quarter is awaited. When this is received the reported actual of four will increase. • Newly qualified young drivers – Q2 Target 27 – Q2 Actual 14 As reported in quarter 1, funding was not received until mid-May and has been granted on the basis of cost per head trained, therefore not providing for advertisement. In addition, a scheduled course for quarter 2 had to be cancelled. It is envisaged that two full courses will be rescheduled for quarter three. • Motorcyclists – Q2 Target 27 – Q2 Actual 15 The target represents the maximum funding available to enable 108 people (27 per quarter) to be trained during the year. However, the actual number of people trained will be dependent on the North Wales Police BikeSafe Trainer's time allocation for training within Flintshire. For quarter two this was only a small allocation. Given the target has been set based on maximum funding available rather than historic performance it is highly unlikely that the target for the year will be met.
1.13	<p>Monitoring our Risks Analysis of the current risk levels for the strategic risks identified in the Improvement Plan is as follows: -</p> <ul style="list-style-type: none"> • 1 (2%) is insignificant (green) • 9 (20%) are minor (yellow) • 31 (69%) are moderate (amber) • 4 (9%) are major (red) • 0 (0%) are severe (black)
1.14	<p>The four major (red) risks are: -</p> <p>Priority: Appropriate and Affordable Homes Risk: The supply of affordable housing will continue to be insufficient to meet community need</p> <p>The Housing Regeneration & Strategy Service continues to work closely with the Planning Service and Grwp Cynefin for the delivery of affordable housing. Applications to the affordable housing register remain steady and an increasing number of affordable housing units (both gifted and equity share) are being provided through Section 106 Planning Agreements.</p> <p>An Affordable Housing Officer and Private Sector Manager have been appointed and are working together to facilitate the supply of affordable housing requirements within the county.</p> <p>In addition, work continues to progress the NEW Homes business plan which includes the purchase of eight additional affordable homes and the transfer of 13 new build units during 2015/16.</p>

Priority: Skills & Learning (Modernised and High Performing Education)

Risk: Limited funding to address the backlog of known repair and maintenance works in Education and Youth assets will be further reduced to meet new pressures on the Education and Youth Budgets

School Modernisation remains a key tool in enabling the Authority to invest appropriately in its school portfolio. This will involve a reduction in schools within the Council's portfolio (therefore reducing the backlog) and a reduction of unfilled places.

Priority: Modern and Efficient Council (Improving Resource Management)

Risk: The scale of the financial challenge.

The level of anticipated funding from Welsh Government is still uncertain and will not be confirmed until receipt of the Final Settlement announcement.

The Spending Review announcement is scheduled for the 25th November although the amount of funding likely to be received locally will not be known until the receipt of the Provisional Local Government Settlement on 9th December 2015.

The announcement is later than previous years due to the next UK Spending Review and notification of the final amount of funding will not be known until the Welsh budget is approved in March 2016.

Part 2 of the MTFs 'Meeting the Financial Challenge' was published in September 2015 which set out how the Council plans to meet the challenge.

Priority: Modern and Efficient Council (Improving Resource Management)

Risk: The capacity and capability of the organisation to implement necessary changes

The extensive programme to consider alternative delivery models across a range of services will continue to impact on available resources across portfolios. Corporate support will need to be prioritised for those services progressing to the feasibility stage. Additional/external support may be needed as the commissioning stage approaches.

2.00	RESOURCE IMPLICATIONS
-------------	------------------------------

2.01	There are no specific resource implications for this report.
------	--

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
-------------	---

3.01	The Improvement Priorities are monitored by the appropriate Overview and Scrutiny Committees according to the priority area of interest.
3.02	Chief Officers have contributed towards reporting of relevant information.

4.00	RISK MANAGEMENT
4.01	Progress against the risks identified in the Improvement Plan have been reported on for quarter one and the detail is included in the report at Appendix 1. Summary information for the risks assessed as major (red) is covered in paragraphs 1.13 and 1.14 above.

5.00	APPENDICES
5.01	Appendix 1: Quarter 1 Improvement Plan Progress Report

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Improvement Plan 2015/16: http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Improvement-Plan.aspx
6.02	CAMMS Website: http://cammsgroup.com/
	Contact Officer: Vicki Robarts – Performance Team Leader Telephone: 01352 701457 E-mail: vicki.c.robarts@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.
7.02	CAMMS: an integrated planning, risk management and programme/project management and reporting system.
7.03	Home Improvement Loan: a national loan scheme delivered by Local Authorities that enables short to medium term loans, to be provided to owners of sub-standard properties who meet the affordability criteria.
7.04	Disabled Facility Grant: a grant available for larger adaptations to a person's home.
7.05	Grwp Cynefin: a North Wales Housing Association.
7.06	School Modernisation: the process by which the Local Authority ensures

	there are a sufficient number of high quality school places, of the right type in the right locations.
7.07	Medium Term Financial Strategy: a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.
7.08	Alternative Delivery Models (ADMs): new approaches to service delivery designed to sustain important services and meet future need.

This page is intentionally left blank

Quarter 2 Improvement Plan Progress Monitoring Report - Housing

Flintshire County Council



Page 43



Actions

1 Housing

1.1 Improving the choice and quality of local housing



1.1.1 Appropriate and Affordable Homes

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.1 Meet the new homeless prevention duties of the new Wales Housing Act 2014	Pam Davies - Housing Options Team Leader	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: During quarter 2 there were 243 households approaching the local authority for assistance due to either being homeless or threatened with homelessness however 5 of these were 16/17 year olds who were assessed under S20 of the Children's Act. 238 households received a section 62 assessment and a personal housing plan to identify the reasonable steps required to address their housing situation. The new legislation allows the local authority to consider a range of housing solutions in order to prevent or relieve homelessness. Working with the Private Sector Bond Scheme and NEW Homes has enabled the local authority to discharge statutory functions by providing qualifying offers of suitable affordable homes in the private sector as well as social housing. Services provided by Supporting People ensure that our most vulnerable households receive floating support to help them sustain tenancies to prevent future homelessness. To ensure we are able to capture all the appropriate statistical data to report on the success of housing solutions it has been necessary for a new IT system to be developed, it was anticipated that this would be in place by October 15 however this may take a little longer as we are incorporating all the services associated with the prevention / relief of homelessness.</p> <p>Last Updated: 26-Oct-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.2 Stimulate the growth of affordable housing	Denise Naylor - Customer Services Manager	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The Flintshire House Standard Design Specification for new build was approved by Cabinet April 2015. The Standard will continue to be refined and developed during the design and development stages to incorporate detailed specification of key components parts including kitchens, windows, doors, bathrooms etc.</p> <p>Detailed design and scheme viability work is now also being undertaken for The Walks, Flint, the site of the former Custom House School, Connah's Quay and Maes Y Meilion, Flint. Work is now also being undertaken on a further site of the former Dairy, Connah's Quay, which has been bought by the Council through the Welsh Government's V & V grant funding programme. These plans will be submitted for Cabinet approval in October 2015, with the view of submitting respective planning applications for each site presented in November / December 2015.</p>							

The work is overseen by fortnightly meetings the SHARP Design Team which included representatives from Wates (the development partner), Planning, Highways, Housing, Streetscene, Building Control and Design and Consultancy Team. Detailed plans and financial information will be presented to Cabinet in October 2015 for approval. Subject to Cabinet approval, schemes will be submitted for planning approval in November / December 2015, with the view of starting on site in February / March 2015.

Last Updated: 18-Nov-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.3 Meet the duties of the Wales Housing Act 2014 for the Traveller Community	Denise Naylor - Customer Services Manager	In Progress	01-Apr-2015	31-Mar-2016	20.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

The primary duty contained with the Housing Act in relation to the traveller community is the need to produce a Gypsy/Traveller Accommodation Assessment by 26th February 2016. Whilst opportunities for conducting this in collaboration were explored, this was not possible. Discussions have taken place with the consultancy firm that carried out the councils Local Housing Market Assessment (LHMA). The firm has the necessary skills and experience to undertake the assessment and can meet WG timescales, therefore they are to be appointed in quarter 2 to conduct the study as an extension to their existing contract.

Last Updated: 18-Nov-2015

Page 45

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.1.4 Develop our extra care provision to provide units in Flint and Holywell	Craig Macleod - Development & Resources Manager	In Progress	01-Apr-2015	01-Dec-2017	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Full planning permission was granted for the Flint Extra Care scheme in April 2015. The design was signed off by Social Services in May. The service model will be agreed in partnership with Pennaf. The build is scheduled to commence in October 2015, subject to the movement of utilities and completion of the archaeology surveys. It will be an 18 month build and completion is aimed for April 2017.



Q2 Update:

The scope of the archaeology work has been expanded as a result of the excavations to date, which have revealed areas of regional and national archaeological importance. A build start date on site of February 2016 is now expected. With approximately an 18 month build, the scheme would be opened approximately November 2017.

Outline planning permission was refused for the Holywell Extra Care scheme in April 2015 as a result of concerns regarding the site chosen and the impact of the loss of parking to the town. Alternative sites are being reconsidered and explored before planning is re-submitted. The aim is to have outline planning permission by October 2015. The design is still to be agreed and will commence as soon as an agreed site has been identified and received outline planning permission.

Last Updated: 13-Nov-2015



1.1.2 Modern, Efficient and Adapted Homes

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.2.1 Deliver financial support to repair, improve and adapt private sector homes	Gavin Griffith - Housing Regeneration & Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	40.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

There has been an increase in the number of expressions of interest for financial support, which coincides with the launch of the Welsh Government Home Improvement Loan Scheme. There are currently 20 approved loans with the system awaiting a start on site with a further 16 moving through the system. In addition 10 of the new WG Home Improvement Loans are making their way through the assessment process. This is a strong start to the first two quarters, against a target of 40 Loans completed for the financial year.



Last Updated: 30-Oct-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.2.2 Reduce the number of long term vacant homes	Gavin Griffith - Housing Regeneration & Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	70.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Performance in the first two quarters has been strong with 24 long term vacant properties returned to use. This is as a result of additional funds through Vibrant & Viable Places being made available for the Living Over The Shops initiative and the high demand for Houses into Homes loan funding.

Last Updated: 30-Oct-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
1.1.2.3 Deliver the six year asset management strategy to meet the Welsh Housing Quality Standard across all Flintshire Council homes	Sean O'Donnell - Contract Surveyor	In Progress	01-Apr-2015	31-Mar-2020	10.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The strategy has been developed and approved. The capital works team have completed all the main tendering exercises and are currently implementing the projects on site. Approximately 5% reflects the progress made with the tendering processes and a further 5% commencing onsite with the new Contractors. This is roughly 1/2 of the first year of the six plan. 100% will only be achieved once the whole six year plan is delivered.

Last Updated: 09-Nov-2015

Performance Indicators

1 Housing

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.1M01 The number of households where homelessness is prevented by the use of the private rented sector	N/A	Not Set	51		↑	Not Set	76	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Pam Davies - Housing Options Team Leader

Aspirational Target:

Progress Comment: This quarter the Private Sector Team issued 51 cashless deposit bonds to enable 34 families and 17 single people secure suitable and affordable housing in the private sector.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.1M02 The number of households where the Council has discharged its full statutory duty into private rented accommodation	N/A	Not Set	0		↔	Not Set	0	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Pam Davies - Housing Options Team Leader

Aspirational Target:

Progress Comment: Although we have secured housing in the private sector for 51 households this quarter, none of these have received a formal qualifying offer in accordance with the new legislation. The offers were made through effective housing solutions work

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.1M03 (HHA/013) - The percentage of all potentially homeless households for whom homelessness was prevented for at least 6 months	N/A	90	No Data		N/A	90	No Data	

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Pam Davies - Housing Options Team Leader
Aspirational Target: 90.00
Progress Comment: As previously mentioned we are not able to provide this figure until the new legislation has been in place for 6 months. We will report on this figure in quarter 3 when more closes will have closed providing an accurate indicator of performance to date.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.1M04 The number of gifted new homes realised through Section 106 Planning Agreement between the Council, NEW Homes and the developers	N/A	4	2		↑	4	2	



Lead Officer: Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager
Reporting Officer: -
Aspirational Target:
Progress Comment: During Quarter 2 two properties located in Overlea Drive, Hawarden have been transferred to NEW Homes under a Section 106 agreement. A further 2 properties in St Mary's Drive, Northop Hall will be transferred in Quarter 3 subject to the necessary legal proceedings.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M05 Repair / improve 40 private sector dwellings through the Council's capital programme and Welsh Government's national Home Improvement Loan	N/A	10	3		↓	20	7	



Lead Officer: Niall Waller - Enterprise and Regeneration Manager
Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager
Aspirational Target:
Progress Comment: A further 16 loans are now in progress with 3 completions during this Quarter. Some of these are on site and a number of these have been surveyed are awaiting a start date, confidence remains high that the target can be reached. Whilst expressions of interest were taken in April as requested by WG, the resource to deliver the loans was not

received until August.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M06 (PSR/009a) The average number of calendar days taken to deliver a Disabled Facilities Grant for Children.	471	316	319.5	 AMBER	↑	316	433	 RED
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: 223.00 Progress Comment: There have been two completions of adaptations for children in this quarter. These were particularly complex cases and as with many cases of this type, child development is difficult to predict.</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M07 (PSR/009b) the average number of calendar days taken to deliver a Disabled Facilities Grant for Adults	303.84	274	258.62	 GREEN	↑	274	274.56	 AMBER
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: 204.00 Progress Comment: This represents 13 completions in the quarter across 3362 days.</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M08 The number of empty homes brought back into use through the Welsh Government Houses into Homes Scheme	N/A	9	15	 GREEN	↑	18	24	 GREEN
<p>Lead Officer: Niall Waller - Enterprise and Regeneration Manager Reporting Officer: Gavin Griffith - Housing Regeneration & Strategy Manager Aspirational Target: Progress Comment: Performance in this area remains strong and is above target with a further 15 long term vacant properties returned to use. This is as a consequence of additional resources being provided through WG Houses into Homes and Vibrant & Viable Places.</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M09 Capital Works Target – Heating Upgrades	N/A	73	35	 RED	↓	145	124	 RED



Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: Overall delivery against target is slightly behind on this work stream. A significant amount of work has gone into contract meetings with new contractors to ensure that on-site delivery is as efficient and effective as possible. Numbers of installations have been managed carefully in the early months of delivery on-site to ensure contractors are performing to expected standards and meeting tenants expectations. A number of tenants have been reluctant to change from oil or solid fuel to new installations and the team continue to work with these tenants to highlight the benefits of new systems. As contractors continue to effectively deliver the number of installations these will be increased in line with full delivery of the programme in year.

Page 50



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M10 Capital Works Target – Kitchen Replacements	N/A	279	181	 RED	↑	290	203	 RED

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: Overall delivery against target is behind on this work stream. A significant amount of work has gone into contract meetings with new contractors to ensure that on-site delivery is as efficient and effective as possible. Numbers of installations have been managed carefully in the early months of delivery on-site to ensure contractors are performing to expected standards and meeting tenants expectations. There have been some performance issues with one contractor on this work stream which has resulted in less replacements being delivered as these issues are managed through the appropriate contractor management arrangements. To mitigate the risk of under delivery on this programme the service is looking to appoint an additional contractor to deliver the full programme.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M11 Capital Works Target – Smoke Detectors	N/A	200	161	 RED	↑	200	161	 RED

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: The smoke detector replacement programme is being delivered by the in-house workforce. Additional resource has been allocated to this work stream to deliver the full programme. A no access procedure is also in place to ensure that all replacements are undertaken.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M12 Capital Works Target – Bathroom Replacements	N/A	333	241	 RED	↑	369	290	 RED



Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: Overall delivery against target is slightly behind on this work stream. A significant amount of work has gone into contract meetings with new contractors to ensure that on-site delivery is as efficient and effective as possible. Numbers of installations have been managed carefully in the early months of delivery on-site to ensure contractors are performing to expected standards and meeting tenants expectations. Through regular programme progress meetings with the contractors a number of on-site management arrangements have been introduced as part of continuous improvement to ensure effective delivery and mitigate any risks of under-performance. As contractors continue to effectively deliver the number of installations these will be increased in line with full delivery of the programme in year.

Page 51

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP1.1.2M13 (IPH3M1) - Capital Programme expenditure on improvement work streams (Managing expenditure within or below budget to maximise available financial resources - Capital works budget)	N/A	5,090,000	4,058,871	 GREEN	↑	6,750,000	5,258,871	 GREEN

Lead Officer: Tony Jones - Capital Works Team Manager



Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: In line with the management of the individual work stream delivery the expenditure is slightly behind profile to date. This is monitored and managed on a weekly basis alongside programme review meetings and contractor performance reviews.



RISKS

1 Housing

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Homelessness will remain a growing area of demand due to the current economic climate		Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Pam Davies - Housing Options Team Leader	Ensure that homeless prevention activity continues to be prioritised			↔	Open

Progress Comment:

Due to legislation only coming into effect it April it is too early to say whether the risk has changed. However we will be in a better position following quarter 3 to comment further.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The supply of affordable housing will continue to be insufficient to meet community need		Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager	Denise Naylor - Customer Services Manager	Continue to ensure that affordable housing is achieved on all sites where Local Planning Guidance No. 9 is in force. Appoint to the vacant Affordable Housing Officer post.			↔	Open

Progress Comment:

The Housing Regeneration & Strategy Service continues to work closely with the Planning Service and Grwp Cynefin around the delivery of affordable housing. This risk is being well managed with applications to the affordable register are steady and an increasing number of affordable housing units (both gifted and equity share) being provided through S.106 agreements.

An Affordable Housing Officer has been appointed to work on the SHARP Programme, local housing associations and private developers on a temporary basis while the Housing Programmes structure is approved and implemented.

A Private Sector Manager has been appointed on a temporary basis while the Housing Programmes structure is approved and implemented. This post will bring together NEW Homes and the private rented sector including the Bond scheme.

These posts are working together to facilitate the supply of affordable housing requirements within the county.

NEW Homes business plan has been approved which will deliver 300 new affordable homes over the next five years across the county. The plan has been approved by Council Cabinet and NEW Homes Board and will also see the purchase of 8 additional affordable homes and the delivery of a further 13 new build units are due to be transferred to NEW Homes during 2015/16 from 3 schemes across the county, with 3 final properties in 2016/17, providing a total of 31 homes.

NEW Homes aims to borrow against its existing assets to secure new affordable housing units. Initial plans included in the financial modelling will see NEW Homes acquire 8 properties to let at affordable rents. This is a prudent level of borrowing against assets owned, and early indications are that private markets would be interested in lending to NEW Homes for this purpose. Prior to commencement of this area of the company's growth plans detailed financial appraisals will be approved by the NEW Homes board and the council's cabinet.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Demand and aspirations for independent living will not be met	Insufficient capacity within existing extra care provision	Craig Macleod - Development & Resources Manager	Carol Dove - SPoA Project Manager	Resolve the planning issues connected to the Holywell Extra Care Scheme	Amber	Amber	↔	Open

Page 53

Progress Comment:

Alternative options are being explored with a view to ensuring that a viable site that is identified and considered through the planning processes.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Customer expectations for the timeliness of adaptations undertaken through disabled facilities grants will not be met due to competing demands on resources		Gavin Griffith - Housing Regeneration & Strategy Manager		Recruit to currently vacant posts and continue to streamline processes and procedures. Introduce a complete electronic document management system.	Amber	Amber	↔	Open

Progress Comment:

The recruitment of three posts is progressing as planned. A further two business cases will be resubmitted in Q2 and with support they will also be recruited to. This will further improve timescales.

The recruitment of two posts directly linked to the adaptations function is now underway. Further recruitment is planned to address the capacity gap caused by the increased WG resources of Home Improvement Loans, Houses into Homes Loans and Vibrant & Viable Places Energy works.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The increased work programme to deliver the WHQS will not be met due to the scale of the programme		Clare Budden - Chief Officer - Community and Enterprise	Nikki Evans - Senior Manager Council Housing Services	Ensure sufficient staffing resource and effective procurement practices.	Yellow	Amber	↑	Open

Progress Comment:

All major work streams have been procured with some smaller programmes to be procured during the financial year. A significant amount of work has gone into the pre contract meetings with new contractors to ensure that on-site delivery is as efficient and effective as possible. The majority of programme delivery will be undertaken in Quarters 2, 3 and 4 with Quarter 1 primarily allocated for survey work. Recruitment is also on-going to ensure that sufficient resource is allocated to each programme for full delivery. Progress on one work stream is behind as there have been some issues with the performance of one contractor and through contract management the number of installations for this contractor has been decreased. To mitigate the risks associated with this the service is looking to appoint an additional contractor to deliver the full programme.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Council funding for adaptations and home loans will not be sufficient to meet demand		Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager	Strong budgetary control of council and Welsh Government resources to ensure as far as possible that demand, particularly statutory demand in the case of adaptations can be met.	Yellow	Yellow	↔	Open


Progress Comment:

The council is managing the budget prudently and is prioritising statutory DFG's over discretionary home loans funded from within the council fund capital programme.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Financial assistance available to repair residents' homes is not taken up by residents		Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith - Housing Regeneration & Strategy Manager	Ensure that the availability of financial support to homeowners is widely promoted.	Amber	Amber	↔	Open

Progress Comment:

There has generally been an increase in interest due to the launch of the national loan scheme and publicity associated with that. Local publicity was commissioned in Q1 through a



local trade magazine and therefore confidence is currently high that applications will meet the resources available.

Interest in Q2 has increased due to marketing through Inside Flintshire and direct mailings to landlords associated with the Bond Scheme. The risk is that without the additional staffing required it will be difficult to process all the applications and applicants lose interest or applicants get delayed.

This page is intentionally left blank

Quarter 2 Improvement Plan Progress Monitoring Report – Living Well

Flintshire County Council



Page 57

Actions



2 Living Well

2.1 Enabling more people to live independently and well at home

2.1.1 Independent Living

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.1 Ensure Care Home Provision within Flintshire enables people to live well and have a good quality of life.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2015	31-Mar-2016	80.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>1. Delivering the Dementia Awareness training to all care homes by September 2015 - We have delivered 5 initiatives through the dementia awareness programme and can report the following progress: Voucher Scheme- Session in Music/ Happy Time Activities completed by providers for EMI Care Homes Training for Care Staff- All training and Follow up session completed in Dance Circles/ Dementia Gardening. Equipment loans and delivery support- On going access to resources and 'Never Ending Story' with both resources and delivery support booked till January 16 Memory Cafes - 5 Memory Cafes established in Mold, Holywell, Mostyn, Flint and Buckley. With Care Homes attending and invited to every cafe. Sustainability Event of above services arranged for November 15 with all EMI Care Homes</p> <p>2. Evaluating the impact (including satisfaction levels) of the pilot project being undertaken with Age Concern 'Listening Friends' by March 2016 -The project is being delivered by Age Connects North East Wales using a pool of existing volunteers. Training is on-going and volunteers are starting to set up regular visits to homes. Their progress will be reported through the Quality Circle.</p> <p>3. Improving the quality of care through implementing pre-placement agreements for all care homes by May 2015 - Pre placement agreements have been sent to all care homes in Wales who have a Flintshire funded placement. the agreed start date was 1.6.15. We have received a challenge against the pre placement agreement from a home owner in Wrexham, following legal advice we have extended the date for return to 30.09.15 However approximately 80% of contracts have been returned signed</p> <p>09/10/15 Challenge from provider in Wrexham is still on-going and the region have sought legal advice, a decision is to be made about making small amendments to 2 clauses</p> <p>Last Updated: 05-Nov-2015</p>							

Page 59

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.2 Support greater independence for individuals with a frailty and / or disability.	Susie Lunt - Integrated Services Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The baseline for the existing access routes for obtaining information, advice and access to community services has been completed and there is recognition for the benefit of introducing a Single Point of Access for citizens and professionals alike. We are progressing our action plan in readiness for the implementation of the Single Point of Access and our duties under the Social Services and Wellbeing Act, as follows:

1. Adoption of outcome focused and person centred 'front door' approach to assessment.
2. Review of working practices to reflect the new approach and documentation.
3. Roll out of training and support programme to support staff to confidently offering information, advice and assistance.
4. Supporting the population of the new DEWIS Directory of Services (DoS).

In terms of the SPOA position, the above actions remain in place and are on-going.

BCUHB have appointed to the area director post and strategic discussions should provide a clearer indication of when BCUHB are likely to deploy resources to SPOA.

Dewis had had a soft launch across North Wales.



A Flintshire information network is established, they will lead and oversee the continued population of information.

The pilot of the night support service is underway and monitoring has taken place.

A review of the pilot has been undertake as part of phase 1. Phase 2 will seek to establish the business benefits, e.g. cost effective, sustainable with flexible service model, dependent on the development agreements funding.

Last Updated: 06-Nov-2015

Page 59



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.1.3 Strengthen and enhance prevention and early intervention services for vulnerable children and families.	Vicky Allen - Safeguarding Services Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:



A new structure for Children's Services has been developed and is currently out for consultation with all staff. The proposed structure responds to the key recommendations identified within the CSSIW Inspection Report. Included within this is the establishment of a targeted support team that will bring together and coordinate a range of early intervention services.

Last Updated: 05-Nov-2015

2.1.2 Integrated Community Social and Health Services

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.1 Continue integrating community based health and social care teams to provide consistent service across localities.	Christine Duffy - Localities Manager	In Progress	01-Apr-2015	31-Mar-2016	33.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: Awaiting response from Health colleagues re organisation of community services.</p> <p>Last Updated: 05-Nov-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.2 Ensure that effective services to support carers are in place as part of the integrated social and health services.	Lin Hawtin - Commissioning Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Review of the Carer's Strategy to redefine the priorities for the next 5 years by September 2015 - Consultation events with Voluntary organisations held March to July 2015. Wider consultation with all Flintshire Carers arranged for September 2015. Notification to Providers to end current contract and develop new contracts from April 2016.</p> <p>Last Updated: 29-Oct-2015</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.3 Influence the use of Intermediate Care Funds to support effective discharge from hospital and ensure a smoother transition between Health and Social Care services.	Craig Macleod - Development & Resources Manager	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: All projects are live with governance arrangements in place to assess and evaluate performance.</p> <p>Joint 'East Division' planning sessions have taken place with Health, GP's and Wrexham LA to set an agreed vision for services in the area, including how ICF funding can be effectively deployed in future years. This work will inform funding priorities for 2016/17 onwards as part of a strategic approach to bringing together services to support people in the community with effective interfaces with hospitals.</p>							

Detailed quarterly performance reports incorporating quantitative performance data as well as case studies are produced and submitted to Welsh Government.

Last Updated: 30-Oct-2015

2.2 Ensuring adults, young people and children are safeguarded



2.2.1 Safeguarding

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.1 Create a single Safeguarding Unit to manage safeguarding and protection processes for adults, young people and children.	Vicky Allen - Safeguarding Services Manager	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

There is now an established Safeguarding Unit operational that covers both the adults and children's safeguarding processes and functions. The Unit is located in the Flint offices and has close contact with operational services in both Adults and Children's. Consideration is currently being given to the appointment of a dedicated Safeguarding Unit manager



Last Updated: 13-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.2 Prepare for the new and additional safeguarding requirements of the SSWB Act.	Vicky Allen - Safeguarding Services Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Upon receipt of the new legislation for safeguarding contained within the Social Services & Wellbeing Act (Wales), the North Wales Safeguarding Board and its associated groups will plan full implementation of the new requirements. The corporate safeguarding panel which is scheduled to commence in early December will have preparation for the Act as a primary priority.

Last Updated: 05-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.2.1.3 Strengthen arrangements within all Council portfolios to have clear responsibilities to address safeguarding.	Vicky Allen - Safeguarding Services Manager	In Progress	01-Apr-2015	31-Mar-2016	15.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Named safeguarding leads have been identified by each Chief Officer and the first meeting of the Corporate Safeguarding Panel will take place in December and will commence the establishment of these roles. A self-assessment will be completed against the recent Auditor General for Wales' 'Review of Corporate Safeguarding Arrangements in Welsh Councils' and presented to the appropriate Scrutiny Committee.

Last Updated: 05-Nov-2015

Performance Indicators



2 Living Well

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.1M01 (SCAL/025) Percentage of Flintshire care homes using the One Page Profile as the foundation to person-centred practice	N/A	Not Set	100		↔	Not Set	100	
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: All 16 homes on the Person Centred Care programme are using the One Page Profile.</p>								



Page 03

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.1M02 (SCAL/027) Number of care homes which are a 'Service of Concern'	N/A	3	0		↑	3	0	
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: Two nursing homes remain a 'Service of Concern' with CSSIW, progress is being monitored through the Joint Inter -agency Monitoring Panel</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.1M03 (SCAL/028) Number of care homes in 'Escalating Concerns'	N/A	2	0		↑	2	0	
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: The two homes reported in quarter one have been stepped down from Escalating Concern conditions and are being monitored.</p>								



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.1M04 (SCAL/023) - Percentage of referrals where support was maintained or reduced or no further support was required at the end of a period of Reablement.	78.31	75	87.44	 GREEN	↑	75	84.73	 GREEN



Lead Officer: Christine Duffy - Localities Manager
Reporting Officer: Joanne Caffrey - Performance Officer
Aspirational Target:
Progress Comment:

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.1M05 (FS/002) The percentage of service users who say that the advice and assistance received from the Family Information Service (FIS) enabled them to make an informed decision about childcare and family support.	N/A	87	100	 GREEN	↔	87	100	 GREEN



Lead Officer: Gail Bennett - Early Intervention Services Manager
Reporting Officer: Peter Wynne - Information Service Manager
Aspirational Target:
Progress Comment: During Q2, 536 tailored packages of information were provided to customers. Of these, 176 were sent a customer survey form and 49 responses were received, equivalent to 28%, of which 100% confirmed that they were able to make an informed decision about childcare and / or family support services from the advice and / or assistance received from the service. The FISF Service is planned to relocate to the Flint Office in December to increase partnership working between Social Services for Children, Housing and Adults with Learning Disabilities.



Page 64

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.2M06 (SCAL/030) Support people effectively through the use of 'step up and step down' beds	N/A	22.5	33	 GREEN	↑	45	62	 GREEN
Lead Officer: Christine Duffy - Localities Manager Reporting Officer: Jacque Slee - Performance Lead – Social Services Aspirational Target: Progress Comment: A further 33 people were admitted between July and September								



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.2M07 (SCAL/026) The number of care homes in Flintshire signed up to the Six Steps to Success.	N/A	Not Set	16		↓	0	27	
Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Nicki Kenealy - Contracts Team Manager Aspirational Target: Progress Comment: 10 homes have successfully completed the programme. We are now in a position to offer the programme to the remaining homes in Flintshire.								



Page 65



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.2M08 (SCA/018c) - The percentage of identified carers of adult service users who were assessed or reassessed in their own right during the year who were provided with a service.	77.69	82	99.86	 GREEN	↑	82	99.86	 GREEN
Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Joanne Caffrey - Performance Officer Aspirational Target: 82.00 Progress Comment:								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.2M09 (SCAL/029) Dementia Respect Empathy and Dignity (RED) project within GP surgeries	N/A	12.5	8	 AMBER	↔	25	16	 AMBER
<p>Lead Officer: Lin Hawtin - Commissioning Manager Reporting Officer: Luke Pickering-Jones - Planning Officer Aspirational Target: Progress Comment: 2 GP Surgeries signed up in Flintshire via Alzheimer's Society Average of 13 people in 6 months accessed the service Average of 7 people in 6 months signposted to other organisation Alzheimer's Society Leaflets provided to all individuals accessing the service Average of 7 volunteers recruited</p>								



Page 66

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.1.2M10 (SCA/001) – The rate of delayed transfers of care for social care reasons.	0.82	2	0.98	 GREEN	↓	2	2.13	 AMBER
<p>Lead Officer: Christine Duffy - Localities Manager Reporting Officer: Joanne Caffrey - Performance Officer Aspirational Target: 2.00 Progress Comment: Some delays have been due to issues with securing appropriate housing for patients being discharged from Mental Health Facilities. All delays are scrutinized by both Health and Social Care to agree timely solutions to any blockages in care.</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.2.1M11 (SCA/019) The percentage of adult protection referrals where the risk was managed.	100	98	100	 GREEN	↔	98	100	 GREEN
<p>Lead Officer: Vicky Allen - Safeguarding Services Manager Reporting Officer: Joanne Caffrey - Performance Officer Aspirational Target: 100.00 Progress Comment:</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.2.1M12 (SCC/014) – The percentage of initial child protection conferences held within 15 days of the strategy discussion.	92.86	95	98.21	 GREEN	↑	95	88.7	 AMBER

Lead Officer: Vicky Allen - Safeguarding Services Manager
Reporting Officer: Laura D'Arcy - Performance Officer
Aspirational Target: 98.00
Progress Comment: Due to the unusually high numbers of requests for conference in the quarter (more than double), some conferences were unavoidably held outside timescales to ensure quoracy, but were held on the first available appointment.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP2.2.1M13 (SCC/034) – The percentage of child protection reviews completed within timescales.	96.19	98	100	 GREEN	↑	98	99.13	 GREEN

Lead Officer: Vicky Allen - Safeguarding Services Manager
Reporting Officer: Laura D'Arcy - Performance Officer
Aspirational Target: 100.00
Progress Comment:

RISKS

2 Living Well

Strategic Risk

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Safeguarding arrangements do not meet the requirements of the SSWB Act.	Criticism from Regulator	Neil Ayling - Chief Officer - Social Services	Vicky Allen - Safeguarding Services Manager		Yellow	Yellow	↔	Open

Progress Comment:

Until we receive the final regulations and code of practice it is difficult to identify the requirements and reach a judgement as to whether these can/will be met.

Page 69

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Adults, young people and children are not sufficiently safeguarded.	Criticism from regulator Negative impact on reputation of Council	Neil Ayling - Chief Officer - Social Services	Vicky Allen - Safeguarding Services Manager	Establish wider ownership and governance of safeguarding across the authority whilst streamlining its management	Yellow	Yellow	↔	Open

Progress Comment:

Lead Officers for Safeguarding have been appointed and their work programme will be agreed at the first Corporate Safeguarding Panel in December. Quarter 2 performance has shown improvement.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Service users and carers do not take advantage of community and universal opportunities that would encourage greater independence.	Increasing demand on statutory services.	Neil Ayling - Chief Officer - Social Services	Susie Lunt - Integrated Services Manager	Regular performance and activity data is produced to	Amber	Yellow	↓	Open

				<p>continually monitor and project service demand. Roll out of Integrated Assessment - Action Plan "Preparing for the new Act" Review of our funding arrangements with the voluntary sector to help us ensure that we target resources in ways that enables the voluntary sector to provide early support to people and reduce/delay the need for statutory intervention. Launch of remodelled website with a clear message about accessing universal and community networks for support.</p>				
--	--	--	--	---	--	--	--	--

Progress Comment:
 We continue to collect and use robust data to monitor and project service demand. Co-production of new services with the voluntary sector to meet future demands for early intervention has been completed. A new service specification with the voluntary sector is being developed, to go out to the market in Spring 2016.

Training for practitioners and support staff to introduce new ways of working in line with the Act has been commissioned and is being rolled out over the next 6 to 9 months.




RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The quality of care home services will not meet required standards.	Negative impact on reputation of the Council.	Neil Ayling - Chief Officer - Social Services	Lin Hawtin - Commissioning Manager	Contract monitoring in place Good relationship with CSSIW Good relationships with providers	Amber	Amber	↔	Open

Progress Comment:
Both nursing homes previously in escalating concerns have had the embargos lifted. We are working closely with CSSIW to monitor the quality of provision and the evidence that intended improvements are being delivered. The level of risk remains the same.




RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding between Health and Council does not transfer smoothly; e.g. CHC, ICF, Primary Care funds	Increased costs to the Council	Neil Ayling - Chief Officer - Social Services	Craig Macleod - Development & Resources Manager	Refreshed strategic direction led by BCUHB's new Executive Boards and a new operating structure currently being introduced. The structure will have more of a locality focus with a strengthened focus on increasing capacity within community based services.	Amber	Amber	↔	Open

Progress Comment:
Joint regional discussions have taken place on how we ensure effective CHC working between Health and social care. Training has been undertaken in adult services and a working group has been established for children's services to ensure closer alignment and joint approaches. The group will report in December 2016.
There are a small number of high cost packages of care that remain in CHC dispute processes. We continue to try and secure agreement on these cases with BCU but, despite effort, they remain unresolved. This creates financial risks for the authority.


ICF funding has been agreed and all projects are operational with quarterly reporting schedules established. An indicative Primary Care Funding allocation has been given to BCUHB who have aligned funding at a high level with further detail to be developed. Dialogue and involvement of local authorities in this process has been limited but BCUHB have indicated a firm intention to ensure there is a shared approach going forward. This remains a risk area for FCC.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Children and vulnerable families are not fully supported where multi-agency services and partners do not move toward an early intervention and prevention approach together.		Neil Ayling - Chief Officer - Social Services	Gail Bennett - Early Intervention Services Manager					Open

Progress Comment: Updates are provided annually for risks assessed as 'green / insignificant'.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Service provision is not co-ordinated / integrated.	Ineffective joint services	Neil Ayling - Chief Officer - Social Services	Craig Macleod - Development & Resources Manager	Refreshed strategic direction led by BCUHB's new Executive Boards and a new operating structure currently being introduced. The structure will have more of a locality focus with a strengthened focus on increasing capacity within community based services.				Open

Progress Comment: There is an established Integrated Services Board (ISB) which provides governance for integrated services between BCUHB and local authorities. The Memorandum of Understanding between the partners was refreshed in quarter 1 to underpin the work of the ISB and the associated commitment to integrated and co-ordinated service delivery. BCUHB are in the process of implementing their revised operating structure which has a greater focus on locality working and primary/community services. The structure is still being established and the strategic intention behind the new structure will need to translate into consistent organisational practice and approach.



Integrated working through the Intermediate Care Fund (ICF) continues to be effective as well as working relationships between practitioners. Positive meetings have taken place with the Area Director for East Division with acknowledgement of the need for closer, more integrated working.

There has been a degree of challenge in ensuring that local authorities are able to contribute as an effective partner to work BCU have undertaken in developing a model of primary care as well as devising their mental health strategy. BCU assure us that the concerns that have been expressed are being listened to and they remain committed to working together at a strategic and operational

Quarter 2 Improvement Plan Progress Monitoring Report – Economy and Enterprise



Flintshire County Council
Page 73

Actions

3 Economy and Enterprise

3.1 Creating jobs and growing the local economy



3.1.1 Business Sector Growth

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.1.1 Promote Flintshire as a recognised centre for energy and advanced manufacturing.	Rachael Byrne - Enterprise Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Quarter 2 has resulted in 28 new business enquiries of which 17 have converted to investment, resulting in 404 new jobs throughout the county. Expansions from existing businesses and new developments at Broughton Retail Park have all contributed to job creation.

Last Updated: 05-Oct-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.1.2 Support the growth of the existing businesses in Flintshire, to maximise opportunities for investment.	Rachael Byrne - Enterprise Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Quarter 2 shows increased activity relating to business expansion and growth potential. Mersey Dee Alliance Innovation forum attracted 150 delegates from across the region to support supply chain opportunities across borders and developing client bases. Dedicated Meet the Buyer events have taken place for transformational programmes across North Wales including Wylfa Power Station and North Wales Prison Project to encourage tier two and three suppliers.

Quarter 2 reported 404 jobs created and no requests for redundancy support.

Last Updated: 05-Oct-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.1.3 Improve the local broadband infrastructure to encourage investment in economic growth.	Rachael Byrne - Enterprise Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Welsh Government reported 753 premises enabled in quarter 2, resulting in 20,855 premises enabled to date across the county. With the data available, Welsh Government is unable to differentiate between business and residential premises. Welsh Government has not set BT monthly targets and did not specify to BT which premises they should focus on under Superfast Cymru other than to prioritise Enterprise Zones. Welsh Government has stated that they are on track to deploy the roll-out this year. Flintshire has three Broadband supplier options for commercial enterprises to select from and Business Wales is providing free tailored advice direct to businesses to identify the most appropriate and cost effective solution for connectivity.

Last Updated: 05-Oct-2015

3.1.2 Town and Rural Regeneration



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.2.1 Deliver an integrated programme of regeneration for Deeside	Niall Waller - Enterprise and Regeneration Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

Page 75

ACTION PROGRESS COMMENTS:

The Vibrant and Viable Places programme is now in its second year of delivery. The programme of work has been reviewed with the Deeside Partnership and is underway.



Last Updated: 26-Oct-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.2.2 Develop and implement long-term regeneration plans for Town Centres	Niall Waller - Enterprise and Regeneration Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

The programme of environmental improvement projects across the towns is largely complete with the ERDF and Welsh Government funding ending in June 2015. The remaining projects will be completed by the end of the financial year. The future approach is under review with local stakeholders in Buckley, Holywell and Mold. In Flint the programme of regeneration centred around the replacement of the maisonettes is being delivered according to plan.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
3.1.2.3 Increase the economic benefits to Flintshire of visitors coming into the County	Richard Jones - Regeneration Project Officer	In Progress	01-Apr-2015	31-Mar-2016	85.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

- On a local level the Council piloted a network event in June. Businesses were invited to attend the event and collect promotional print. Feedback from attendees was positive. Similar events to be scheduled March and July 2016 (before key visitor seasons).
 - New Explore Flintshire website (www.exploreflintshire.co.uk) launched March 2015. On-going content management underway.
 - Production and circulation of e-newsletter in collaboration with North East Wales Partnership i.e. Denbighshire and Wrexham Councils.
 - Flintshire's promotional materials (4 Explore Flintshire leaflets) are currently distributed to an agreed schedule at high footfall sites via a distribution company across key sites in North East Wales, Chester, Cheshire and Wirral.
 - Flintshire CC is a member of the Cheshire Gateways Partnership. Distribution of Flintshire promotional materials form part of their circulation programme at key arrival/gateway sites such as M56 Services (Hapsford), Broughton Retail Park, Cheshire Oaks Retail Park, Chester Railways Station.
 - Flintshire CC supported the creation of a new visitor information point at Dangerpoint in Talacre - a key visitor destination.
 - Positive partnership work with Flintshire Tourism Association has realised 10 new visitor information points located within the premises of local businesses. This enhances the network of information provision across the County.
- Work is underway with the Flintshire Connects team to improve information provision across all Connects facilities including familiarisation briefings for staff on key visitor information (Nov/Dec 2015), promotion of the Explore Flintshire / North East Wales brands, digital self-serve information provision via the Explore Flintshire website and QR codes made available on the external of buildings for customers to access information out of office hours via the Explore Flintshire website.

Last Updated: 25-Nov-2015

Performance Indicators

3 Economy and Enterprise



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.1M01 Percentage of enquiries converted to investment in Flintshire	N/A	63	60.71	 AMBER	↑	63	58.46	 AMBER

Lead Officer: Niall Waller - Enterprise and Regeneration Manager

Reporting Officer: Rachael Byrne - Enterprise Manager

Aspirational Target:

Progress Comment: 17 enquiries converted from 28 enquiries equating to 61% conversion rate



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.1M02 Number of jobs created in Flintshire	N/A	300	404	 GREEN	↓	600	841	 GREEN

Lead Officer: Niall Waller - Enterprise and Regeneration Manager

Reporting Officer: Rachael Byrne - Enterprise Manager

Aspirational Target:

Progress Comment: 404 new jobs created in Flintshire of which 67 are with in Deeside Enterprise Zone



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.1M03 Number of jobs safeguarded in Flintshire	N/A	50	0		↔	100	0	

Lead Officer: Niall Waller - Enterprise and Regeneration Manager

Reporting Officer: Rachael Byrne - Enterprise Manager

Aspirational Target:

Progress Comment: The Council liaises closely with Jobcentre Plus and Careers Wales to take a team approach to redundancy announcements. Businesses are proactively supported by this group when they announce redundancies. No redundancies have been announced in this quarter that required safeguarding support.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.1M04 Number of jobs created as a result of large capital programmes (Welsh Housing Quality Standard)	N/A	9	8	 AMBER	↔	18	16	 AMBER

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: A number of jobs have been created with contractors as part of the new WHQS programmes, totaling 16 to date. Opportunities have been created through the various programmes of work and the service continues to work with the contractors to maximise these opportunities and in doing so, ensure they fulfil their contractual obligations. Further job opportunities will be realised in Q3 through the contract for external works which includes 300 roofing replacements.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.1M05 Number of jobs created as a result of large capital programmes (Strategic Housing and Regeneration Programme)	N/A	0	0	 GREEN	↔	0	0	 GREEN

Lead Officer: Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: Works have not yet commenced on the agreed sites.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.2M07 Number of business grants offered to high street businesses	N/A	2	0	 RED	↓	4	3	 AMBER

Lead Officer: Niall Waller - Enterprise and Regeneration Manager

Reporting Officer: Niall Waller - Enterprise and Regeneration Manager

Aspirational Target:

Progress Comment: No further grants offered this quarter but 23 businesses have enquired regarding the re-launched shop front grant scheme.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP3.1.2M08 Number of trainees recruited	N/A	10	0	 RED	↓	20	13	 AMBER

Lead Officer: Niall Waller - Enterprise and Regeneration Manager




Reporting Officer: Niall Waller - Enterprise and Regeneration Manager

Aspirational Target:

Progress Comment: No further trainees recruited this quarter whilst the Green Team project goes through a fresh procurement process.

RISKS




3 Economy and Enterprise

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Some areas within Flintshire will not be covered by superfast broadband if the joint project between Welsh Government and BT stalls.	Some areas within Flintshire will not be covered by superfast broadband which may have an adverse effect on encouraging business growth and investment.	Clare Budden - Chief Officer - Community and Enterprise	Rachael Byrne - Enterprise Manager	Limited control or influence as this is a joint WG and BT programme. However FCC will receive regular progress updates. FCC are supporting promotional activity regarding the rollout.				Open

Page 90

Progress Comment:

Continued monitoring of BT roll-out is required through Welsh Government progress reports.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Businesses are not sufficiently supported to maximise opportunities presented to them through major transformational projects within Flintshire.	FCC contract outside of the County and are seen as not supporting local businesses (reputational risk).	Clare Budden - Chief Officer - Community and Enterprise	Rachael Byrne - Enterprise Manager					Open

Progress Comment:

Meet the Buyer events and supply chain events are running in Flintshire and across the region for major projects including NW Prison Project; Whellabrator; 21st Century Schools to encourage local businesses to maximise opportunities.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Opportunities to access external funding programmes to invest in our urban and rural areas are not maximised.	Council will not secure sufficient external funding to invest in urban and rural areas adversely affecting the Council's reputation.	Clare Budden - Chief Officer - Community and Enterprise	Niall Waller - Enterprise and Regeneration Manager	Close involvement in the North Wales Economic Ambition Board work stream to develop projects and share intelligence regarding the new European funding programmes. Seat secured on the decision-making body for the new Rural Development Plan funding programme. Coastal Communities Fund application submitted and funding approved - £293,135 received.	Amber	Amber	↔	Open

Progress Comment:




The Council, through the North Wales Economic Ambition Board European programme work stream, is working with partners across North Wales to keep abreast of the development of the new European programmes, steer their development where possible and to develop regional projects.

The Council has also secured a seat on the new Local Action Group for Flintshire, the decision-making body for the 2015-20 Rural Development Plan programme in the County. A number of Council teams are considering projects for submission into the new Rural Community Development Fund programme.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Opportunities to access funding to invest in the promotion of tourism are not maximised	Reduced number of initiatives to	Clare Budden - Chief Officer - Community	Richard Jones - Regeneration Project Officer		Amber	Amber	↔	Open

	promote tourism across Flintshire.	and Enterprise						
--	------------------------------------	----------------	--	--	--	--	--	--

Progress Comment:
Regional Tourism Engagement Fund - source Welsh Government (Visit Wales). Funding round opens 1st April 2016.
Rural Development Plan Programme - expressions of interest for projects due Jan 2016.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
External funding sources are often weighted towards urban regeneration with funding for rural regeneration being limited.	Rural locations will not receive the funding required to effectively regenerate them.	Clare Budden - Chief Officer - Community and Enterprise	Niall Waller - Enterprise and Regeneration Manager	The Council has secured a seat on the decision-making body for the Rural Development Plan programme and will seek to influence the programme to ensure maximum benefit is derived for Flintshire's rural communities.				Open

Progress Comment:
The 2015-2020 Rural Development Plan programme will provide significant resources to support community services and economic development in rural Flintshire. In addition, the Council has recently secured £293,135 from the Coastal Communities Fund for visitor facility development along the Dee coastline in both rural and urban areas. The LEADER programme under the Rural Development Programme has now started with Cadwyn Clwyd seeking project partners. Welsh Government have also issued an open and competitive call for proposals for the first round of the Rural Community Development Fund.

Quarter 2 Improvement Plan Progress Monitoring Report – Skills and Learning

Flintshire County Council



Page 83

Actions

4 Skills and Learning

4.1 Improving learning provision and opportunities to achieve better learner outcomes

4.1.1 Apprenticeships and Training

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.1 Work with the public, private and voluntary sectors to maximise the number of apprenticeships, traineeships and work experience opportunities, communicated through the Common Application Process (CAP)	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:



Through the Youth Engagement and Progression Framework, officers are continuing to track and support young people who are NEET or at risk of becoming NEET. Regular liaison with partners has secured access to a range of provision around work related skill development for the identified young people and this has supported engagement with suitable outcomes such as traineeships and enhanced work experience packages.

IOSH Managing Safely Training has been provided to secondary schools and Inclusion staff to enable them to identify and vet appropriate work experience packages. It is envisaged that this will lead to increased opportunities within this area.

Information regarding opportunities within Flintshire has been fed into the Common Application Process (CAP), a system operated through Careers Wales. This has been run as a pilot and is under review, the outcome of which will direct future activity in relation to how this is taken forward.

A Training Academy Project Board has been established (October 2015) to oversee and coordinate the work of the Council in relation to community benefit opportunities in relation to training and employment. Increasing the number and range of apprenticeships is focus for the Board.

Last Updated: 28-Oct-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.2 Increase training and apprenticeship opportunities for local people through our major capital programmes (WHQS and SHARP).	Sean O'Donnell - Contract Surveyor	In Progress	05-Jun-2015	31-Mar-2016	10.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

A number of apprentices have been appointed with contractors as part of the new WHQS programmes. To date 4 opportunities have been created through the various programmes and the service continues to work with the contractors to maximise these opportunities and ensure they fulfil their contractual obligations. A Community Benefit and Training Academy has also been established by Flintshire County Council to oversee the growth of apprenticeship opportunities in the county across the major investment programmes.

Wates contractors have been appointed as the developers for SHARP. The contractual conditions include a requirement to make apprenticeship opportunities available within Flintshire. A Community Benefit and Training Academy has been established by Flintshire County Council to oversee the growth of apprenticeship opportunities in the county. Construction under the SHARP Programme has not yet commenced.

Last Updated: 09-Nov-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.3 Support the Young Entrepreneur Programme with the Flintshire Business Entrepreneurship Network.	Sharon Jones - Communities First Cluster Delivery Manager East	In Progress	05-Jun-2015	31-Mar-2016	60.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

BEN on track over both CF Clusters. Celebration event planned for September 2015. Total membership is 84. We are supporting the Wrexham BEN to develop their structure, following Good Practice from Flintshire.

Last Updated: 04-Aug-2015



Page 85

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.4 Support the development of two academies focusing on Retail and Construction for over 18's leading to employment.	Nigel Davies - Communities First Cluster Delivery Manager West	Completed	01-Apr-2015	31-Mar-2016	100.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Launch of the Construction Academy by April 2015 -The Construction and Retail Academies launched January 2015. Due to procurement and commissioning of posts the launch was held back, but an Acting Up post was put in place. The Academy set up previously at Ysgol Maes Hyfred continued with the Academy at Artisans Shop in retail and hospitality. 8 pupils attended with 3 placement at the Artisans shop.

Last Updated: 14-Aug-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.5 Implement the Youth Engagement and Progression Framework for learners in danger of disengaging through: <ul style="list-style-type: none"> • Targeting vocational and employability skills • Enhancing personal support, including coaching, mentoring and help with transition • Increasing the use of release on temporary licence 	Jeanette Rock - Principal Education Officer Inclusion	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

(ROTL) for young people in the youth justice service; to better engage with post-custody education, training and employment prior to release.

ACTION PROGRESS COMMENTS:

Work on implementation of the Youth Engagement & Progression Framework is underway. An appropriate early identification tool (Child Profiling Tool) has been agreed regionally and this will support schools and the LA to identify young people at risk of disengagement and target a range of resources appropriately. Funding for this has been agreed and a timetable of training and implementation is to be developed, to facilitate use of this within the Autumn term 2015. The Child Profiling Tool has been purchased for the region (October 2015) and is currently being trialed in each of the 6 authorities. Discussions are taking place with schools regarding the output data from the trials. Meetings are scheduled for November to make final adjustments to the weightings within the system to ensure that it accurately captures the correct individuals and for final sign off.

The team of Personal Support staff has been increased through the use of grant funding and they continue to work with the young people identified through the current system. The support has been targeted at young people on Tiers 1 and 2 of the Youth Engagement & Progression Framework and has been successful to date in reducing the numbers of young people in these Tiers.

A North Wales regional bid to the European Social Fund has been successful and has secured 3 years' worth of funding for enhanced provision in the form of alternative curriculum opportunities and support for transition. FCC is working in partnership with Wrexham County Borough Council and Coleg Cambria to implement this programme known as TRAC. FCC's Engagement Progression Coordinator has developed strong links with local providers and has contributed to the regional procurement framework to secure an appropriate range of provision in line with the needs of young people to be offered through TRAC. Information on existing training opportunities have been collated and this has improved the system of appropriate signposting and access. Where appropriate, providers have been asked to amend and adjust their provision to ensure that it meets individual vocational and employability skill needs.

Service specifications between the Youth Justice Board and Werrington are in final draft form. Release On Temporary Licence (ROTL) arrangements with North Wales Youth Offending Teams is being pursued and monitored by the Regional Resettlement and Reintegration Board and nationally by Youth Justice Board Cymru.

Enhanced curriculum of activities for Key Stage 4 learners in danger of disengagement organised with partners, e.g. Coleg Cambria, Motivational Preparation Course Training (MPCT), North Wales Training (NWT), by September 2015 -Local Authority officers have worked collaboratively with secondary schools to identify young people at risk of disengagement and further work has been undertaken with schools and partners to identify, source and offer a range of suitable alternative curriculum opportunities. These are now in place and arrangements have been made ready for the young people to access the provision from the start of the new academic year (September 2015). The programme of alternative provision has now been established with KS4 learners successfully accessing a wide range of vocational options delivered via Coleg Cambria.

Roll out of release on temporary licence (ROTL) to new institutions/partners by September 2015-x2 young people currently in custody. National Review of Release on Temporary Licence initiated nationally to support increased use.

Youth Justice Service has contributed to the consultation on Temporary release proposals and submitted September 2015.



Currently no young people in custody. ROTL application and processes utilised by x1 young person as part of education placement planning prior to release in August 15.



ROTL and Temporary release applications monitored by Resettlement and Reintegration (RR) Board for Wales- Flintshire YJS in attendance. Representative from Werrington YOI attending local RR panels for consultations and problem solving.

Consultation commenced regarding delivery of the additional learning needs and education (tribunal) bill Wales and responsibilities for delivering IPL from Wales in England

Last Updated: 28-Oct-2015

4.1.2 Modernised and High Performing Education

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.1 Working effectively with the Regional School Improvement Service (GwE) to: <ul style="list-style-type: none"> o share best teaching practice and resources across schools and the region; o identify and target support for those schools most in need; o develop the capacity of schools to respond to national initiatives and curriculum reforms; and o improve skills in literacy and numeracy. 	Claire Homard - Principal Education Officer Primary	In Progress	01-Apr-2015	31-Mar-2016	60.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS:</p> <p>Senior Challenge Adviser is attending a range of Flintshire meetings with Officers, Headteachers and Members by invitation. Regional meeting structure has been redefined by Chief Officer's Group. Meetings of LA Officers with GwE Senior Challenge Adviser are on-going and focus on effective monitoring of schools to identify and target support for schools most in need. GwE are represented at School Standards Monitoring Group meetings. Feedback provided to help development of regional model document for LA/School Partnership Agreements. GwE Senior Challenge Adviser has taken over the administration and leadership of Secondary Forums from the LA. GwE have also organised regional conferences to share best practice. New Foundation Phase Profile Train the Trainers event held 2nd June. Six training events were then delivered in June to cover all schools. Pupil portfolio Referral Unit (PPRU) Post Inspection Action Plan has been drafted and progress against recommendations is being monitored through Education & Youth Programme Board. Discussions held with GwE on need for support for PPRU resulted in GwE advertising for a Challenge Adviser to fulfil this need in the new school year. Interviews for this post to be held on 13th October. Work on Literacy and Numeracy continues to develop as GwE Challenge Advisers identify schools in need of support and then group them together to more effectively target intervention at these schools by using the resources available eg Associate Partners. Co-leading schools initiatives have been rolled out by GwE from September 2015 onwards with Green and High Yellow schools working in networks with a nominated Challenge Adviser to provide peer challenge, peer support and to share best practice. 14 Flintshire schools across the primary and secondary sector have been selected as Pioneer and Co-Leading Schools by GwE/WG in key areas such as Digital Learning, Creative Learning, Literacy, Numeracy, Successful Futures (Curriculum Framework) and New Deal (Workforce Development). Flintshire has the highest number of schools nominated across the GwE region.</p> <p>Last Updated: 17-Nov-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.2 Reducing the impact of poverty and disadvantage, including through the Families First Programme (2015-17) and Flintshire's Integrated Youth Services Strategy, (2014-18), "Delivering Together"	Ann Roberts - Families First Lead / Youth Services Manager	Ongoing	01-Apr-2015	31-Mar-2016	-	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

The Flintshire Families First Programme (2015-2017) continues to deliver on the outcomes for the Child Poverty Strategy (WG, 2011) and it has fully re commissioned in July 2015, to ensure that delivery is focussed on the areas of evidenced need and that it targets those families who are furthest from education and employment opportunities. The evidence based collaborative approach has enabled bespoke commissioning of projects to maximise the full grant for effective impact for poverty mitigation and reduction. Welsh Government review and monitor the delivery and have returned a positive evaluation statement and supported the innovative commissioning plans. The new commissioned projects are now all effective with effect from 01.10.15 to 31.03.16. The Youth Support Service Plan (Delivering Together 2014- 2018) has a collaborative approach to delivery of universal entitlement for all 11-25 year olds, with a focus on engagement, participation, informal learning and accreditation. It offers preventative approaches to enable young people to have learning and earning opportunities to mitigate the effects of poverty , improve financial literacy and build resilience and coping skills to minimise the NEET (Not in Education Employment or Training) population in Flintshire. It also supports our young parents population by offering parenting courses and enabling supported learning opportunities. The Families First and Delivering Together programmes also enhance workforce development opportunities for our future potential workforce by encouraging volunteering, work placements and accreditation. The Integrated Youth Provision report update was taken to scrutiny on 17.09.15 to update on the above in more detail and all recommendations were agreed.

Regional agreement across North Wales has been secured regarding the use of the child profile tool to identify young people between 11 and 19 who are at risk of disengagement. This tool is an integral part of the ONE data base which links SIMS (School Management Information System) used in schools. Negotiations are underway in terms of purchase cost and training requirements. Once identified young people will be signposted in to a range of intervention strategies to support continued engagement including enhanced personal support and alternative curriculum opportunities. FCC was a successful partner in a regional bid for European Social Fund to support the additional provision for Autumn term 2015.

Work with key partners engaged in the Integrated Youth Service plan "Delivering Together" has ensured that young people are not unnecessarily brought in to the Youth Justice System. The Youth Justice Bureau approach has been introduced and its work has developed to ensure appropriate diversionary approaches are taken resulting in significant reduced re offending rates. Sub Regional (Flintshire and Wrexham) Scrutiny Partnership is evolving to review effective decision making based around regionally agreed criteria.



Last Updated: 02-Oct-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.3 Improving outcomes for Looked After Children and young people exiting the Youth Justice System	Chris Clarke - Youth Justice Service Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

1. Regional Looked After Children (LAC) action Plan generated by GwE and being implemented
- 3 & 4 Symud Ymlaen have promoted service across YJS and Children's Services. Referral Packs available to staff and individual training and development plans being initiated with young people. Youth Justice Service confirmed 8 referrals and 4 young people actively engaged in training
5. Restorative Justice pilot sites identified though long term staff absence likely to impact upon delivery. Financial constraints and single practitioner in role unlikely to support replacement/cover
6. Regional LAC Action Plan - Launch planning scheduled for July 15
9. Trauma/Attachment training delivered to key professionals including Youth Justice Service (YJS) and education staff- implementation of appropriate strategies in order to improve outcomes for learners and young people presenting with >5 convictions in 24 month period (YJS). Consultation by Cordis Bright to commence October 15 through to June 16.

Last Updated: 28-Oct-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.4 Developing and implementing a plan for the next phase of Schools Modernisation, including continuing to implement the 21st Century School (Band A) programme.	Damian Hughes - Programme Manager 21st Century Schools	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:

Implementation plan for the next stage of School Modernisation approved by Cabinet in June 2015. Band A projects at Connah's Quay (Post 16) and Holywell Learning Campus approved by Welsh Government. Construction projects have started on site and currently are on time and within budget. Anticipated completion date September 2016.

Last Updated: 26-Oct-2015

Performance Indicators

4 Skills and Learning



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.1M04 Number of training and apprenticeship opportunities started as a result of the Welsh Housing Quality Standards contracts	N/A	0.9	2	 GREEN	↔	1.8	4	 GREEN

Lead Officer: Tony Jones - Capital Works Team Manager

Reporting Officer: Sean O'Donnell - Contract Surveyor

Aspirational Target:

Progress Comment: A number of apprentices have been appointed with contractors as part of the new WHQS programmes. To date 4 opportunities have been created through the various programmes and the service continues to work with the contractors to maximise these opportunities and ensure they fulfil their contractual obligations. Further opportunities for apprentice placement's and local training will be realised in Q3 through the contract for external works which includes 300 roofing replacements.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.1M05 Number of training and apprenticeship opportunities started as a result of the Strategic Housing and Regeneration Programme contracts	N/A	0	0	 GREEN	↔	0	0	 GREEN

Lead Officer: Melville Evans - Strategic Housing and Regeneration Programme (SHARP) Programme Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: Wates contractors have been appointed as the developers. The contractual conditions include a requirement to make apprenticeship opportunities available within Flintshire. A Community Benefit and Training Academy has been established by Flintshire County Council to oversee the growth of apprenticeship opportunities in the county. Construction under the SHARP Programme has not yet commenced.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.1M06 Number of people leaving the	N/A	0	15			0	29	

Construction Academy with a qualification					↑			
---	--	--	--	--	---	--	--	--

Lead Officer: Nigel Davies - Communities First Cluster Delivery Manager West
Reporting Officer: -
Aspirational Target:
Progress Comment: During the period 15 people left the Pathways Academy with qualifications. These ranged from 1st Aid - Manual Handling - COSHH - H&S - Employability and culminating in the CSCS Card

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.1M07 Number of people leaving the Construction Academy with a job	N/A	0	4		↑	0	7	



Lead Officer: Nigel Davies - Communities First Cluster Delivery Manager West
Reporting Officer: -
Aspirational Target:
Progress Comment: 4 People have gained employment in the construction industry in the period.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.1M08 Number of people leaving the Retail Academy with a qualification	N/A	0	0		↓	0	11	

Lead Officer: Nigel Davies - Communities First Cluster Delivery Manager West
Reporting Officer: -
Aspirational Target:
Progress Comment: The Retail Pathway Academy has a number of people attending who are due to gain their qualifications in November

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.1M09 Number of people leaving the Retail Academy with a job	N/A	0	1		↓	0	4	

Lead Officer: Nigel Davies - Communities First Cluster Delivery Manager West
Reporting Officer: -
Aspirational Target:
Progress Comment: 1 person left the Retail Academy Pathway as a progression route into Coleg Cambria



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.2M31 The percentage of young people above school age in the youth justice system that are offered 25 hours ETE	N/A	40	100	 GREEN	↑	40	100	 GREEN

Lead Officer: Chris Clarke - Youth Justice Service Manager

Reporting Officer: Louisa Greenly - Performance Management & Information Officer

Aspirational Target:

Progress Comment: This cohort comprises the three young people (who are of school age) whose statutory court order ended in the quarter. Of these young people, only one was offered 25 hours at the start of the order, however upon completion of the order, all three were accessing 25 hours each.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP4.1.2M32 The percentage of young people above school age in the youth justice system that are offered 16+ ETE	N/A	55	60	 GREEN	↔	55	60	 GREEN

Lead Officer: Chris Clarke - Youth Justice Service Manager

Reporting Officer: Louisa Greenly - Performance Management & Information Officer




Aspirational Target:

Progress Comment: This cohort comprises the 5 young people who were above school age and whose statutory court order ended in the period. Of these young people, one was accessing more than 16 hours per week ETE, however by the end of their orders, 3 were in receipt of more than 16 hours.

RISKS

4 Skills and Learning

Strategic Risk




RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Numbers of school places will not be sufficient to meet the future demands of changing demographics	Budgetary pressures, rise in cost per pupil, rising in pupil teacher ratios, unsustainable schools in some areas, over subscribed schools in others, more admission appeals	Ian Budd - Chief Officer - Education and Youth	Damian Hughes - Programme Manager 21st Century Schools					Open

Page 99

Progress Comment:




The likelihood of not having enough spaces in schools overall is low, however there may be pressures in particular locations and phases as demographics change.

Currently there are in excess of 4000 unfilled places in the school estate, doing nothing, will have a negative effect on school financial allocations and raise pupil teacher ratios.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Limited funding to address the backlog of known repair and maintenance works in Education and Youth assets will be further reduced to meet new pressures on the Education and Youth Budgets	The fabric of Education and Youth buildings will continue to decline	Ian Budd - Chief Officer - Education and Youth	Damian Hughes - Programme Manager 21st Century Schools					Open




Progress Comment:

School Modernisation remains a key tool in enabling the Authority to invest appropriately in its school portfolio, this will involve a reduction in schools within the Council's portfolio and a reduction of unfilled places.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Schools do not receive and/or make best use of the support they need from the Council and GwE	Schools are less well informed about developments and what their actions to ensure continued improvement should be. Progress in improving outcomes for learners is reduced.	Ian Budd - Chief Officer - Education and Youth	Claire Homard - Principal Education Officer Primary					Open

Progress Comment:

GwE Challenge Advisers make regular visits to schools. Regular meetings of LA Officers with GwE Senior Challenge Adviser facilitate a review of those schools least likely to make good use of the support available. Where schools are not engaging effectively with support services from either the Council or GwE, the Senior Manager for School Improvement will take appropriate action on a continuum on intervention with the most serious outcome being the issuing of a Warning Notice to the Headteacher and/or Governing Body.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Local employers and learning providers do not work closely enough to identify and meet the skills based needs of the future.		Ian Budd - Chief Officer - Education and Youth						Open

Progress Comment:

Latest annual performance information has Flintshire with the lowest level of young people 16+ not in education, employment or training in Wales. There is a continuing need to support our most vulnerable young people to access employment and training and to develop apprenticeship opportunities matched to long term market intelligence on economic development.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Training places will not match current and future employer aspirations and needs.		Ian Budd - Chief Officer - Education and Youth			Amber	Yellow	↓	Open

Progress Comment:
 Latest annual performance information has Flintshire with the lowest level of young people 16+ not in education, employment or training in Wales.
 There is a continuing need to support our most vulnerable young people to access employment and training and to develop apprenticeship opportunities matched to long term market intelligence on economic development.

This page is intentionally left blank

Quarter 2 Improvement Plan Progress Monitoring Report – Safe Communities

Flintshire County Council



Page 97



Actions



5 Safe Communities

5.1 Keeping people and communities safe

5.1.1 Community Safety

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.1 Develop a plan to deliver the key outcomes of the North Wales Safer Communities Board (NWSCB) Community Safety Plan.	Sian Jones - Public Protection Manager - Community	In Progress	01-Apr-2015	31-Mar-2016	80.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The local community safety delivery plan has been drafted to reflect the outcomes of the regional Community Safety Plan. The document has been developed based on the latest intelligence from statutory partners and also the findings of a consultation workshop held for stakeholders in April 2015.</p> <p>Final draft of the local plan has been formulated, to be approved by the LSB at November meeting.</p> <p>Last Updated: 10-Nov-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.2 Contribute to the delivery of the North Wales Community Safety Plan priorities	Sian Jones - Public Protection Manager - Community	In Progress	01-Apr-2015	31-Mar-2016	80.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Local community safety plan has been drafted, and is awaiting approval from the 'People are Safe' Board. All activities in this area making good progress.</p> <p>Final draft has been formulated and will be considered by the LSB in November 2015.</p> <p>Last Updated: 10-Nov-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.1.3 Reduce fear of crime by making best use of the latest technologies including closed circuit television (CCTV).	Sherryl Burrows - CCTV Manager	In Progress	01-Apr-2015	31-Mar-2016	30.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

Feasibility study completed and draft report received.
 Meeting with CE and CO scheduled for end November 2015, for sign off of suggestions/recommendations within the report.
 Consultation with Town & Community Councils and other Stakeholders to be completed by end March 2016.
 An Executive Report to Cabinet will follow.
 Funding must be agreed/secured prior to the tender process.
 Specification, Pricing Schedule and related tender documents to be completed.
 Formally agree proposals to be outlined within the feasibility study which has been completed.



Meeting held with CE and Chief Officer and it was agreed to identify the new location for CCTV Control Room prior to progressing to Phase Two of consultants brief which will involve:



- The preparation of detailed technical specifications, proposals, drawings and tender documentation for the upgrade of the CCTV control equipment and the procurement of re-deployable cameras (where possible), to compliment the static CCTV camera scheme.
- New Service Level Agreements are to be negotiated with Town & Community Councils.
- Tender process complete and new monitoring contract commenced in October 2015.

Last Updated: 11-Nov-2015



Performance Indicators

5 Safe Communities

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP5.1.1 M01 The percentage of high risk repeat victims of domestic abuse referred to the Flintshire MARAC	N/A	28	10.5	 GREEN	↑	28	10.5	 GREEN
<p>Lead Officer: Sian Jones - Public Protection Manager - Community Reporting Officer: Jackie Goundrey - Domestic Abuse Co-ordinator Aspirational Target: Progress Comment: Performance has exceed target significantly</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP5.1.1M03 Achieving a waiting time of less than 20 days from referral to treatment (KPI 2)	N/A	80	75.1	 AMBER	↑	80	75.1	 AMBER
<p>Lead Officer: Sian Jones - Public Protection Manager - Community Reporting Officer: - Aspirational Target: Progress Comment: In Flintshire those waiting less than 20 days between a referral and treatment start date is 75.10% (196). <ul style="list-style-type: none"> • Between 5 – 12 weeks – 20.31% (53) • Between 3 – 6 months – 4.60% (12) </p>								

Page 100




KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP5.1.1M04 Achieving the Welsh Government target for the percentage of completed substance misuse treatments (80%)	N/A	80	71.07	 AMBER	↓	80	71.07	 AMBER

Lead Officer: Sian Jones - Public Protection Manager - Community
Reporting Officer: -
Aspirational Target: 80.00
Progress Comment: In Flintshire the number of cases closed with treatment complete is 71.07% (113) which shows a drop in performance in comparison to quarter 1 which was 83.74% (103), though the level of activity is higher.

RISKS




5 Safe Communities

Strategic Risk

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Grant funded services that are administered through the Community Safety Partnership are not delivered effectively.	Decommissioning of services. Greater scrutiny from funding providers. Impact on services supporting vulnerable groups.	Andrew Farrow - Chief Officer - Planning and Environment	Sian Jones - Public Protection Manager - Community					Open

Progress Comment:

All grants administered through the Community Safety Team have been approved for 2015/6. Where required, all quarter 2 monitoring reports have been submitted to the appropriate bodies.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the provision of CCTV with local partners will not be sustainable in the long term.	Funding deficit. Consideration of closure of services for example public space CCTV service.	Andrew Farrow - Chief Officer - Planning and Environment	Sherryl Burrows - CCTV Manager					Open

Progress Comment:

The level of risk remains the same as the Authority is still in the process of negotiating new Service Level Agreements with Stakeholders.

Quarter 2 Improvement Plan Progress Monitoring Report – Poverty

Flintshire County Council



Page 103

Actions

6 Poverty

6.1 Protecting people from poverty

6.1.1 Maximising Income

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.1 Help children, young people and families, in or at risk of poverty achieve their potential.	Gail Bennett - Early Intervention Services Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Early Years and Family Support Service have made several contributions towards this action, through a multi-agency, partnership arrangements. Further information is available in the Joint Education and Youth and Social and Health Overview and Scrutiny Committee Report - 4 June 2015.

The main highlights are:

- Involvement with the Anti-Poverty strategic and sub-groups.



- Implementation of Flying Start Guidance and the recruitment of a specialist Speech, Language and Communication Lead and a Safeguarding Clinical Nurse.

- Partnership with the national, 'Money Advice Service' (MAS) to conduct some ground breaking research in Wales. The pilot (and accompanying 2 year longitudinal evaluation) will test the effectiveness of programmes designed to improve children's financial capability through working with parents. The aim is to produce rigorous evidence on the impact and cost-effectiveness of parenting programmes. The pilot will raise awareness to parents of the important role they play and equip them with the desire, confidence and ability to develop the next generation of financially capable adults. Financial capability will be weaved into existing parenting programme interventions within Flying Start, some Families First delivery and school delivery of programmes such as Family Links and Incredible Years. Adult financial capability is a direct consequence of what has been seen, experienced and learned throughout childhood and adolescence, so to become financially capable, children need to observe, talk about and experience money on a regular basis. Starting young is key, with financial capability developed from the age of three with many future adult habits set by the age of seven. Parents are likely to be the strongest factor to influence adult financial capability (they are the most trusted messenger in childhood and they provide the environment for children to see, experience and learn about money on a daily basis). Despite this, there is minimal provision to support parents and little evidence about what works and what doesn't. The pilot aligns with Welsh Government requirements and has the approval of programme licence holders.

- Social Care Accolades Awards 2015 (National Award), 'Better Outcomes through Working Together'. Particular focus was given to the community engagement programmes, Families and Schools Together and parenting programmes - many of the parents who have been involved in the programme have gained employment or taken up further education due to their involvement in the programme, increased links with school and a reduction in social isolation and an increase in confidence. The programmes are delivered primarily through pooled grant funding from Flying Start, Families First and school Pupil Deprivation Grant. Schools report an increase in attendance and improved behaviour. It is recognised that this forms part of a whole school, whole family approach.

Invite as member of Wales delegation to EuroChild Symposium in Galway in December to highlight the parenting work in Flintshire re early intervention and prevention partnership between Flying Start, Families First and primary schools using their Pupil Deprivation Grant.



Last Updated: 09-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.2 Provide advice and support services to help people protect their income	Paul Neave - Manager - Advice and Homelessness Service	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

FCC continues to provide advice and support services that are helping residents to maximise their household income through accessing their correct entitlement of social security benefits. The Advice and Support Gateways and the training of front line staff are helping, as much as possible, to manage the increase demand from residents, impacted by the welfare reforms, for access to advice and support providers and ensuring the effective and efficient use of available service resources.

Last Updated: 07-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.1.3 Support the implementation of Universal Credit (UC) within Flintshire	Paul Neave - Manager - Advice and Homelessness Service	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:



The Universal Credit (UC) expansion programme is underway within Flintshire. However, the eligibility gateway criteria does mean the majority of UC claimants are single and without overly complex life situations. The Delivery Partnership Agreement for 2015/16 has been agreed with the DWP and funds provided to ensure that those UC claimants in need of support to make an on-line application and/or personal budgeting support have easy access of to appropriate help and support.



FCC continues to work proactively with local Jobcentre Plus and key stakeholders to raise awareness of, and, access to the support available to ensure the more vulnerable claimants can make and manage their on-going UC claim.

Last Updated: 07-Nov-2015

6.1.2 Fuel Poverty



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.2.1 Help residents to access funding support to improve the thermal efficiency of their homes	Leanna Jones - Home Energy Conservation Officer	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: This quarter, gas infill works continued in Trueddyn, with the first quotes now going out to private residents, on track for gas connections before Christmas. Rhydymwyn mains laying also started. Our affordable warmth crisis fund has returned for its second full year, and although there was a delay in reporting figures last quarter, all figures have been included for Q1 and 2 here. The team has been successful in securing Warm Homes Arbed funding for parts of Shotton and Garden City, and contractors have now been appointed, with the first surveys and quotations in, for installs in Q3 &4. The Arbed ERDF project, managed by Welsh Government, is nearing completion in Flint, and two towerblocks are now scaffolded with works starting early in Q3.</p> <p>Last Updated: 06-Nov-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.2.2 Deliver energy efficiency measures to council homes	Leanna Jones - Home Energy Conservation Officer	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Review of remaining off gas and solid walled properties for Housing Asset Management team now complete, and looking into further opportunities for funding remaining council solid walls and off gas solutions. £2million secured for solar PV project benefitting sheltered bungalow schemes in predominantly rural areas, to complete Q3 before reduction in Feed In Tariff.</p> <p>Last Updated: 06-Nov-2015</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
6.1.2.3 Develop a best practice procurement solution for energy efficiency and renewable energy across Wales	Leanna Jones - Home Energy Conservation Officer	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: Further development of framework undertaken with Procurement team. Progress now on hold awaiting outcome of discussions with National Procurement Service and Welsh Government. No further progress so far.</p> <p>Last Updated: 06-Nov-2015</p>							

Performance Indicators

6 Poverty

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.1M05 (WEL/001) Amount of additional Social Security and Tax Credits paid to Flintshire residents as a result of the work undertaken by FCC	N/A	166,666.67	143,156	 AMBER	↑	1,000,000.02	1,188,772	 GREEN

Lead Officer: Katie Clubb - Community Support Services Manager



Reporting Officer: Paul Neave - Manager - Advice and Homelessness Service

Aspirational Target:

Progress Comment: During September 2015, the Welfare Rights Unit helped households to access additional security income with a weekly value of £2753 The Unit also helped households to claim one-off payments with a value of £47020

During the period April 15 to Sept 15, the Unit have helped residents to access additional weekly income totaling £22861 (£1,188,772pa) and one-off social security payments totaling £233,150

Note: The specialist case worker resources within the Welfare Rights Unit has been reduced over the past two years. However, as planned these households are receiving help from alternative services following the role out of the training and development project that has been increasing the welfare benefit knowledge and skills amongst (non-benefit) front line staff throughout the county. Levels of income achieved by these teams is expected to grow throughout the year.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.1M06 Speed of processing of Housing Benefit claims - new claims	20.65	17.5	22.59	 AMBER	↓	17.5	22.34	 AMBER



Lead Officer: Jen Griffiths - Benefits Manager

Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)



Aspirational Target:

Progress Comment: Small decrease in performance from that achieved in quarter 1. This was due to a member of the assessment team leaving the Authority in July and who has not been replaced during this period. Quarter 2 is also peak holiday period. Performance at 17.5 days is not achievable at this stage due to resources, however the team is making every attempt to hit the target. Performance at 23 days or better is considered acceptable as this is in line with the North and Mid Wales average.



KPI Title	Pre. EOY	Period	Period	Perf. RAG	Performance	YTD Target	YTD Actual	YTD RAG
-----------	----------	--------	--------	-----------	-------------	------------	------------	---------

	Actual	Target	Actual		Indicator Trend			
IP6.1.1M07 Speed of processing of Housing Benefit claims - change of circumstances	9.7	9	8.83	 GREEN	↑	9	9.16	 AMBER

Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: A decrease in processing times for change of circumstances. To ensure the customers receives the correct awards and to minimize overpayments

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.1M08 Number of Flintshire residents assisted by FCC to claim Additional Social Security and Tax Credits	N/A	Not Set	322		↑	Not Set	634	

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Paul Neave - Manager - Advice and Homelessness Service
Aspirational Target:
Progress Comment: During the period July to September 2015, the Welfare Rights Unit accepted 322 new referrals from Flintshire households and provided these households with advice and support on a total of 379 social security or tax credit claims.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.1M09 Amount of discretionary housing payment (DHP) paid to support people to adjust to Welfare Reform changes	N/A	Not Set	48,308.08		↑	Not Set	69,521.84	

Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: An increase in expenditure. We are expecting a significant increase in subsequent quarters as we are proactively working with support agencies and housing associations.

KPI Title	Pre. EOY	Period	Period	Perf. RAG	Performance	YTD Target	YTD Actual	YTD RAG
-----------	----------	--------	--------	-----------	-------------	------------	------------	---------

	Actual	Target	Actual		Indicator Trend			
IP6.1.1M10 Number of residents supported to better manage their financial commitments	N/A	Not Set	49		↑	Not Set	95	

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Paul Neave - Manager - Advice and Homelessness Service
Aspirational Target:
Progress Comment: During the period July to September 2015, the FCC Money Advice Officer accepted 49 new referrals from Flintshire households who were at risk of homeless, providing these households with specialist advice and support and helping them to better manage their household debts and maintain their contractual housing costs.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.1M11 Number of Universal Credit claimants referred for Personal Budgeting support	N/A	Not Set	4		↓	Not Set	14	

Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: This figure is in line with the agreed amounts in the Delivery Partnership Agreement with Department for Work and Pensions

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.1M12 Number of Universal Credit claimants referred for assistance with on-line access	N/A	Not Set	2		↑	Not Set	2	

Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: We always encourage the customer to go on line to apply and offer support on how to use the PC.

KPI Title	Pre. EOY	Period	Period	Perf. RAG	Performance	YTD Target	YTD Actual	YTD RAG
-----------	----------	--------	--------	-----------	-------------	------------	------------	---------

	Actual	Target	Actual		Indicator Trend			
IP6.1.1M13 Number of enquiries received from the Universal Service Centre by Flintshire County Council's Housing Benefit Service relating to housing costs	N/A	Not Set	0		↓	Not Set	34	



Lead Officer: Jen Griffiths - Benefits Manager
Reporting Officer: Claire Flint - Systems Team Leader (Revenue & Benefits)
Aspirational Target:
Progress Comment: No enquiries were received during Quarter 2.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.2M14 Number of private homes receiving energy efficiency measures	N/A	85	121	 GREEN	↓	315	361	 GREEN

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager
Reporting Officer: Leanna Jones - Home Energy Conservation Officer
Aspirational Target:
Progress Comment: This figure reflects all non-FCC properties receiving measures, which includes owner occupied, private rented, housing association and shared ownership. This quarter, gas infill works continued in Trueddyn, with the first quotes now going out to private residents, on track for gas connections before Christmas. Rhydymwyn mains laying also started. Our affordable warmth crisis fund has returned for its second full year, and although there was a delay in reporting figures last quarter, all figures have been included for Q1 and 2 here. The team has been successful in securing Warm Homes Arbed funding for parts of Shotton and Garden City, and contractors have now been appointed, with the first surveys and quotations in, for installs in Q3 &4. The Arbed ERDF project, managed by Welsh Government, is nearing completion in Flint, and two towerblocks are now scaffolded with works starting early in Q3.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.2M15 Overall annual fuel bill reduction for residents	N/A	30,000	49,930	 GREEN	↑	80,000	102,590	 GREEN

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager
Reporting Officer: Leanna Jones - Home Energy Conservation Officer
Aspirational Target:
Progress Comment: £40,480 annual savings in non-council properties plus £9450 annual council energy bill savings made this quarter. Please see comments on number of homes receiving improvements for more details.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.2M16 Annual reduction in carbon emissions	N/A	4,000	4,073	 GREEN	↓	9,000	9,227	 GREEN

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager

Reporting Officer: Leanna Jones - Home Energy Conservation Officer

Aspirational Target:

Progress Comment: This figure is a calculation of the lifetime tonnes carbon dioxide emissions (ltc) saved by completing the measures counted this quarter. It varies by measure based on how much is saved in a typical home using Department for Energy and Climate Change verified savings estimates.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.2M17 Number of Council homes receiving energy efficiency measures	N/A	45	57	 GREEN	↑	65	82	 GREEN

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager

Reporting Officer: Leanna Jones - Home Energy Conservation Officer

Aspirational Target:

Progress Comment: Continued work on lofts and cavities as well as additional oil to gas conversions in Mostyn area, although there weren't quite as many completed this quarter as forecasted, the project is on track to exceed the target of 100. Most notably the team is now delivering a project to around 400 council properties in Q3 installing PV panels before the drop in feed in tariff rates in January.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP6.1.2M18 Overall annual fuel bill reduction for tenants in Council homes	N/A	4,000	9,450	 GREEN	↑	9,000	14,670	 GREEN

Lead Officer: Gavin Griffith - Housing Regeneration & Strategy Manager

Reporting Officer: Leanna Jones - Home Energy Conservation Officer

Aspirational Target:

Progress Comment: £9450 annual energy bill savings made across council properties this quarter. Please see comments on number of homes receiving improvements for more details.

RISKS

6 Poverty

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
<p>Demand for advice and support services will not be met.</p>	<p>Service providers with insufficient resources to meet demand will quickly build up long waiting lists and residents will not be able to access timely advice that prevents problems from escalating to ones that require more costly specialist interventions.</p> <p>Reduced access to advice and support will result in residents facing legal enforcement action, particularly those with debt problems and residents will be unable to gain entitlement to their legal entitlement of social security income, impacting their ability to</p>	<p>Clare Budden - Chief Officer - Community and Enterprise</p>	<p>Paul Neave – Advice and Homelessness Service Manager</p> <p>Katie Clubb – Community Support Services Manager</p>	<p>The Flintshire Advice and Support Gateways are ensuring residents in need of help are referred to an appropriate service provider and maximising effective use of resources as much as possible.</p>	<p>Amber</p>	<p>Amber</p>	<p>↔</p>	<p>Open</p>




	<p>maintain their financial commitments, including housing costs.</p> <p>Increase in demand from residents for access to emergency provision, such as foodbanks, FCC provision, i.e., section 17 & 21 payments, etc.</p>							
--	--	--	--	--	--	--	--	--

Progress Comment:

FCC is continuing to fund the Flintshire Advice Gateway to complement the Flintshire Support Gateway. Both gateways aim to ensure residents in need of social welfare advice and support are referred to an appropriate service provider in order to, as far as practical, maximise effective use of resources.

Whilst the FTTP is overseeing initiatives that is helping advice and support providers to manage the increased demand from Flintshire households experiencing social welfare problems, the provisions within the Welfare Reform and Work Bill 2015, currently being considered by the UK Parliament, will if enacted, increase the number of Flintshire households, who from April 2016, will face a reduction in their present level of social security/tax credit income. It is to be assumed that these households will seek appropriate advice and support to help resolve the problems that their loss of income will generate.

Page 13

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Debt levels will rise if tenants are unable to afford to pay their rent.	Rent arrears levels amongst FCC tenants will increase if they are not able to implement strategies to manage the impact generated by the reduction in their Housing Benefit award. Any reduction in	Clare Budden - Chief Officer - Community and Enterprise	Paul Neave – Advice and Homelessness Service Manager Katie Clubb – Community Support Services Manager	Continue the proactive response to FCC tenants impacted by the spare room subsidy ensuring they are supported to remain in, or move from their property, lessening the negative impact				Open

<p style="text-align: center;">Page 114</p>	<p>income to the Housing Revenue Account negatively affects the Housing Service Business model.</p> <p>Increase in court action for possession being taken against social housing tenants, particularly those with existing rent arrears which are worsened by the spare room subsidy. This will create additional financial pressures upon the fulfilment of FCC statutory homeless duties.</p>		<p>on the Housing Revenue Account and the risk of homelessness.</p> <p>FCC funding a personal budgeting support service (delivered by the CAB) for Universal Credit claimants who experience problems managing their single monthly UC payment, including their housing costs.</p> <p>FCC continuing to provide advice and support services helping Flintshire households maximise their income through accessing social security benefits & better managing their financial commitments.</p> <p>FCC's effective management of Discretionary Housing Payment budget is enabling target support to households, primarily impacted by the</p>				
---	--	--	---	--	--	--	--




welfare reforms.

Progress Comment:

The progressive rollout of Universal Credit is restricting claims to single people who tend not to be responsible for housing costs. Therefore, the personal budgeting service funded by FCC is coping with the demand for support from UC claimants, who are householders, and do need advice and support to manage their monthly UC payment, including having their rent paid directly to their landlord.

Due to the continued safe and secure implementation of Universal Credit (UC) by the DWP the number of tenants within Flintshire who are claiming UC remains low and the personal budgeting service, delivered by the Citizen Advice Services, is coping with the demand for advice and support from UC claimants




Training has also been delivered by FCC on the UC Alternative Payment Arrangements to internal and external housing staff raising their awareness of the safeguards that are available within the UC regulations to help tenants, who will struggle to manage their monthly UC payment when the large scale migration of claimants across to UC commences.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The local economy will suffer if residents have less income to spend	Low income households predominately spend their income on local services and business, if these households cannot replace lost social security income with earned income, or have their household income maximised in other ways, there will be less spending power within the Flintshire local economy. It is estimated that an increase of £1 million income pa amongst low income households may result in 12 job being created within a local economy – a loss of £1 million pa creates pressures	Clare Budden - Chief Officer - Community and Enterprise	Paul Neave – Advice and Homelessness Service Manager Katie Clubb – Community Support Services Manager	FCC continue to forecast the projected impacts of future changes to social security legislation upon residents, service users, service providers, local businesses and design and implement appropriate mitigating actions. Provide specialist benefit and money advice to residents helping to maximise household income. Increase residents' access to timely, low-level social welfare advice and support through training and supporting of front				Open

	upon the sustainment of such jobs and limits job creation.			line staff based in the community.				
--	--	--	--	------------------------------------	--	--	--	--

Progress Comment:

FCC continues to provide services that assist residents to maximise their household income. This is achieved either by supporting residents to access their correct entitlement to social security benefits and tax credits and/or through helping them to manage their financial commitments more effectively. During the period April to September 2015, the successful outcomes to the interventions by the Welfare Rights Team have helped Flintshire households to access welfare benefits and tax credits with a weekly value of £19,156 (£996,112pa). It is pleasing to note that the team have also helped households to access one-off welfare benefit payments with a total value of £203,499. Given the Westminster Government, through its ongoing welfare reform programme, is actively reducing expenditure upon social security benefits claimed by Flintshire households estimated to be around £8 million per annum, this additional income will be partly offsetting this loss and helping to boost spending power within the local economy.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Resources to meet the requirements of the Universal Credit roll-out will not be sufficient	Additional resources required to enable FCC housing staff to prepare tenants for the new system and help them manage the transition.	Clare Budden - Chief Officer - Community and Enterprise	Paul Neave – Advice and Homelessness Service Manager Katie Clubb – Community Support Services Manager	The DWP are responsible for managing the major programme to roll out Universal Credit throughout the United Kingdom. However, at a local level, FCC is leading the development and implementation of measures that will overcome the various challenges that claiming Universal Credit will bring for some residents. The DWP provide funding through the UC delivery partnership agreement with FCC ensuring				Open

resources are in place to support UC claimants in 2015/16. FCC & DWP have a positive & productive working relationship this provides a firm foundation upon which the framework to safely implement UC is managed. Regular DWP/LA meetings held to discuss any arising issues. The longer-term development of the 'Universal Support Delivered Locally Framework' will identify the advice & support resources that are required to help residents to manage the impacts of longer-term roll out of UC to more problematic client groups.

Progress Comment:

FCC has negotiated a Delivery Partnership Agreement with the DWP for 2015/16. Due to the continued slow progress in the rollout of Universal Credit across Flintshire it is expected that the resources funded within this agreement will be adequate to cope with demand from UC claimants who need help to claim UC and to manage their on-going award.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Residents do not take up the energy efficiency measures available as we hope		Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith – Housing Regeneration and Strategy Manager				↔	Open

Progress Comment:

The external funds received in Q1 are lower than they were in 2014/15, so publicity has been reduced to take account of this fact. Targeted promotion of funds has been carried out in the off gas areas, where there is a shortfall between project cost and external funding, resulting in the need for either a loan from the council or a householder contribution.

Additional funds have been secured through Arbed in Q2, so a targeted promotion in the affected area has begun and we are confident of attracting a sufficient number of households to spend the resource provided.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Available funding falls short of public demand		Clare Budden - Chief Officer - Community and Enterprise	Gavin Griffith – Housing Regeneration and Strategy Manager				↔	Open

Progress Comment:

The council has received the outcome of its bid for Arbed funding and was successfully awarded £860K of funding which has relieved some of the demand pressures. However, demand is always likely to outstrip the resources available.

Quarter 2 Improvement Plan Progress Monitoring Report – Environment

Flintshire County Council



Page 119

Actions

7 Environment

7.1 Safely accessing employment, local services and facilities



7.1.1 Transport Infrastructure and Services

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.1 Use available funding to support Council priorities for accessing employment, health, leisure and education	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Active Travel - preparation of consultation on track.
Local Transport Fund - Final design to be agreed with Welsh Government (21.09.15)



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.2 Prioritise the Council's road infrastructure for repairs and maintenance and implement network improvement programmes	Ian Bushell - Technical and Performance Manager	In Progress	01-Apr-2015	31-Mar-2016	80.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The infrastructure priorities have been set and maintenance contracts are in the process of being completed. All maintenance work will be completed by 31/03/16

Last Updated: 25-Nov-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.3 Use available funding to support the Council's priorities to improve road safety on the County's highway network.	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Progress to date;

- A548 Sealand Road / Seahill Road - Proposed Junction improvement - Design underway (Siemens)
- A541 Pontblyddyn, Nr. Plas Teg - Introduction of Fixed Speed Camera - Specification complete, To be issued to Tender asap
- A548 Deeside Industrial Park - Proposed Route Treatment - Measures identified. Included within annual resurfacing Tender

Last Updated: 18-Nov-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.1.1.4 Develop and support community transport arrangements.	Katie Wilby - Transportation and Logistics Manager	Ongoing	01-Apr-2015	31-Mar-2016	-	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

Community Transport is being dealt with as part of the wider community engagement proposals
 Stage 1 involves public engagement events, which started on 16 November 2015

Last Updated: 18-Nov-2015



7.2 Environmental development which maximises social and economic benefits**7.2.1 Sustainable Development and Environmental Management**

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.1 Agree the Local Development Plan's vision, objectives and options to accommodate growth.	Andy Roberts - Planning Strategy Manager	In Progress	01-Apr-2015	31-Mar-2016	33.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Publication of Local Development Plan (LDP) main issues report in quarter 1 2016 will be out to consultation. On course to achieve end date of 31/03/16.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.2 Identify and develop large scale renewable energy schemes.	Will Pierce - Energy Manager	Deferred	01-Apr-2015	31-Mar-2016	15.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

A number of potentially suitable sites have been identified, of which two, following a cabinet report were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore under review. As of the 25th November, there is still no comment from Central Government in relation to the level of future subsidies.

Last Updated: 05-Oct-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
7.2.1.3 Minimise waste sent to landfill and maximise opportunities for energy generation from waste.	Harvey Mitchell - Waste and Ancillary Services Manager	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 AMBER	 GREEN



ACTION PROGRESS COMMENTS:



Cessation of trade waste collections will result in overall waste arising sent to landfill.
Recruitment of HRC site specific staff and the introduction of bag splitting at all HRC's being implemented during August should result in waste being diverted from landfill.
Waste disposal contract awarded to treatment outlet from October 2016



Last Updated: 06-Nov-2015

Performance Indicators



7 Environment

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.1.1M01 Successful delivery of WG funded schemes / feasibility studies funding through the Local Transport Fund	N/A	25	20	 AMBER	↔	50	40	 AMBER
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Anthony Stanford - Highways Strategy Manager Aspirational Target: Progress Comment: Consultant commissioned. Detailed scheme design now complete, Welsh Government approved scheme design departures.</p>								

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.1.1M03 The percentage of notices issued for all roadworks for the purposes of coordinating and minimising disruption to Flintshire's highway network	N/A	Not Set	No Data		N/A	Not Set	No Data	
<p>Lead Officer: Barry Wilkinson - Highways Networks Manager Reporting Officer: Sam Tulley - Road Space Manager Aspirational Target: Progress Comment: Currently these figures are not recorded in a management system and therefore accurate numbers cannot be produced. Alterations to working methods will now allow for all roadworks to be recorded. Percentage figures to be produced at quarter three.</p>								



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.1.1M04 Road safety initiatives to reduce the risk of collisions of high risk groups: Older drivers	N/A	20	4	 RED	↓	40	11	 RED

Lead Officer: Anthony Stanford - Highways Strategy Manager
Reporting Officer: Lee Shone - Road Safety Officer
Aspirational Target:
Progress Comment: Awaiting paperwork from Advanced Driving Instructors, so record of 4 is currently inaccurate.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.1.1M05 Road safety initiatives to reduce the risk of collisions of high risk groups: Newly qualified young drivers	N/A	27	14		↑	54	21	

Lead Officer: Anthony Stanford - Highways Strategy Manager
Reporting Officer: Lee Shone - Road Safety Officer
Aspirational Target:
Progress Comment: Same issues as Qtr 1 and a scheduled course at Coleg Cambria had to be cancelled. Hopefully able to reschedule 2 full courses at Coleg Cambria during Qtr 3.

Page 124

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.1.1M06 Road safety initiatives to reduce the risk of collisions of high risk groups: Motorcyclists	N/A	27	15		↓	54	35	

Lead Officer: Anthony Stanford - Highways Strategy Manager
Reporting Officer: Lee Shone - Road Safety Officer
Aspirational Target:
Progress Comment:
 Target stipulated represents maximum funding available. Price per head allocation will enable a maximum of 108 persons trained.
 Actual number of persons trained will be dependent on BikeSafe Trainer's time allocation for Training within Flintshire. Nominated North Wales Police BikeSafe Trainer conducts initiative throughout all North Wales Authorities.
 Small capacity bike training undertaken throughout Qtr 2.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.2.1M08 (WMT/009(b)) The percentage of municipal waste collected by local authorities and prepared for reuse and/or	N/A	59	58.18		↓	59	58.50	



recycled, including source segregated bio wastes that are composted or treated biologically in another way

Lead Officer: Harvey Mitchell - Waste and Ancillary Services Manager

Reporting Officer: Danielle Richards - Area Recycling Officer

Aspirational Target: 60.00

Progress Comment: Target has been narrowly missed due to the recycling performance within the HWRC sites across the county, the sites are now showing a steady improvement and will be targeted throughout the remainder of the year to ensure the annual target is met.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP7.2.1M09 (WMT/011) The percentage of local authority municipal waste received at all local authority household waste amenity sites that is prepared for reuse, recycled or of source segregated bio waste that is composted or treated biologically in another way	N/A	63	66.9	 GREEN	↑	63	65.36	 GREEN

Lead Officer: Harvey Mitchell - Waste and Ancillary Services Manager

Reporting Officer: Danielle Richards - Area Recycling Officer

Aspirational Target:

Progress Comment:

RISKS

7 Environment

Strategic Risk

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sufficient funding is not found to ensure our highways infrastructure remains safe and capable of supporting economic growth.	Deterioration of the condition of highways in Flintshire	Stephen Jones - Chief Officer - Streetscene and Transportation	Barry Wilkinson – Highways Network Manager	Targeting funding on those schemes that maintain or reduce the pace of deterioration of the condition of the main highway infrastructure. Targeting funding for routes accessed for road safety schemes. Following successful bid model to maximize funding received through the quality of the bid submission.	Amber	Amber	↔	Open

Progress Comment:

This risk is considered to be 'amber' due to constraints on budgets and funding, although this is mitigated by the continued application of the Highways Asset Management Plan (HAMP). The risk level remains the same as work-to-date plans and budgets remain on course and are continuing as expected.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Sustainable transport options do not remain attractive to users.	Increase in individual car usage. Increase in deterioration of the highway.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby – Transportation and Logistics Manager	Promotion of sustainable transport options. Continual review of subsidised bus	Amber	Amber	↔	Open

Page 126

	Not meet the requirements of the Active Travel Wales bill.			services. Consideration of community based transport options. Maintenance and upkeep of the cycle ways. Continue to provide as many new and linked cycle ways in Flintshire.				
--	--	--	--	---	--	--	--	--

Progress Comment:
Nothing implemented to date.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Insufficient funding will not be found to continue to provide subsidised bus services.	Decrease in bus services to residents, particularly in rural areas.	Stephen Jones - Chief Officer - Streetscene and Transportation	Katie Wilby – Transportation and Logistics Manager	Explore all funding opportunities. Explore options with commercial operators. Review of subsidised bus services. Explore community based options.	Amber	Amber	↔	Open

Progress Comment:
Nothing implemented to date.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Agreement and funding for the renewable energy schemes is not secured.	Schemes cannot move forward and carbon reduction targets cannot	Andrew Farrow - Chief Officer - Planning and Environment	Will Pierce – Energy Manager	All funding sources fully explored. Early engagement with stakeholders. Feasibility studies	Amber	Amber	↔	Open



be met.

on appropriate sites. Alternative site identification.

Progress Comment:


A number of potentially suitable sites for large scale renewable energy schemes have been identified, of which two, following a cabinet report were given approval to proceed to full planning applications. However, the U.K. Government have recently announced a consultation on the level of future subsidies for Solar and Wind projects, which has brought uncertainty to the likely financial returns. Consequently the business cases cannot be concluded until the outcome of the consultation is known, in a couple of months' time. All projects are therefore on hold and the risk level remains unchanged.

Whilst the projects themselves are on hold, due to the very tight timeframes involved (if we wait for the Governments consultation response there will be insufficient time to obtain planning and tender the works), planning applications have been developed and will be submitted. Mini tender documents have been developed with an intention to go out to tender as soon as the APSE framework contract is available. Once the projects have been tendered we will have the information to determine the business case for them and then obtain both final approval from Cabinet and funding probably through prudential borrowing. All actions are however subject to any Government announcements that might derail the financial case.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Funding for the waste transfer station is not secured.	Delay in implementation of project, funding would need to be sought from elsewhere	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell - Waste and Ancillary Services Manager	Planning submitted, meeting with WG planned for August, meeting with NRW who have agreed in principle to the proposal. Local members from the area have been consulted pre-app and are broadly supportive. The site is remote from any housing conurbations so no direct local consultation is deemed necessary other than the statutory planning requirements.		N/A		Closed


Progress Comment:

Funding has now been secured from Welsh Government's (WG) Collaborative Change Programme (CCP) to support the project. This risk is closed.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Planning approval for the waste transfer station is not secured.	Invest to save project efficiencies are not realised. A temporary permit for tipping from NRW would be required if the project does not go ahead.	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell – Waste and Ancillary Services Manager	Planning application has been submitted. NRW have agreed in principle to the project (NRW would have been the main object to the project). Consultation and engagement has been undertaken with relevant Council members prior to the planning application being submitted.		N/A	↓	Closed

Progress Comment:

Planning approval has been granted. This risk is now closed

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Recycling programmes are not supported by the public and employees.	Decreasing income from resale of recyclates. Increased infraction charges. Carbon reduction	Stephen Jones - Chief Officer - Streetscene and Transportation	Harvey Mitchell – Waste and Ancillary Services Manager	Recycling information to public. Employee recycling schemes in place. Incentives for local business to recycle. Marketing campaigns.			↓	Open



	targets not met.			Targeting of areas with low participation rates. Increase meet and greet service at HRCs. Early stakeholder engagement.				
--	------------------	--	--	---	--	--	--	--

Progress Comment:
Residents continue to recycle and the authority is on track to meet the statutory in year target.



Improvement Plan Progress Monitoring Report - Modern and Efficient Council

Flintshire County Council



Page 131

Actions

8 Modern and Efficient Council

8.1 Supporting communities to become more resilient



8.1.1 Developing Communities

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.1 Develop the Community and Social Sector through developing and growing social enterprises in Flintshire, in turn supporting and creating new forms of local business	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Community Asset Transfer (CAT) scheme and Alternative Delivery Model (ADM) programme will result in development of new or stronger community organisations and social enterprises. A number of these should be 'starting up' in 2016. The 25% complete relates to this being a three year plan of work.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.2 Encourage volunteers and active citizens	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	20.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

Developing and publicising a volunteering policy by November 2015 - Work has started in a number of services to develop and implement localised approaches to volunteering. The aim will be to take best practice to these approaches from best practices from elsewhere to finalise a volunteering policy. This work will now carry on until end March 2016.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.3 Ensure community benefit through our commissioning of goods and services	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2015	31-Mar-2016	75.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

- A number of Community Benefits training workshops have been held, targeting specifically officers who undertake procurement activities within service areas.
- Contract Procedure Rules have been amended to make it mandatory that all projects above £1m deliver community benefits
- A new Commissioning Form is currently being developed to supplement the Procurement Checklist, so that Community Benefits can be fully considered at procurement planning stages
- A Community Benefits Project Board has been set up which will monitor the progress of ensuring Community Benefits are implemented and that the benefits are recorded and captured



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.4 Design and implement alternative delivery models to sustain important services to meet future need	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	45.00%	 GREEN	 AMBER

ACTION PROGRESS COMMENTS:

Feasibility studies have been completed for 5 services, estimating a 5 year saving in these services as a result of delivering alternative models. Final business plans will be presented to Cabinet in February.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.5 Empower communities to run and manage facilities in their locality through Community Asset Transfers	Ian Bancroft - Chief Officer - Organisational Change 1	In Progress	01-Apr-2015	31-Mar-2016	28.00%	 GREEN	 AMBER



ACTION PROGRESS COMMENTS:

Seven Community Asset Transfer (CAT) business plans have now been approved which will progress through to completion and transfer of 20 assets. Legal completion for these 20 assets is underway and aims to be completed early in the new year.

A business plan has been received for Connah's Quay swimming pool.

To date over 60 expressions of interest have been received in total. We are on target for the time period that has elapsed, but the risks are quite high for achieving the desired outcomes by the end of the three year plan, hence the amber outcome RAG status.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.1.1.6 Ensure our Armed Forces Community and their families are not disadvantaged when accessing Council Services	Sharron Jones - Executive Manager	In Progress	01-Apr-2014	31-Mar-2018	60.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:



A dedicated working group has been established to review the Community Covenant Action Plan periodically. The work programme focuses on 6 key work streams as outlined in the Council's Covenant. The majority of planned tasks within the work streams have been completed, for example the establishment of an on-line service library of organisations with a remit to provide assistance and support to members of the Armed Forces Community and training of front line staff. The service library is accessible for members of the Armed Forces Community to find the assistance they need and will be used by council staff as a signposting resource.

One of the key areas within the action plan is to "define" the Armed Forces Community with Flintshire; this is one area of the Action Plan that has not yet been completed as it will take time to build up the statistics for a number of reasons. The Working Group has a number of processes in place to begin to build this picture for example, on face to face contact, service users will be asked if they or any member of their family is in the Armed Forces and or a Veteran of the Armed Forces. The Working Group is also reviewing the completion of forms for members of the public across portfolios in order to add this question to the form and build up a clearer position. This will probably take a couple of years to determine subject to the practices being applied.

Last Updated: 20-Nov-2015

8.2 Front line services are efficiently and effectively supported

8.2.1 Improving Resource Management



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.1 Develop and implement a four year financial plan that reflects anticipated funding, costs and efficiencies to support strategic decision making.	Gary Ferguson - Corporate Finance Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 RED

ACTION PROGRESS COMMENTS:

Part 1 of the Medium Term Financial Strategy (MTFS) was reported to Cabinet in June and Corporate Resources Overview and Scrutiny Committee in July. Part 1 forecasts the resources the Council is likely to have available over the next 3 years and details the cost pressures needing to be met from this reduced funding. Part 2 of the MTFS sets out the solutions and options for organisational efficiency and service changes to work to close the challenging financial gap and was published in September.

Member workshops and a programme of community engagement are due to commence in November to raise awareness of the budget gap and seek member and community support for the three part strategy. Due to the uncertainty regarding meeting the financial challenge in full the outcome is assessed as 'red'.



Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.2 Implement the People Strategy to ensure the council has sufficient capability and capacity to operate effectively as a smaller organisation	Sharon Carney - Lead Business Partner	In Progress	01-Apr-2015	31-Mar-2016	35.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

A new people strategy has been developed and agreed in principle. An outline action plan in support of the strategy has been drafted, further work is required to finalise, target for completion of action plan - end of December 2015. Some of the component parts of the strategy have been agreed and piloted (for example, new appraisal process including talent management assessment with Chief Officer's direct reports).

Last Updated: 03-Dec-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.3 Rationalise the Council's use of corporate accommodation	Neal Cockerton - Chief Officer - Organisational Change 2	In Progress	01-Apr-2015	31-Mar-2018	17.00%	 AMBER	 GREEN

ACTION PROGRESS COMMENTS:

The Council has been working through this activity on a number of levels as follows:-

- the intensification of use of our office accommodation, County Offices Flint being a good example of such use;
- the demolition of accommodation no longer fit for purpose. The most recent asset in this area is Connahs Quay Offices which have now been demolished,
- the rationalisation of space. The current work around this relates to County Hall and work to consolidate services into Phases 1 and 2.

Last Updated: 18-Nov-2015



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.4 Optimise purchasing efficiencies through the use of regional and national procurement collaborations and through the increased use of electronic solutions	Arwel Staples - Strategic Procurement Manager	In Progress	01-Apr-2015	31-Mar-2016	50.00%	 AMBER	 AMBER

ACTION PROGRESS COMMENTS:

The Proactis e-sourcing portal is currently being rolled-out to service areas that procure the most. The use of the e-sourcing portal will allow service areas to potentially deliver greater cashable savings by undertaking greater market competition especially on low value procurement projects.

The National Procurement Service to date has delivered 22 individual framework agreements. The Collaborative Procurement Service is currently benchmarking these arrangements to determine if they provide value for money and to determine the level of cashable savings.

Last Updated: 18-Nov-2015

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
8.2.1.5 Extend and improve customer access to Council information and services using technology and our Flintshire Connects Centres.	Rebecca Jones - Customer Services Team Leader	In Progress	01-Apr-2015	31-Mar-2016	25.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Digital Successes/Technology:

Applicants for Nursery school admissions were all notified of outcome electronically.
 Applications for primary and secondary school in 2016 launched and results to be sent electronically in early 2016.
 Revenues & Benefits eforms reviewed.
 Digital strategy being developed and actions prioritised.



Flintshire Connects:

4th Flintshire Connects Centre in Buckley now open.
 Increased number of services available in local communities such as Housing Benefits, Council Tax, Access to Housing, Waste and recycling, Payment Facilities and Blue Badges.
 Flintshire Connects Centres offer public access computers and actively encourage and support customer's to make applications for council services on line rather than via paper based forms to help enable the efficiencies that can be realised through digital access. A good example of this is Housing Benefits and Council Tax where paper forms are no longer held on site and are printed on demand where a paper copy is needed.
 Tablets to be purchased and used in Connects Centres to demonstrate the use of mobile technology such as the Flintshire App to enable staff to support and encourage customers to use this software to make their reports and requests for Council services.

Last Updated: 02-Oct-2015

Performance Indicators

8 Modern and Efficient Council

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.1.1M04 Percentage of community benefit clauses included in new procurement contracts (including those under £2m)	N/A	Not Set	10		↔	Not Set	20	



Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: A new set of Contract Procedure Rules are currently in draft which incorporates the requirement to deliver Community Benefits for projects above £1m as mandatory, with requirement to deliver Community Benefits below £1m as well. A Community Benefits Project Board is now in place, which will monitor progress of implementing Community Benefits across the Council. Additionally the General Terms & Conditions of contract has also been amended to ensure suppliers against proposed Community Benefit plans.

Page 137



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.1.1M07 The number of public assets transferred to the community	N/A	1	0	 AMBER	↔	1	0	 AMBER

Lead Officer: Neal Cockerton - Chief Officer - Organisational Change 2

Reporting Officer: Paula Blellock - Senior Valuer

Aspirational Target:

Progress Comment: There are now 9 applications approved to stage 2 - completion date for the majority of these is end December 2015.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M08 Amount of efficiency targets achieved.	N/A	12,874,000	£10,770,000	 AMBER	↓	12,874,000	£10,770,000	 AMBER

Lead Officer: Helen Stapleton - Chief Officer - People and Resources

Reporting Officer: Gary Ferguson - Corporate Finance Manager

Aspirational Target:

Progress Comment: Progress against the annual efficiency target is reported monthly to Cabinet and Corporate Resources Overview and Scrutiny Committee. As at the end of the second quarter the expected efficiencies for 2015/16 are forecast to be £10,770,000 which equates to 84%.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M13 CHR/002 The number of working days/shifts per full-time equivalent (FTE) local authority employee lost due to sickness absence	N/A	2.4	2.14	 GREEN	↑	4.8	4.57	 GREEN

Lead Officer: Andrew Adams - Business Information and Compliance Adviser

Reporting Officer: -

Aspirational Target: 8.30

Progress Comment:

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M17 Achievement of efficiency savings achieved due to the use of National, Regional and Sectoral procurement frameworks	N/A	100,000	166,470	 GREEN	↑	200,000	280,470	 GREEN

Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: The total efficiency savings figures for the period are still being verified. However, the £166470 is the current efficiency savings that has been identified as of 30th September 2015.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M18 Efficiencies achieved through the use of end to end electronic purchasing	N/A	Not Set	No Data		N/A	Not Set	No Data	

Lead Officer: Arwel Staples - Strategic Procurement Manager

Reporting Officer: -

Aspirational Target:

Progress Comment: A new E-procurement benefits realisation methodology has been developed by Welsh Government. Training on the new methodology was due in September 2015. However the training has been cancelled twice by Welsh Government and we are awaiting a new date.

In order to be consistent with the efficiency tracker, we cannot at this stage verify the efficiencies for this reporting period, until the training has been delivered.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M19 Digital take up of services via Connects	N/A	312.5	1,771		↑	625	2,161	

Lead Officer: Katie Clubb - Community Support Services Manager

Reporting Officer: Rebecca Jones - Customer Services Team Leader

Aspirational Target:

Progress Comment: The Customer Service Advisors in Flintshire Connects Centres continue to promote and assist customers to access Council services electronically. Awaiting delivery of portable devices to further enhance the digital experience.



KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M20 Review of existing services (36) available at Connects Centres to ensure they are fully transactional	N/A	Not Set	1		↔	Not Set	2	

Lead Officer: Katie Clubb - Community Support Services Manager



Reporting Officer: Rebecca Jones - Customer Services Team Leader

Aspirational Target:

Progress Comment: Review of Housing Benefit enquiries dealt with via Flintshire Connects, newly agreed SLA in place with Flintshire Connects able to deal with more in-depth enquiries at first point of contact.

KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M21 The percentage of customers who successfully found what they were looking for on our website: Desktop	N/A	55	50	 AMBER	↑	55	50	 AMBER

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: Website feedback continues to be monitored and appropriate action is taken to make improvements accordingly. The number of customers that complete the feedback form is very low (280) compared to the number of unique users of the website.




KPI Title	Pre. EOY Actual	Period Target	Period Actual	Perf. RAG	Performance Indicator Trend	YTD Target	YTD Actual	YTD RAG
IP8.2.1M22 The percentage of customers who successfully found what they were looking for on our website: Mobile	N/A	55	45	 AMBER	↓	55	45	 AMBER

Lead Officer: Katie Clubb - Community Support Services Manager
Reporting Officer: Rebecca Jones - Customer Services Team Leader
Aspirational Target:
Progress Comment: The number of customers responding to the survey via a mobile device is very low at 100.

RISKS




8 Modern and Efficient Council

Strategic Risk

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and appetite of the community and social sectors	No increase in the number and strength in community and social sectors, which in turn will mean no increase in the support to local communities to help them become more resilient.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Provide advice, information and guidance to community and social sectors to enable take up of these initiatives to be as simple and accessible as possible.				Open

Progress Comment:




Mixed response from Community and Social Sectors with a number of community organisations positively working on such projects as asset transfer and others still at early stages of engagement.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The willingness of the workforce and trade unions to embrace change	No increase in strength of community and social sectors and few asset transfers of Alternative Delivery Models established.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Work with staff and unions to increase understanding of initiatives and to enable them to be part of the process to designing the solutions.				Open

Progress Comment:




Alternative Delivery Model (ADM) work in a number of services has resulted in completed feasibility studies which managers have lead the development of and where appropriate

engaged staff. The next phase of work will fully engage the workforce in development of final business plans. A national conference has been held on ADMs at which a number of staff and Union Representatives attended to help increase awareness of developments in this area of work.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Market conditions which the new alternative delivery models face	New Alternative Delivery Models will see a decrease in income and ultimately be un-sustainable.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Full and proper support to Alternative Delivery Models to business plan prior to being established and ensuring capacity is built in to new ADMs to retain and win new contracts.				Open

Progress Comment:

Completion of Alternative Deliver Model (ADM) business plans and final Community Asset Transfer (CAT) plans are on the whole progressing. At the end of this, planning market analysis work will be completed with ADMs and tested with CATs.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Limitations on public funding to subsidise alternative models	Alternative Delivery Models become unsustainable as it can't meet costs with reduced funding from the Council.	Ian Bancroft - Chief Officer - Organisational Change 1	Sian Speed – Executive PA – Organisational Change 1&2	Properly plan for reduced levels of council funding for each Alternative Delivery Model and to have worse case scenario plans for both ADM and council if funding decreases to unsustainable levels.				Open

Progress Comment:

The "Is the Feeling Mutual" report published on behalf of Welsh Government identified the need to support Alternative Delivery Models (ADM) and Community Asset Transfers (CATs) with national support and resource. The Improvement Plan for this work, including identification of resources is likely to be published Autumn 2015.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The scale of the financial challenge.	The Council does not have the ability and appetite to make big and challenging decisions for the future.	Helen Stappleton - Chief Officer - People and Resources	Gary Ferguson – Corporate Finance Manager		Red	Red	↔	Open

Progress Comment:

The level of anticipated funding from Welsh Government is still uncertain and will not be confirmed until receipt of the Final Settlement announcement.

The Spending Review announcement is scheduled for the 25th November although the amount of funding likely to be received locally will not be known until the receipt of the Provisional Local Government Settlement on 9th December 2015.


The announcement is later than previous years due to the next UK Spending Review and notification of the final amount of funding will not be known until the Welsh budget is approved in March 2016.

Part 2 of the MTFS 'Meeting the Financial Challenge' was published in September 2015 which set out how the Council plans to meet the challenge.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The capacity and capability of the organisation to implement necessary changes		Helen Stappleton - Chief Officer - People and Resources	Sharon Carney – Lead Business Partner		Red	Red	↔	Open

Progress Comment:



The extensive programme to consider alternative delivery models across a range of services will continue to impact on available resources across portfolios and support services. Support services will need to be prioritised for those services progressing to the feasibility stage, although the numbers progressing to feasibility at this time is lower than originally anticipated. Additional/external support may be needed to support the services and support services as we near the commissioning stage.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
The pace of procurement collaborations and our limited control over their development.	Procurement efficiencies will not be realised.	Gareth Owens - Chief Officer - Governance	Arwel Staples - Strategic Procurement Manager				↔	Open

Progress Comment:

The National Procurement Service (NPS) have recently put in place 22 framework agreements for various spend areas. The Collaborative Procurement Service is currently benchmarking these framework agreements to determine if they provide value for money.

Based on a sample of framework agreements that been benchmarked early indications suggest that only 25% of the framework delivered will provide the Council with any cashable savings. Further meetings are planned with the NPS to discuss the future work programme.

RISK TITLE	POTENTIAL EFFECT	LEAD OFFICER	SUPPORTING OFFICERS	MANAGEMENT CONTROLS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Public attitude to accessing services on-line.	Targeted efficiencies to be achieved through people switching to accessing services will not be met.	Clare Budden - Chief Officer - Community and Enterprise	Katie Clubb - Community Support Services Manager, Rebecca Jones - Customer Services Team Leader				↔	Open

Progress Comment:

There is evidence to support customers are shifting to accessing Council services electronically - see IP8.2.1M17 above



CABINET

Date of Meeting	Tuesday, 15th December 2015
Report Subject	Framework for the Implementation of Local Lettings Policies
Cabinet Member	Cabinet Member for Housing
Report Author	Chief Officer, Community and Enterprise
Type of Report	Strategic

EXECUTIVE SUMMARY

The report presents an overview of the framework for the implementation of local lettings policies (Appendix 1) by setting out the approach and procedure that could be adopted by the Council, to respond and address local housing issues. This would help to create sustainable, vibrant and healthy neighbourhoods and communities where people want and aspire to live. It also recognises the importance of balancing the needs of new tenants and the interests of existing tenants to create mixed and sustainable neighbourhoods.

A local letting policy would be applied in either a defined geographical area or on a new build development, for a percentage of the lettings made e.g. 50% or 75% of lettings made via the policy.

The framework gives consideration to good practice and the relevant legal and legislative requirements and guidance by setting out clear aims and objectives, evidence required, consultation and approval process and the need to monitor and review the effectiveness and outcomes achieved from any policies implemented.

RECOMMENDATIONS

1	Cabinet approve the proposed framework for the implementation of local lettings policies (Appendix 1).
2	That delegated authority is granted to the Chief Officer, Community & Enterprise and Senior Manager, Council Housing in consultation with the Cabinet Member for Housing to implement the framework for local lettings policies, in response to identified need and evidence.

REPORT DETAILS

1.00	EXPLAINING THE FRAMEWORK FOR THE IMPLEMENTATION OF LOCAL LETTINGS POLICIES
1.01	<p>The law on the allocation of housing is governed by Part 6 of the Housing Act 1996, which sets out that a Local Authority must have an allocations scheme in place for determining priorities and procedures, in relation to the allocation of housing and that allocations must be made in line with this. Under section 167 (2), reasonable preference must be given to certain categories such as persons who are homeless, overcrowded or occupying insanitary accommodation.</p>
1.02	<p>Within both the Housing Act 1996 and the code of guidance to local authorities on the allocation of accommodation and homelessness 2015, provision has been made that enables Local Authorities to allocate accommodation to people of a particular description, regardless of whether they fall within the reasonable preference categories provided that overall compliance with section 167 can be demonstrated. This means that a Local Authority can have local lettings policies provided they do not dominate the allocations scheme and that there are clear links to community sustainability, supported by evidence, with procedures that inform strategic priorities and are regularly reviewed and monitored for effectiveness.</p>
1.03	<p>The common allocations policy recognises that partners may wish to implement initiatives to help tackle local housing issues through the use of local lettings policies. Examples of local housing issues which may require the development of a local lettings policy are:</p> <ul style="list-style-type: none">• Concentrations of deprivation• Large new developments where it is felt that a new community needs to be established• Rewarding positive behaviour by supporting transfers for existing tenants even when they do not have reasonable preference• Supporting tenant employment opportunities through job related moves and those people who are making a positive contribution to a particular area in an economic or voluntary capacity• The needs and sustainability of rural communities e.g. where affordability of housing is an issue• Under-occupation and/ or overcrowding• Some properties, usually in defined locations, can only be let subject to additional occupational criteria as they are subject to a Planning Obligation under Section 106 of the Town and Country Planning Act 1990.• Regeneration areas
1.04	<p>A proposed framework for implementing local letting policies (Appendix 1) has been developed and gives consideration to the relevant guidance and common allocations policy. This will support the Council to adopt sustainable solutions to help improve people's lives, respond to local housing issues and create safe, healthy and vibrant neighbourhoods</p>

	where people want and aspire to live, whilst recognising the importance of balancing the needs of new tenants and the interests of existing tenants to create mixed and sustainable neighbourhoods.
1.05	The proposed framework for implementing local lettings policies sets out the approach and procedure that would be taken by the Council, when considering whether to implement a local lettings policy. This policy could be applied in either a defined geographical area or on a new build development.
1.06	<p>In line with good practice and the relevant guidance, the framework sets out the overall aim for implementing local lettings policies <i>‘to respond and address local housing issues, helping to create sustainable, vibrant and healthy neighbourhoods and communities where people want and aspire to live’</i>, with the objective:</p> <ul style="list-style-type: none"> • To help tackle identified areas of low demand helping to ensure we maximise the investment in our existing homes • To maintain the long term sustainability of established and new areas creating vibrant, healthy and great places to live • To help support and encourage balanced and cohesive communities where people choose to live • To improve community safety by addressing and preventing issues of Anti-Social Behaviour (ASB) and harassment • To protect both the interests of local residents and our homes by seeking to prevent or reverse social decline and deprivation <p>The degree and extent to which these objectives are applied will vary between each local letting policy, in recognition of the different local housing issues and the sustainability of the community.</p>
1.07	The proposed framework outlines the evidence required to demonstrate the need for a local lettings policy. This includes a decision making process to ensure that there is an approval process in place for each scheme where a local lettings policy will be applied, an agreed time period, consultation, monitoring and review arrangements, to assess the overall effectiveness of any local lettings policy. It also provides a procedure and process map to be followed to ensure compliance with the framework.
1.08	The evidence and objectives of the local lettings policy would then be used to inform the criteria which may include for example, rewarding positive behavior by supporting transfers to existing tenants and people who are accessing local job opportunities including voluntary and community work.
1.09	In line with good practice, the decision to implement a local lettings policy should only be considered for a percentage of the lettings made in either a defined geographical area or new build development e.g. 50% or 75% of lettings made via the policy and agreed at the outset.
1.10	Whilst there is no specific guidance specifying the time period a local letting policy can be in place, good practice recommends agreeing a limited time period for the use of a local letting policy from the outset based on supporting evidence. This would then be monitored and subject to

	review on an annual basis to assess the overall effectiveness and outcomes achieved. A review of good practice examples, show a variety of time periods are adopted based on local evidence, all of which are subject to an annual review. There are some cases, such as an age restriction scheme e.g. over 55 years of age, which may not be time limited as once approved, they would remain the same.
1.11	Legal advice has been sought and considered in the development of the proposed framework.
1.12	Consideration should be given for adopting the proposed framework for implementing local letting policies for the new council housing being provided through the Strategic Housing and Regeneration Programme (SHARP), which will see 500 new Council and affordable housing being developed across the county. This could help respond to local housing issues, improve the quality of people's lives and the sustainability of the community.
1.13	<u>Next Steps</u> Subject to the approval of the framework for implementing local lettings policies, it is proposed that the Council considers the need to implement local lettings policies for some of the new developments, by starting the process of gathering the evidence to demonstrate whether or not there is a specific need for a local letting policy.
1.14	This would initially be carried out for Flint Walks and Custom House school as the first new developments due to be completed in Spring 2016 and would follow the procedure outlined in the framework. This includes consultation with local Elected Members, residents groups and any other Housing Associations operating in the area. An equality impact assessment would also be undertaken. A report for approval would then be made outlining the evidence and recommendations including any lettings criteria linked to the overall framework objectives. This would also include the initial time period for use, subject to annual review and the percentage of lettings to be made via the policy.
1.15	An annual report is produced for to monitor and review the overall effectiveness and outcomes of any local lettings policies that have been implemented. The annual report would be presented to Committee 12 months after the implementation of the first local lettings policy.

2.00	RESOURCE IMPLICATIONS
2.01	Whilst there are no financial implications associated with this report, there will be staff resources required to undertake the evidence gathering and consultation process outlined within the framework. This will be contained within the existing staff resources for Council Housing Services.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Consultation will be carried out in line with the framework and the process for approval to implement a local lettings policy. This will include consultation with local Elected Members, residents groups and other Housing Associations.
3.02	An annual report will be produced for Committee to monitor and review the overall effectiveness and outcomes of any local lettings policies that have been implemented. It is envisaged that the first annual report will be presented to Committee 12 months after the implementation of the first local lettings policy.

4.00	RISK MANAGEMENT
4.01	<p>The framework for the implementation of local lettings policies aims to manage key risks relating to equality and access, neighbourhood and community sustainability by:</p> <ul style="list-style-type: none"> • Setting out when adjustments will be made to the main Common Allocations Policy to meet specific local housing issues • Comply with current legislation and good practice • Develop a consistent and sustainable approach to neighbourhood management • Contribute to sustainable, diverse and balanced communities

5.00	APPENDICES
5.01	Appendix 1: Framework for the Implementation of Local Lettings Policies

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None.</p> <p>Contact Officer: Jacqueline Perry, Housing Manager Telephone: 01352 701640 E-mail: Jacqueline.perry@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	Local Lettings Policy: An area specific policy used in response to specific local housing circumstances, by allowing flexibility within the allocations process to include additional criteria to be considered when letting properties within that area.
7.02	Common Allocations Policy: A single access route to housing developed in partnership with social landlords in a specific local authority area, to

	deliver a uniform assessment of housing need, providing fairness and consistency to customers. People in our communities are prioritised according to their housing need and in line with legal requirements.
7.03	Sustainable Communities: Places where people want to live and work, now and in the future. They meet the diverse needs of existing and future residents, are sensitive to their environment and contribute to a high quality of life. They are safe, inclusive, well planned and offer equality of opportunity and good service for all.

Framework for the Implementation of Local Lettings Policies

V1.0

October 2015

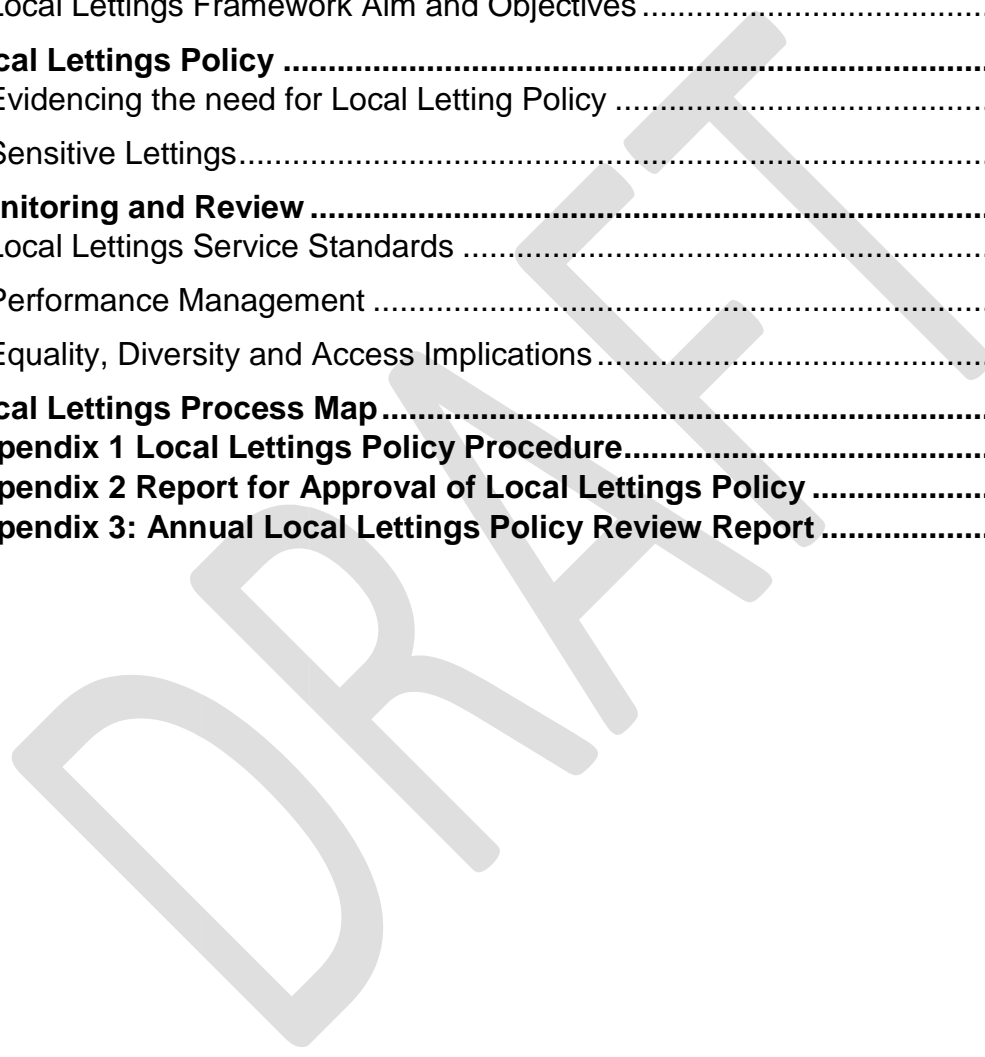
Revision History

Date	Description	By
25/09/15	Drafted for initial review and consideration by Senior Managers and Legal.	Jackie Perry
4/10/15	Draft reviewed following legal advice.	Jackie Perry



Contents

Document Information	1
Contents	2
Introduction	3
Local Lettings Framework Statement	3
Local Lettings Framework Aim and Objectives	4
Local Lettings Policy	4
Evidencing the need for Local Letting Policy	5
Sensitive Lettings.....	5
Monitoring and Review	7
Local Lettings Service Standards	7
Performance Management	7
Equality, Diversity and Access Implications	7
Local Lettings Process Map.....	8
Appendix 1 Local Lettings Policy Procedure.....	10
Appendix 2 Report for Approval of Local Lettings Policy	12
Appendix 3: Annual Local Lettings Policy Review Report	14



The Common Allocations (SARTH) policy recognises that partners may wish to implement initiatives to help tackle local housing issues through the use of local lettings policies. Examples of local housing issues which may require the development of a local lettings policy are:

- Concentrations of deprivation
- Large new developments where it is felt that a new community needs to be established
- Supporting tenant employment opportunities through job related moves and those who are making a positive contribution to a particular area in an economic or voluntary capacity
- Rewarding positive behaviour by supporting transfers for existing tenants even when they do not have reasonable preference
- Under-occupation and/or overcrowding
- The needs and sustainability of rural communities e.g. where affordability of housing is an issue
- Some properties, usually in defined locations, can only be let subject to additional occupational criteria as they are subject to a Planning Obligation under Section 106 of the Town and Country Planning Act 1990
- Regenerations areas

The framework for implementing local lettings policies sets out the approach that will be taken by Flintshire County Council and gives due consideration to Part 6 of the Housing Act 1996, which enables Local Authorities under Section 167 (2E) to allocate accommodation to people of a particular description whether or not they fall within the reasonable preference categories, provided that overall the Local Authority is able to demonstrate compliance with the requirements of Section 167, where reasonable preference must be given to certain categories e.g. persons who are homeless, overcrowded or occupying insanitary conditions.

The framework also considers the code of guidance for Local Authorities on the allocation of accommodation and homelessness 2015, by ensuring that any local lettings policies that are implemented have a clear aim linked to community sustainability, are supported by evidence, must not discriminate on the grounds of gender, race or disability, have procedures that inform strategic priorities and are regularly reviewed and monitored for effectiveness.

Local Lettings Framework Statement

Flintshire County Council continuously seek sustainable solutions to help improve people's lives, respond to local housing issues and create safe and pleasant neighbourhoods, where people want and aspire to live. As a landlord we recognise the

importance of balancing the needs of new tenants and the interests of existing tenants to create mixed and sustainable neighbourhoods.

The overall aim of this framework is to:

- Set out when adjustments will be made to the main Common Allocations Policy (SARTH) to meet specific local housing issues
- Comply with current legislation and good practice
- Develop a consistent and sustainable approach to neighbourhood management
- Contribute to sustainable, diverse and balanced communities

Local Lettings Framework Aim and Objectives

The overall aim of implementing a framework for local lettings policies is to respond to and address local housing issues, helping to create sustainable, vibrant and healthy neighbourhoods and communities where people want and aspire to live.

The overall objectives of the framework for implementing local lettings policies are:

- To help tackle identified areas of low demand helping to ensure we maximise the investment in our existing homes
- To maintain the long term sustainability of established and new areas creating vibrant, healthy and great places to live
- To help support and encourage balanced and cohesive communities where people choose to live
- To improve community safety by addressing and preventing issues of AntiSocial Behaviour (ASB) and harassment
- To protect both the interests of local residents and our homes by seeking to prevent or reverse social decline and deprivation

The degree and extent to which the overall aim and objectives are applied will vary between each local letting policy in recognition of the different local housing issues and the sustainability of the community, which will be supported by clear evidence.

The decision to implement a local letting policy will require the prior consent of a Senior Manager and Cabinet Member for Housing. Local letting policies may be used in defined geographical areas or on new build developments. In the main, the majority of the SARTH lettings policy will apply, however local lettings policies will include additional criteria that will be considered when letting properties in order to address local housing issues and sustainability within a neighbourhood. A local lettings policy can be considered for use on a percentage of the lettings made in a defined

geographical area or new build development, in line with best practice e.g. 50% of lettings will be made via the local lettings policy.

In adopting a local lettings policy there should be:

- A clear aim and objectives for the scheme supported and agreed in advance by a Senior Manager and Cabinet Member for Housing
- A limited time period for the use of the local letting policy, agreed from the outset and subject to review on an annual basis
- Consultation with local Elected Member, residents group and other RSLs working within the neighbourhood
- Monitoring, review and reporting systems in place

Evidencing the need for Local Letting Policy

When considering whether to introduce a local letting policy, a report must be submitted to the Senior Manager and Cabinet Member for Housing covering the following:

- Purpose of the scheme
- Stock turnover levels
- Average re-let times for the area compared to average re-let time for the area as a whole
- Current demand for the area
- Number of refusals before a property is accepted
- Number of ASB cases within the area
- Any repair costs related to ASB or criminal damage
- Other local housing issues e.g. employment, mixture of household composition

The procedure for approval to implement a local letting policy is summarised in Appendix 1.

Sensitive Lettings

There are some circumstances where it may be beneficial to allocate a void property as a 'sensitive let'. This will generally be used to address/ manage specific issues, such as the makeup of a particular block of flats by having flexibility to avoid lifestyle clashes.

In cases where 'one off' sensitive lets need to be made, consent must be obtained from a Senior Manager in consultation with the Cabinet Member for Housing. When making the decision to consider a sensitive let, the existing community balance and any problems that have previously been experienced should be considered and taken in to account.

The criteria may include:

- A mix of household sizes to give a balanced community
- Age of the potential tenant
- Employment status Convictions

The decision to make a sensitive let via the use of these criteria would be made to support the long term sustainability of the neighbourhood and/or benefit those residents who have experienced significant ASB in the past, normally over a prolonged period of time.

DRAFT

Flintshire County Council will monitor and review the effectiveness of any local lettings policies that it implements through the agreed service standards and performance management key performance indicators (KPIs).

Local Lettings Service Standards

The following service standards have been agreed to support the framework for implementing local lettings policies:

- All local lettings policies will be reviewed annually and a review of the impact reported every year to the Chief Operating Officer, Community and Enterprise and Cabinet Member for Housing
- Consultation will take place in the neighbourhood with any residents groups, where appropriate prior to the introduction of a local lettings policy
- The number of sensitive lettings made will be monitored and reviewed on an annual basis

Performance Management

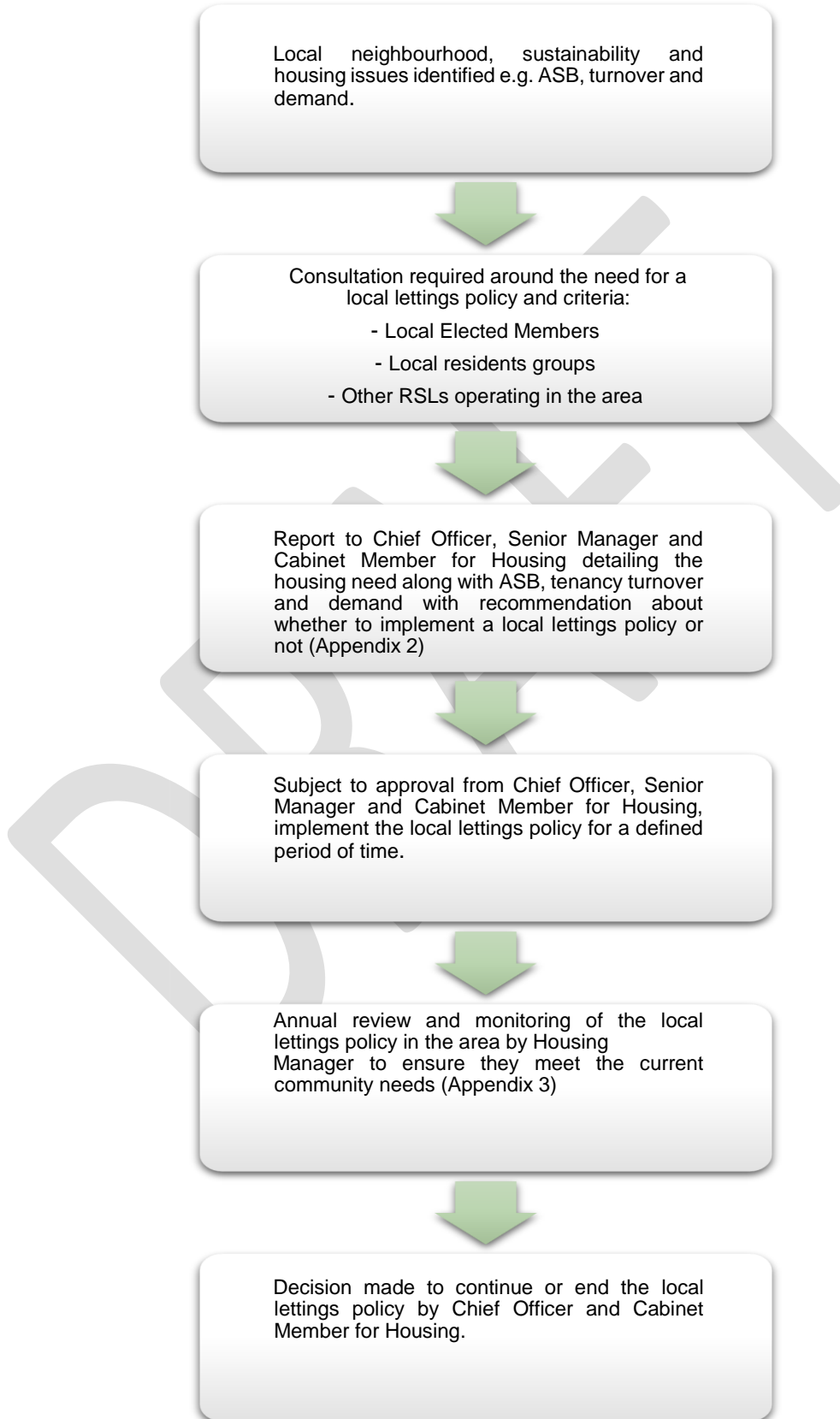
To manage and monitor the effectiveness of any local lettings policies that are implemented, the following performance management KPIs are in place:

- Measures of levels of ASB
- Tenancy turnover
- Average re-let times
- Average length of tenancy
- Termination reasons

Equality, Diversity and Access Implications

The impact of this framework for implementing local lettings policies will be monitored, to ensure that it promotes equality of opportunity to individuals and minority groups. To support this, all customers will be asked to provide details of their ethnic origin and any other demographic information when they sign a tenancy with the Council.

Local Lettings Process Map



DRAFT

1. Clear Objectives

The Officer involved in the introduction of local lettings policy must be able to demonstrate the identified need for implementing the policy. To do this, a detailed report must be produced for the Senior Manager and Cabinet Member for Housing for approval. A template report setting out the information required to support the implementation of a local lettings policy is outlined in Appendix 2.

2. Control Measures

To establish the need for a local lettings policy, various measures need to be considered and there must be evidence of one or more of the following needs:

- To help tackle identified areas of low demand helping to ensure we maximise the investment in our existing homes
- To maintain the long term sustainability of established and new areas creating vibrant, healthy and great places to live
- To help support and encourage balanced and cohesive communities where people choose to live
- To improve community safety by addressing and preventing issues of ASB and harassment
- To protect both the interests of local residents and our homes by seeking to prevent or reverse social decline and deprivation

This will involve evidence of management problems (e.g. no waiting list for a period, tenancy turnover rates, and incidents of ASB), which may be supported by evidence derived from further investigations e.g. consultation questionnaires. This evidence will be dependent upon the nature and scope of each individual local lettings policy.

3 Consultation

Before developing a local lettings policy, consultation is required with local elected members, customers and other registered social landlords working in the neighbourhood. This will need to take place in a range of forms dependent upon the nature of the individual local lettings policy to be considered. Consideration should also be given as to whether there are particular development / planning agreements in existence that may require 'change of use' permission. An Equality Impact Assessment must be carried out in order to assess the adverse impact the policy may have on customers.

4. Approval

Local lettings policies must be approved by a Chief Officer, Senior Manager and Cabinet Member for Housing.

5. Monitoring and Review of Local Lettings Policies

At the outset, a time period should be agreed for each local lettings policy and subject to review on an annual basis. In some cases, such as an age restriction scheme e.g. over 55 schemes these may not be time limited as once approved, they would remain the same.

The use of local lettings policies should be reviewed each year by the Housing Manager (Appendix 3) to ensure they meet the current needs of the community. A review of the impact of any local lettings policies should be reported, at least every year to the Chief Operating Officer, Community & Enterprise and Cabinet Member for Housing with delegated authority for a decision on whether to continue to implement the policy. An annual report will be produced for Scrutiny Committee to monitor and review the overall effectiveness and outcomes of any local lettings policies that have been implemented.

DRAFT

REPORT TO:

DATE:

REPORT BY:

SUBJECT: LOCAL LETTINGS POLICY FOR (AREA)

1.00 PURPOSE OF REPORT

The purpose of this paper is to seek approval for a local lettings policy in (insert area) to help us achieve a balanced community and sustainable tenancies.

2.00 BACKGROUND

Outline the reasons why a local lettings policy is required along with a breakdown of the area profile to include:

- Location of properties
- Description of properties - how many units
- Age profile of residents
- Average length of tenancies

3.0 SUPPORTING DATA AND EVIDENCE

Here, set out the supporting evidence and include:

- Stock turnover levels
- Average re-let times for the area compared to average re-let time for the area as a whole
- Current demand for the area
- Number of refusals before a property is accepted
- Number of ASB cases in the areas
- Repair costs related to ASB damage
- Indices of deprivation
- Employment

4.0 RECOMMENDATION

The review period is to be included and the outcome linked to the relevant objectives of the framework for implementing a local lettings policy:

- To help tackle identified areas of low demand helping to ensure we maximise the investment in our existing homes
- To maintain the long term sustainability of established and new areas creating vibrant, healthy and great places to live

- To help support and encourage balanced and cohesive communities where people choose to live
- To improve community safety by addressing and preventing issues of ASB and harassment
- To protect both the interests of local residents and our homes by seeking to prevent or reverse social decline and deprivation

8.0 EQUALITIES IMPACT

Within this section, you will need to confirm that:

- An EIA has taken place and that residents attended the session
- Detail the outcome of the EIA
- Detail any adverse impact identified for any groups
- Confirm what actions have been agreed to react to any adverse impact

9.0 CONSULTATION UNDERTAKEN

In developing this local lettings policy, consultation has taken place with (insert details of who/ where) and demonstrates the extent of consultation undertaken.

REPORT TO:

DATE:

REPORT BY:

SUBJECT: ANNUAL LOCAL LETTINGS POLICY REVIEW

1.00 PURPOSE OF REPORT

The purpose of this report is to review the use of the local lettings policy in (insert area) which aims to help support and achieve a balanced community, sustainable tenancies and reduce the level of ASB by improving community safety.

2.00 BACKGROUND

Outline the reasons why the local lettings policy was introduced in the specific area and the overall aim and objectives of the policy.

3.00 CURRENT POSITION

Provide details on the current position e.g. if there is evidence to support that local housing issues are improving and the sustainability of the neighbourhood.

Include year on year comparative indicators

Evidence	Previous year	Current position
Stock Turnover		
Re-let Times		
Demand		
Property Refusals		
ASB Cases		
ASB Costs – Repairs		

4.00 RECOMMENDATION

Summarise the findings of the review and make a recommendation for the future use of a local lettings policy linked to the objectives below:

- To help tackle identified areas of low demand, helping to ensure we maximise the investment in our existing homes
- To maintain the long term sustainability of established and new areas creating vibrant, healthy and great places to live
- To help support and encourage balanced and cohesive communities where people choose to live

- To improve community safety by addressing and preventing issues of ASB and harassment
- To protect both the interests of local residents and our homes by seeking to prevent or reverse social decline and deprivation

DRAFT

This page is intentionally left blank



CABINET MEETING

Date of Meeting	Tuesday, 15 December 2015
Report Subject	Revenue Budget Monitoring 2015/16 (Month 6)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This regular monthly report provides the latest revenue budget monitoring position for 2015/16 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 6, and projects forward to year-end.

The projected year end position, as estimated at Month 6 is as follows:

Council Fund

- Net in year expenditure forecast to be £0.291m higher than budget
- Projected contingency reserve balance at 31 March 2016 of £4.245m

Housing Revenue Account (HRA)

- Net in year expenditure forecast to be £0.147m lower than budget
- Projected closing balance as at 31 March 2016 of £1.384m

RECOMMENDATIONS

1	Note the overall report and the projected Council Fund contingency sum as at 31 st March 2016.
2	Note the projected final level of balances on the Housing Revenue Account.

REPORT DETAILS

1.00	EXPLAINING THE REVENUE BUDGET MONITORING POSITION FOR MONTH 6 - 2015/16																																																																											
1.01	<p><u>Council Fund Latest In Year Forecast</u></p> <p>The table below shows the projected position by portfolio.</p> <table border="1"> <thead> <tr> <th>TOTAL EXPENDITURE AND INCOME</th> <th>Original Budget</th> <th>Revised Budget</th> <th>Projected Outturn</th> <th>In-Year Over/ (Under) spend</th> </tr> <tr> <td></td> <th>£m</th> <th>£m</th> <th>£m</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Social Services</td> <td>59.696</td> <td>59.687</td> <td>59.635</td> <td>(0.052)</td> </tr> <tr> <td>Community & Enterprise</td> <td>12.598</td> <td>12.719</td> <td>12.530</td> <td>(0.189)</td> </tr> <tr> <td>Streetscene & Transportation</td> <td>27.782</td> <td>27.770</td> <td>28.812</td> <td>1.042</td> </tr> <tr> <td>Planning & Environment</td> <td>4.887</td> <td>5.331</td> <td>5.508</td> <td>0.177</td> </tr> <tr> <td>Education & Youth</td> <td>13.760</td> <td>13.528</td> <td>13.518</td> <td>(0.010)</td> </tr> <tr> <td>Schools</td> <td>82.670</td> <td>83.193</td> <td>83.193</td> <td>0.000</td> </tr> <tr> <td>People & Resources</td> <td>4.595</td> <td>4.665</td> <td>4.626</td> <td>(0.039)</td> </tr> <tr> <td>Governance</td> <td>8.689</td> <td>8.715</td> <td>8.870</td> <td>0.155</td> </tr> <tr> <td>Organisational Change</td> <td>9.569</td> <td>9.619</td> <td>9.432</td> <td>(0.187)</td> </tr> <tr> <td>Chief Executive</td> <td>3.296</td> <td>3.177</td> <td>3.052</td> <td>(0.125)</td> </tr> <tr> <td>Central & Corporate Finance</td> <td>23.915</td> <td>23.053</td> <td>22.572</td> <td>(0.481)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>251.457</td> <td>251.457</td> <td>251.748</td> <td>0.291</td> </tr> </tbody> </table>	TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over/ (Under) spend		£m	£m	£m	£m	Social Services	59.696	59.687	59.635	(0.052)	Community & Enterprise	12.598	12.719	12.530	(0.189)	Streetscene & Transportation	27.782	27.770	28.812	1.042	Planning & Environment	4.887	5.331	5.508	0.177	Education & Youth	13.760	13.528	13.518	(0.010)	Schools	82.670	83.193	83.193	0.000	People & Resources	4.595	4.665	4.626	(0.039)	Governance	8.689	8.715	8.870	0.155	Organisational Change	9.569	9.619	9.432	(0.187)	Chief Executive	3.296	3.177	3.052	(0.125)	Central & Corporate Finance	23.915	23.053	22.572	(0.481)						Total	251.457	251.457	251.748	0.291
TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over/ (Under) spend																																																																								
	£m	£m	£m	£m																																																																								
Social Services	59.696	59.687	59.635	(0.052)																																																																								
Community & Enterprise	12.598	12.719	12.530	(0.189)																																																																								
Streetscene & Transportation	27.782	27.770	28.812	1.042																																																																								
Planning & Environment	4.887	5.331	5.508	0.177																																																																								
Education & Youth	13.760	13.528	13.518	(0.010)																																																																								
Schools	82.670	83.193	83.193	0.000																																																																								
People & Resources	4.595	4.665	4.626	(0.039)																																																																								
Governance	8.689	8.715	8.870	0.155																																																																								
Organisational Change	9.569	9.619	9.432	(0.187)																																																																								
Chief Executive	3.296	3.177	3.052	(0.125)																																																																								
Central & Corporate Finance	23.915	23.053	22.572	(0.481)																																																																								
Total	251.457	251.457	251.748	0.291																																																																								
1.02	The reasons for the projected variances occurring to date are summarised within appendix 2 with movements between periods summarised in appendix 1.																																																																											
1.03	<p>Significant budget movements between original and revised budget</p> <p>There were no significant budget changes between portfolios in month 6.</p>																																																																											
1.04	<p>Streetscene and Transportation</p> <p>The overall overspend within Streetscene & Transportation has decreased from a projected £1.108m at Month 5 to £1.042m. The projected overspend within the service is due in part to the delay in the implementation of a number of efficiencies as reported to the Programme Board. In addition fluctuations in recycle sales due to a volatile market has led to an increased pressure on income projections which have resulted in a shortfall of £0.397m. Full details of movements are explained in Appendix 1. As requested at the last Corporate Resources Overview and Scrutiny Committee, the Chief Officer will be in attendance at the next meeting.</p>																																																																											

	Programme of Efficiencies
1.05	The 2015/16 budget contains £12.874m of specific efficiencies which are being tracked through the relevant programme board.
1.06	Appendix 3 provides detail on the latest position where there is a variation to the level of efficiency achievable compared to the budget.
1.07	This shows that it is currently projected that £10.770m (84%) will be achieved resulting in a net underachievement of £2.104m. The position will continue to be monitored and reported throughout the monthly monitoring process.
	Inflation
1.08	Included within the 2015/16 budget are provisions for pay (£1.304m), targeted price inflation (£0.421m), non-standard inflation (£0.102m) and income (£0.254m).
1.09	For 2015/16 the amounts for non-standard inflation (NSI) include an allocation for food (£0.064m) and an allocation for Non Domestic Rates (£0.038m).
1.10	There is also an amount of £0.240m remaining from 2014/15 which is currently also being held centrally. Areas subject to NSI increases will be monitored throughout the year and allocations made to portfolio areas only where a critical funding need is evidenced.
	Reserves and Balances
	Unearmarked Reserves
1.11	The 2014/15 outturn reported to Cabinet on 14 th July 2015 showed unearmarked reserves at 31 March 2015 (above the base level of £5.769m) of £4.746m.
1.12	Taking into account the current overspend at Month 6 the balance on the contingency reserve at 31 st March 2016 is projected to be £4.245m.
1.13	This includes the expenditure of £0.210m approved at Month 3 for the costs of the Speed Limit Review.
	Earmarked Reserves
1.14	The Council has developed a reserves protocol which was considered by Audit Committee and approved by County Council on 24 th September 2015. This sets out the principles around how the council will determine, manage and review the level of its reserves and includes reference to regular reporting of the latest position to Cabinet and Corporate Resources Overview and Scrutiny Committee.

1.15	The table below gives a summary of earmarked reserves as at 1 st April 2015 and also provides an estimate of projected balances as at the end of the financial year.		
1.16	Reserve Type	Actual 31/03/2015 as per Final Accounts £	Estimated at Month 6 31/03/2016 £
	Schools	3,540,315	1,046,555
	Specific Reserves:		
	Single Status/Equal Pay	12,864,332	7,337,269
	General Reserve - Review of Reserves	4,666,025	3,871,630
	General Reserve - Investment in Organisational Change	855,391	0
	Self Insurance Funds	813,486	794,486
	Benefits Equalisation Reserve	213,044	104,740
	Supporting People Reserve	1,511,083	469,083
	County Elections	154,310	154,310
	North East Wales Community Equipment Service	178,991	0
	Winter Maintenance	250,000	250,000
	Waste Disposal Sites	367,475	217,475
	Car Park Reserve	217,494	0
	Building Control Trading	97,697	97,697
	Countryside Services	190,510	190,510
	Flintshire Enterprise Reserve	96,932	96,932
	Design Fees	120,000	120,000
	Other Specific Reserves of less than £0.025m	64,965	60,886
	Service Balances	4,047,376	1,111,355
	Total	30,249,425	15,922,928
	Housing Revenue Account		
1.17	On 17 February 2015 the Council approved a Housing Revenue Account (HRA) budget for 2015/16 of £30.776m.		
1.18	The budget provided for a closing balance of £1.396m which at 4.5% of total expenditure, satisfies the prudent approach of ensuring a minimum level of 3%.		
1.19	The 2014/15 Outturn Report to Cabinet on 14 th July 2015 showed a closing balance at the end of 2014/15 of £1.510m.		
1.20	The Month 6 monitoring report for the HRA is projecting in year expenditure to be £0.147m lower than budget and a projected closing balance as at 31 March 2016 of £1.384m.		

2.00	RESOURCE IMPLICATIONS
2.01	The Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations occurring to date.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None Required.

4.00	RISK MANAGEMENT
4.01	<p>Municipal Mutual Insurance (MMI) MMI was the predominant insurer of public sector bodies prior to 1992 when it failed. To ensure an orderly “run off” Flintshire, along with other local authorities, was required to pay a levy of 15% of its share of claims paid previously and of any future claims. MMI’s administrator has recently published their 2015 accounts which shows that due to an increase in the number of claims generally, there will be a need to increase the levy in the future, affecting claims paid previously and future claims. Options are currently being considered for meeting the potential liability. Status: unstable/red risk</p>
4.02	<p>Recycling The recycling market (paper in particular) is going through a volatile period with fluctuating re-cycle sale values. This will impact on 2015/16 recycling income levels for the Council. The current impact is reflected in the Month 6 projections and will continue to be monitored throughout the year. Status: unstable/amber risk.</p>
4.03	<p>Car Parking Due to car parking charges being introduced in some Flintshire towns later than anticipated during 2015/16, it is likely that there will be an increased shortfall in achieving the increased car park income targets. Therefore, work is currently ongoing to take account of the revised implementation dates and the subsequent effect this will have on revised income projections, the updated outturn position is reflected in the Month 6 projections. Status: unstable/amber risk.</p>
4.04	<p>Out of County Placements The risk is the volatility in demand and the impacts on service costs which cannot be predicted with any certainty. Therefore there is always a risk of significant variances occurring although this area will continue to be closely monitored. Status: unstable/amber risk.</p>
4.05	<p>Former Euticals Site Monthly costs for ongoing security and maintenance of the site are in the region of £0.030m and will accumulate throughout the financial year until site</p>

	disposal. Status: unstable/amber risk.
4.06	In Year Reductions in Specific Government Grants This is a generic risk associated with the risk of some Government grants reducing in year. Whilst these are being managed and mitigated where known, they can add to cumulative cost pressures. Status: unstable/amber risk.

5.00	APPENDICES
5.01	Council Fund – Movement in Variances from Month 5 – Appendix 1 Council Fund – Budget Variances – Appendix 2 Council Fund – Programme of Efficiencies – Appendix 3 Council Fund – Movement on unearmarked reserves – Appendix 4 Housing Revenue Account Variances – Appendix 5

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required Contact Officer: Sara Dulson Finance Manager Telephone: 01352 702287 E-mail: sara.dulson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.
7.02	Council Fund: the fund to which all the Council's revenue expenditure is charged.
7.03	Financial Year: the period of twelve months commencing on 1 April.
7.04	Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.
7.05	Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.
7.06	Reserves: these are balances in hand that have accumulated over previous

	years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.
7.07	Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.
7.08	Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.
7.09	Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.
7.10	Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.

This page is intentionally left blank



COUNCIL FUND - REVENUE BUDGET 2015/16
FLINTSHIRE COUNTY COUNCIL

Budget Monitoring (Month 6)
Summary of Movement from Month 5

	£m	£m
Month 5		
Portfolios	0.903	
Central and Corporate Finance	(0.308)	
Variance as per Cabinet Report		0.595
Month 6		
Portfolios	0.772	
Central and Corporate Finance	(0.481)	
Variance as per Directorate Returns		0.291
Change Requiring Explanation		(0.304)
<u>Social Services</u>		
Services For Adults		
• Locality Teams (Localities) - £0.025m is due to projected costs on domicilliary care. Other Minor variances amount to £0.009m	0.034	
• Transition & Disability Services (Disability Services) Movement due to vacancies being filled	(0.026)	
• Vulnerable Adults & Disability Services (Disability Services) - Movement due to increase in Joint funding income of -(£0.055m) from BCUHB.	(0.052)	
• Other minor changes of less than £0.025m for Services for Adults.	0.064	
Subtotal: Services for Adults		0.020
Development & Resources		
• Other minor changes of less than £0.025m.	(0.051)	
Subtotal: Development & Resources		(0.051)
Children's Services		
• Professional Support - Increase in court costs within resources In addition increases in CYAST support costs.	(0.064)	
• Out of County placements - due to one new high cost placement.	0.068	
• Other minor changes of less than £0.025m.	0.000	
Subtotal: Children's Services		0.004
Total: Social Services		(0.027)
<u>Community & Enterprise</u>		
Minor changes of less than £0.025m.		
• Customer Services	(0.006)	
Total minor variances of less than £0.025m		(0.006)
Total: Community & Enterprise		(0.006)

Streetscene & Transportation Portfolio**Ancillary Services & Performance**

• Further under achieving in the recycling market due to a volatile period with fluctuating re-cycle sale values net of additional composting income anticipated from Denbighshire County Council.	0.030	
• Improved Income projections following installation of new gas wells and investment in gas engine infrastructure.	(0.050)	
• Improved recycling rates at HRC Sites from increased residual waste bag splitting.	(0.015)	
• Other minor changes of less than £0.025m.	(0.006)	
Subtotal: Ancillary Services & Performance		(0.041)

Highway Network

• Other minor changes of less than £0.025m .	(0.010)	
Subtotal: Highway Network		(0.010)

Transport & Logistics

• Other minor changes of less than £0.025m.	(0.015)	
Subtotal: Transport & Logistics		(0.015)

Total: Streetscene & Transportation**(0.066)****Planning & Environment Portfolio****Development**

• Planning Control & Enforcement - reduction in planning application fees received	0.026	
Subtotal: Development		0.026

Access

• Rights of Way - revenue expenditure identified as capital	(0.010)	
Subtotal: Access		(0.010)

Minor variances of less than £0.025m

• Business	0.001	
• Community	0.002	
• Development	0.000	
• Access	(0.021)	
• Shared Service	0.000	
• Strategy	0.002	
• Administration	0.002	
Total minor variances of less than £0.025m		(0.014)

Total: Planning & Environment**0.002**

Governance**Minor variances of less than £0.025m**

• Legal Services	0.012	
• Procurement	(0.008)	
• Business Support	(0.018)	
Total minor variances of less than £0.025m		(0.014)

Total: Governance		(0.014)
--------------------------	--	----------------

Organisational Change**Minor variances of less than £0.025m**

• Public Libraries & Arts, Culture & Events	0.001	
• County Archives	(0.001)	
• Leisure Services	(0.007)	
• Valuations & Estates	0.000	
• Property Design & Consultancy	(0.017)	
• Facilities	0.006	
Total minor variances of less than £0.025m		(0.018)

Total: Organisational Change		(0.018)
-------------------------------------	--	----------------

Chief Executive

• A projection of £0.050m has been included this month for expenditure on public consultation on the Medium Term Financial Strategy.	0.050	
• Minor variances	0.010	
Total: Chief Executive		0.060

Central & Corporate Finance

• Higher than anticipated Income as a result of an ongoing Rental Review.	(0.173)	
Total: Central & Corporate Finance		(0.173)

Total Changes

		(0.304)
--	--	----------------

Education & Youth**Primary & Early Years Education**

• Primary School Services - Removal of minimal funding of 5 pupils per Early Entitlement setting and reduced supply costs to deliver the pilot programme.	(0.015)	
Subtotal: Primary & Early Years Education		(0.015)

Inclusion Services

• Out of County - Final costs have been received by the service for 3 new placements whose costs had been estimated in previous monitoring.	0.026	
Subtotal: Inclusion Services		0.026

Access (School Planning & Provision)

• School Provision - The insurance provision for school claims is showing a greater underspend than at this time in previous years. Most claims are realised over the Winter months due to the adverse weather.	(0.010)	
Subtotal: Access (School Planning & Provision)		(0.010)

Minor variances of less than £0.025m

• Access - School Planning	0.002	
• Adult & Community Education	(0.004)	
• Community Centres	0.006	
• Youth Justice Service	(0.003)	
• Youth & Community Service	0.008	
• Commissioning & Performance - Business Support	(0.003)	
Total minor variances of less than £0.025m		0.006

Total: Education & Youth**0.007****People & Resources****HR & OD**

• Minor changes of less than £0.025m.	(0.015)	
Subtotal: HR & OD		(0.015)

Corporate Finance

• Variance from last month is due to a review of employee cost projections following a recruitment exercise £0.029m and the removal of £0.025m for the beacon method for valuation of Residential Stock which is now included within HRA expenditure.	(0.054)	
Subtotal: Corporate Finance		(0.054)

Total: People & Resources**(0.069)**

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Social Services Locality Teams (Localities)	14.250	13.989	(0.261)	(0.295)	<p>Domiciliary Care There are some significant compensating variances in this area. The main area of pressure is Domiciliary Care, which is still being influenced by clients returning to the service following successful past rehabilitation, the changing demographic profile, increased complexity of need and increasing numbers of people with dementia. The current level of projected overspend is £0.447m which has significantly reduced from the 2014/15 outturn position of £0.837m, which has been partly influenced by the cessation of one complex package.</p> <p>Residential Care The significant projected overspend on Domiciliary care is being more than offset by a projected underspend of (£0.761m) on residential care, which includes, an underspend of (£0.217m) on payments to care home providers, an underspend of (£0.515m) due to an increase in the level of property related income, plus further increases in income above budget including (£0.029m) for free nursing.</p> <p>Professional Support A further area of significant area of underspend is the professional support within the area Localities teams. There is a total projected underspend of (£0.069m) of which relates to staffing due to Social Worker vacancies.</p> <p>Other A further area of significant area of overspend is Minor Adaptations where an efficiency measure for £0.100m was approved in the budget relating to a means testing approach is now considered to be unachievable. It is intended that this pressure is addressed by way of realignment of budget from another area. Other minor variances amount to a net £0.022m within Day care services.</p>	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
First Contact (Intake and Reablement)	0.519	0.435	(0.084)	(0.084)	The projected underspend is due to additional income of (£0.107m) offset by other minor variances amount to net £0.023m.	Keep under review.
Reablement Services (Intake and Reablement)	0.451	0.398	(0.053)	(0.054)	The projected under spend is mainly due to the reallocation of an officer to another service promoting Continuing Health Care independence.	Keep under review.
Hospital Social Work	0.427	0.308	(0.119)	(0.119)	Staffing savings due to vacant posts - which are intended to be used as part of budget realignment adjustments in respect of efficiency proposals which cannot be achieved.	Keep under review.
Resources & Regulated Services (Intake and Reablement)	5.931	5.849	(0.082)	(0.085)	The significant area of underspend is the Home Care budget within the Resources & Regulated Services teams. There is a total projected underspend of (£0.088m) which relates to staffing vacancies. Other minor variances amount to a net overspend of £0.006m within Day care services.	Keep under review.
Transition and Disability Services (Disability Services)	0.607	0.693	0.086	0.112	The projected overspend is mainly due to the cost of the support arrangements provided by Penderels in respect of direct payments. This accounts for £0.082m of the total projected overspend of £0.086m with other minor variances making up the remaining £0.004m.	Keep under review.
Resources & Regulated Services (Disability Services)	15.763	15.911	0.148	0.167	This service is now reflecting the transfer of budget in relation to the Independent Living fund (ILF) to Central and Corporate as a one off efficiency. The remaining element is in relation to the additional administration capacity needed to manage the payments to service users and for obligations to fund employer liability insurance payments for service users who employ carers.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Vulnerable Adults and Disability Service (Disability Services)	2.271	2.414	0.143	0.195	Reflects current care packages for 2015/16, estimated commitment with additional transition clients.	Keep under review.

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Administrative Support (Disability Services)	0.304	0.416	0.112	0.120	This overspend is mainly due to pressures on employees costs, including use of agency staff.	Keep under review.
Residential and Domiciliary Service (Mental Health & Substance Misuse Service)	0.813	0.925	0.112	0.115	Increases in Residential and Domiciliary packages alongside additional new package costs.	Keep under review.
Professional Support (Mental Health & Substance Misuse Service)	0.693	0.755	0.062	0.072	Overspend is mainly due to pressures on employees costs, including use of agency staff.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Forensic Budget (Mental Health & Substance Misuse Service)	0.317	0.131	(0.186)	(0.189)	Reflects current care packages for 2015/16.	Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts.
Other Services for Adults variances (aggregate)	3.422	3.365	(0.057)	(0.154)	Various minor variances.	Continue to review but not expected to be recurrent.
Business Services - Charging Policy Income	(1.673)	(1.919)	(0.246)	(0.226)	Impact of an increase by Welsh Government in the level of the maximum charge cap from £55 per week to £60 per week.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Training	0.047	0.195	0.148	0.166	The base budget for this service has naturally reduced as a consequence of the combined impact of Single Status outcomes and EVRVR determinations. As a consequence the match funding element of the budget has fallen below the level required to meet the grant conditions for the Social Care Workforce Development Programme Grant (SCWDP). It will be necessary therefore to realign the budget from elsewhere within Social Services to top up to the level required.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Other Development & Resources variances (aggregate)	2.418	2.511	0.093	0.106	Various minor variances.	Continue to review but not expected to be recurrent.
Family Placement (Children's Services)	2.227	2.433	0.206	0.206	The £0.206m overspend is a result of an increase in the number of foster care placements within the service. Part of this is also due to the increasing number of court orders for Residence and Special Guardianship orders which invariably attract an ongoing allowance for the carers.	A review of the Family Placement Team has been undertaken the outcome of which is being considered and will inform future planning and possible efficiencies.
Professional Support	4.997	5.150	0.153	0.217	Most of this pressure relates to the Children's and Young Adults Support team (CYAST) overspend of £0.160m. This is due to pressures within payments to external providers of £0.128m and Transport £0.057m, with some offsetting underspends against pay budgets due to vacancies of (£0.025m). There is a further pressure of £0.068m against the Children's Integrated Disability Service (CIDS) which is due to an increased number of direct payment service users. There are offsetting net underspends of (£0.075m) elsewhere within Children's Services Professional Support.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Out of County Placements	3.416	3.284	(0.132)	(0.200)	Reflects current care packages for 2015/16.	Keep under review.
Other Services for Children variances (aggregate)	2.487	2.392	(0.095)	(0.095)	Various minor variances.	Continue to review but not expected to be recurrent.
Total Social Services	59.687	59.635	(0.052)	(0.025)		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Community & Enterprise						
Customer & Housing Services	0.777	0.725	(0.052)	(0.052)	Additional in-year underspend identified in respect of Homeless Accommodation (£0.094m). Expenditure in respect of SHARP procurement of £0.031m. Other minor variances of £0.011m.	Continue to monitor and review.
Supporting People	0.095	0.124	0.029	0.029	Telecare income lower than anticipated by £0.061m. Community Centres additional underspend of (£0.049m). Other minor variances of £0.017m.	Continue to monitor and review.
Regeneration	0.469	0.529	0.060	0.060	Estimated shortfall of £0.060m in markets due to income targets increasing in line with inflation each year, where charges have not increased at the same rate.	Continue to monitor and review.
Revenues & Benefits	10.668	10.512	(0.156)	(0.156)	Anticipated surplus on the Council Tax Collection Fund currently stands at (£0.143m) higher than initially estimated. Projected underspend on the budgeted provision for the Council Tax Reduction Scheme (£0.226m). Housing Benefit Subsidy budgeted shortfall of £0.193m. Other minor variances of £0.020m.	Continue to monitor closely as these areas are highly volatile and projections are likely to change throughout the year.
Customer Services	0.710	0.640	(0.070)	(0.064)	Underspend on the Flintshire Connects service provision (£0.048m). Other minor variances (£0.022m).	Continue to monitor and review.
Total Community & Enterprise	12.719	12.530	(0.189)	(0.183)		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation Ancillary Services & Performance - Waste Disposal & Waste Collection	6.589	7.381	0.792	0.822	<p>Reduced electricity sales from gas engines following equipment breakdown and fluctuating levels of gas extraction is now estimated at £0.100m, an improvement of £0.050m at Period 6.</p> <p>Further options are being considered and consultation undertaken in relation to the proposed closure of Hope recycling centre. In addition, changes to the later than expected introduction of new operating times at Connah's Quay and Flint sites will result in a total projected shortfall on the budgeted efficiency of £0.160m.</p> <p>Delayed implementation of delivery service for waste containers £0.050m and introduction of charge for second waste bin £0.025m.</p> <p>Under achieving in the recycling market due to a volatile period with fluctuating re-cycle sale values £0.397m. At Period 6, further reducing income levels of £0.050m. Part year income due of £0.020m in 2015-16 for compost from Denbighshire CC (£0.040m shortfall against £0.060m budget) as they will not be using the composting facilities at Greenfield until January 2016.</p>	<p>Potential for investment to upgrade/install new extraction wells and new management arrangement.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Monitor recycling market closely throughout 2015/16 and amend projections accordingly.</p>
Ancillary Services & Performance - Parking & Enforcement	0.096	0.206	0.110	0.110	Shortfall from Business Planning proposals following delays in the implementation of car parking charges across the County.	Monitor Car Parking Income closely and amend projections accordingly
Ancillary Services & Performance - Other Variances	0.778	0.780	0.002	0.013	Minor Variances.	Reported through Programme Board Efficiency Tracker

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Transportation & Logistics - other Variances	12.750	12.760	0.010	0.025	Minor Variances.	Reported through Programme Board Efficiency Tracker.
Highways Strategy & Network	7.366	7.494	0.128	0.150	Delay in the full externalisation of grass cutting service £0.050m. The implementation of the reduced cleansing standards is now anticipated to be 1st January 2016 which will result in an estimated shortfall in the efficiency of £0.090m. Minor variances of (£0.012m).	Reported through Programme Board Efficiency Tracker.
Highway Network - other Variances	0.191	0.191	0.000	(0.012)	No Variance.	Continue to review.
Total Streetscene & Transportation	27.770	28.812	1.042	1.108		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Planning & Environment Pest Control Dog Warden	0.043	0.052	0.009	0.010	Potential Shortfall in the self financing position	Monitor level of services provided and adjust income commitment as appropriate.
Licensing	(0.008)	0.016	0.024	0.023	Potential Shortfall in the self financing position	Monitor level of services provided and adjust income commitment as appropriate.
Community - Aggregate of other Variances	0.668	0.665	(0.003)	(0.005)	Minor Variances.	Continue to review.
Animal Health & Defra	0.126	0.170	0.044	0.034	Shortfall on Grant Income target due to partnership with Wrexham ending in late 2015. Salary recharge moved to correct service area.	Investigate ways to reduce Grant Income target through potential budget realignment.
Business - Aggregate of other Variances	1.466	1.462	(0.004)	0.004	Minor Variances.	Continue to review.
Planning Control & Enforcement	(0.133)	0.011	0.144	0.123	Shortfall from Planning App fees not increasing until October, 2015. Reduced level of planning fees income in September, 2015.	Planning Fee Income levels will be closely monitored.
Development - Aggregate of other Variances	0.133	0.128	(0.005)	(0.010)	Minor Variances.	Continue to review.
Portfolio Aggregate of other Variances	3.036	3.004	(0.032)	(0.004)	Minor Variances.	Continue to review.
Total Planning & Environment	5.331	5.508	0.177	0.175		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Education & Youth						
Primary & Early Years Education	0.868	0.866	(0.002)	0.009	Minor Variances.	Continue to review.
Secondary, 14-19 & Continuing Education	1.122	1.127	0.005	0.009	Minor Variances.	Continue to review.
Inclusion Services	8.676	8.663	(0.013)	(0.039)	Out of County placements are an area of risk to the authority due to the volatile nature of the service and the potential for high cost placements and unpredictability of demand	Continue to review.
Access (School Planning & Provision)	0.508	0.519	0.011	0.019	This relates to the increase in demand for Free School Meals.	Continue to review.
21st Century Schools	0.492	0.492	0.000	0.000	No Variance.	Continue to review.
Youth Services	1.436	1.434	(0.002)	(0.009)	Minor Variances.	Continue to review.
Commissioning & Performance	0.234	0.231	(0.003)	0.000	No Variance.	Continue to review.
School Management & Information Team	0.192	0.186	(0.006)	(0.006)	Minor Variances.	Continue to review.
Total Education & Youth	13.528	13.518	(0.010)	(0.017)		
Schools						
Primary & Early Years Education	43.646	43.646	0.000	0.000	No Variance.	Continue to review.
Secondary, 14-19 & Continuing Education	35.641	35.641	0.000	0.000	No Variance.	Continue to review.
Inclusion Services	3.906	3.906	0.000	0.000	No Variance.	Continue to review.
Total Schools	83.193	83.193	0.000	0.000		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
People & Resources						
HR&OD	2.243	2.277	0.034	0.049	A 2015/16 budget efficiency of £0.105m is being reported as not achievable. This is being partially offset by workforce underspends of (£0.050m) and minor variances of (£0.021m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Corporate Finance	2.422	2.349	(0.073)	(0.019)	A 2015/16 budget efficiency is being reported as being partially achieved with a shortfall of £0.038m. This is being offset by temporary workforce underspends of (£0.111m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Total People & Resources	4.665	4.626	(0.039)	0.030		
Governance						
Legal Services	0.610	0.640	0.030	0.018	Minor Variances.	Overspend is not expected to be recurrent.
Democratic Services	1.911	2.023	0.112	0.112	The overspend is due to a delay in achieving an efficiency of £0.110m which was agreed within the 2014/15 budget. An overspend of £0.002m is due to minor variances.	The efficiency is expected to be achieved in full next year.
Internal Audit	0.416	0.414	(0.002)	(0.002)	Minor Variances.	Underspend is not expected to be recurrent.
Procurement	0.138	0.150	0.012	0.020	Minor Variances.	Overspend is not expected to be recurrent.
Business Support	0.740	0.713	(0.027)	(0.009)	Minor Variances.	Underspend is not expected to be recurrent.
Records Management	0.174	0.194	0.020	0.020	Minor Variances.	Overspend is not expected to be recurrent.
ICT	4.726	4.736	0.010	0.010	Minor Variances.	Overspend is not expected to be recurrent.
Total Governance	8.715	8.870	0.155	0.169		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Organisational Change						
Public Libraries & Arts, Culture & Events	1.773	1.768	(0.005)	(0.006)	Minor Variances.	Continue to review.
Museums Service	0.064	0.064	0.000	0.000	No Variance.	Continue to review.
County Archives	0.260	0.261	0.001	0.002	Minor Variances.	Continue to review.
Leisure Services	3.970	3.977	0.007	0.014	£0.070m Deeside Ice rink income pressure offset by premises & supplies cost savings of (£0.063m).	Continue to review.
Community Assets	0.018	0.018	0.000	0.000	No Variance.	Continue to review.
Valuation & Estates	(0.807)	(0.904)	(0.097)	(0.097)	Workforce efficiencies of (£0.097m) achieved following staff releases within this Service area.	Continue to review.
Property Design & Consultancy	2.688	2.617	(0.071)	(0.054)	Projected costs relating to the demolition of Connah's Quay office have been met through funding support from the Vibrant and Viable Places initiative resulting in (£0.054m) savings within this service area. This approach will support wider strategic regeneration initiatives. NNDR rebate of (£0.017m).	Continue to review.
Engineering Services	0.000	0.000	0.000	0.000	No Variance.	Continue to review.
Facilities Services	1.653	1.631	(0.022)	(0.028)	Minor variances of (£0.022m).	Continue to review.
Total Organisational Change	9.619	9.432	(0.187)	(0.169)		

MONTH 6 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 5 (£m)	Cause of Major Variance	Action Required
Chief Executives						
Chief Executives	3.177	3.052	(0.125)	(0.185)	The underspend is due to workforce savings of (£0.085m) and also a reduction in Core Funding Agreements of (£0.028m). There is an underspend of (£0.042m) relating to the budget required for performance related increments. Expenditure of £0.050m is due to a projected spend for public consultation on the Medium Term Financial Strategy. The balance of (£0.020m) underspend is due to minor variances.	The employee savings of £0.85m are expected to be in-year only.
Total Chief Executives	3.177	3.052	(0.125)	(0.185)		
Central & Corporate Finance						
Central & Corporate Finance	23.053	22.572	(0.481)	(0.308)	HRA Financing - The settlement amount changed after the budget was set. Based on all original assumptions this equates to a reduction in efficiencies of approximately £0.600m. Balance of unused Non Standard Inflation from previous year (£0.240m). Pension Actuarial Review (£0.905m) due to lower than anticipated costs of additional contributions. Estimated Workforce Efficiency of £0.150m considered unachievable in year. One off identified efficiencies (£0.300m) in relation to the Independent Living Fund (ILF). Higher than projected income as a result of Rent Review for Unilever (£0.173m). One off / time limited, Unbudgeted costs of £0.400m in relation to former Euticals Ltd - Sandycroft site. Minor Variances of (£0.013m).	Review of CLIA will identify overall position for possible mitigation. Review as part of Medium Term Finance Strategy, Corporate Financing Options. Consider realignment options. Currently looking at other options. Continue to review. Continue to review. Keep under review. Keep under review.
Total Central & Corporate Finance	23.053	22.572	(0.481)	(0.308)		
TOTAL	251.457	251.748	0.291	0.595		

2015/16 Efficiencies Month 6 - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over Achievement
	2015/16 £(m)	2015/16 £(m)	2015/16 £(m)
People & Resources			
Review of specialist finance functions to identify efficiencies in process	0.170	0.166	(0.004)
Ensure continuation of grant maximisation opportunities identified in 2014/15	0.100	0.066	(0.034)
Review of specialist human resources functions to identify efficiencies in process	0.105	0.000	(0.105)
Total People & Resources	0.375	0.232	(0.143)
Central and Corporate Finance			
Workforce efficiency proposal	0.300	0.150	(0.150)
Central Loans and Investment Review	1.830	1.230	(0.600)
Total Central & Corporate Finance	2.130	1.380	(0.750)
Social Services			
Develop means testing approach for minor adaptations	0.100	0.000	(0.100)
Review model/costs contracts for catering	0.050	0.000	(0.050)
Rationalise the number of sites where In-House short term care is provided	0.075	0.110	0.035
Develop a 'progression' model for Supported Living	0.250	0.145	(0.105)
Review commissioning with Action for Children	0.075	0.015	(0.060)
Regional approach to advocacy	0.053	0.005	(0.048)
Review and realign funding to voluntary sector	0.203	0.065	(0.138)
Total Social Services	0.806	0.340	(0.466)
Community & Enterprise			
Welfare Rights Team Review	0.020	0.035	0.015
Community Centres	0.048	0.096	0.048
Community Based Accommodation Support Service	0.030	0.090	0.060
Telecare Charging	0.200	0.139	(0.061)
Stopping sending remittance advices to Landlords	0.054	0.013	(0.041)
Review Single Person Discount	0.150	0.270	0.120
Total Community & Enterprise	0.502	0.643	0.141
Streetscene & Transportation			
Introduce non-generic Streetscene roles (3 year plan)	0.080	0.115	0.035
Staff Car Parking Charges (within Workforce Savings)	0.100	0.030	(0.070)
Develop Energy Production at Landfill	0.050	0.000	(0.050)
Rationalise HRC Sites	0.400	0.225	(0.175)
Removing the Waste Containers delivery service	0.150	0.100	(0.050)
Introduce Charge for 2nd Garden Waste Bin	0.050	0.025	(0.025)
Car Parking Charges	0.400	0.290	(0.110)
Cancel Real Time Info System	0.020	0.025	0.005
Charge Maintenance of Bus Shelters	0.005	0.000	(0.005)
Review subsidised bus routes	0.075	0.050	(0.025)
Externalise grass cutting service	0.075	0.025	(0.050)
Reduced Street Lighting resource	0.050	0.038	(0.013)
Remove second grass cut for highway verges	0.030	0.025	(0.005)
Reduce Cleansing standards zero tolerance litter	0.150	0.050	(0.100)
Part night street lighting in residential areas	0.020	0.030	0.010
Winter Maintenance (Car Parks and standard)	0.150	0.170	0.020
Total Streetscene & Transportation	1.805	1.198	(0.608)
Planning & Environment			
Staffing & Management Restructure (incl. all vacancies)	0.295	0.178	(0.117)
Staffing & Collaboration	0.024	0.036	0.012
Animal & Pest Control	0.030	0.005	(0.025)
Increased Planning Fees (15% WG increase)	0.135	0.050	(0.085)
Increase in number of Planning Applications	0.060	0.030	(0.030)
Additional elements of charging (discharge of conditions)	0.050	0.025	(0.025)
Pre-Planning Advice PDM111952P	0.020	0.011	(0.009)
Total Planning & Environment	0.614	0.335	(0.279)
Total 2015/16 Budget Efficiencies		100	12.874
Total Projected 2015/16 Budget Efficiencies Underachieved		16	2.104
Total Projected 2015/16 Budget Efficiencies Achieved		84	10.770

Movements on Council Fund Unearmarked Reserves

	£m	£m
Total Reserves as at 1 April 2015	10.515	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		4.746
Less - Allocation from the Contingency Reserve for the costs of the speed limit review		(0.210)
Less projected overspend as at Month 6		(0.291)
Total projected Contingency Reserve as at 31st March 2016		4.245

HRA Major Variance Report - Period 6

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Estate Management	1.634	1.665	0.031	0.062	Review of the YTD costs for Giro charges and Decoration Vouchers have shown a lower than expected spend therefore allowing a reduction in the forecasted costs for the remainder of the year.	Keep under review.
Other variances (aggregate)	(1.400)	(1.578)	(0.178)	(0.021)	Projected underspend of (£0.185m) on materials of which (£0.029m) relates to the services allocation from the previous years profit share arrangement and the remainder is a result of careful management and monitoring of the materials contract and larger scale repairs being addressed as part of the new 6 year Capital Programme to achieve the Welsh Housing Quality Standards. There is an overspend of £0.025m due to a beacon method for valuation of Residential Stock. Other variances of (£0.018m).	Keep under review.
Total :	0.234	0.087	(0.147)	0.041		



CABINET MEETING

Date of Meeting	Tuesday 15 December 2015
Report Subject	Capital Programme Monitoring 2015/16 (Month 6)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report By	Corporate Finance Manager
Strategic / Operational	Operational

EXECUTIVE SUMMARY

The Capital Programme has increased by £0.662m in the period, largely due to the impact of:-

- Additional WG grant funding of £0.717m (Council Fund £0.572m, Housing Revenue Account £0.145m);
- FCC Match Funding for Queensferry Roundabout scheme (£0.228m); and
- Kitchen Replacement contribution (£0.152m).

Offset by:-

- Rollover into 2016/17 (£0.345m); and
- Removal of Traveller Site Grant (£0.150m).

Resources available for funding future capital expenditure currently c£2.629m.

RECOMMENDATIONS

(1)	Approve the Report.
(2)	Approve the rollover adjustments at 1.13.

REPORT DETAILS

1.00	EXPLAINING THE CAPITAL PROGRAMME MONITORING POSITION FOR MONTH 6 - 2015/16																																																																																																																																						
	Background																																																																																																																																						
1.01	The Council approved a Housing Revenue Account (HRA) capital programme for 2015/16 of £21.200m and a Council Fund (CF) capital programme of £50.359m at its meeting of 17 th February, 2015.																																																																																																																																						
1.02	For presentational purposes the capital programme is shown as a whole, with sub-totals for the Council Fund and HRA. In reality the HRA programme is ring fenced and can only be used for HRA purposes.																																																																																																																																						
	Changes since Budget approval																																																																																																																																						
1.03	Table 1 below sets out how the programme has changed during 2015/16. More detailed cumulative information relating to each Portfolio is provided in Appendix A:-																																																																																																																																						
	<p>Table 1</p> <table border="1"> <thead> <tr> <th rowspan="3">REVISED PROGRAMME</th> <th rowspan="3">Original Budget 2015/16 £m</th> <th rowspan="3">Rollover from 2014/15 £m</th> <th colspan="3">2015/16 Previously Reported</th> <th rowspan="3">Changes - This Period £m</th> <th rowspan="3">Revised Budget 2015/16 £m</th> </tr> <tr> <th>Changes</th> <th>Rollover to 2016/17</th> <th>Savings</th> </tr> <tr> <th>£m</th> <th>£m</th> <th>£m</th> </tr> </thead> <tbody> <tr> <td>Chief Executives</td> <td>0.020</td> <td>0.006</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0.026</td> </tr> <tr> <td>People & Resources</td> <td>0.075</td> <td>0.086</td> <td>(0.018)</td> <td>0</td> <td>0</td> <td>0</td> <td>0.143</td> </tr> <tr> <td>Governance</td> <td>0.170</td> <td>0.753</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0.923</td> </tr> <tr> <td>Education & Youth</td> <td>45.022</td> <td>1.942</td> <td>(13.585)</td> <td>(0.345)</td> <td>0</td> <td>0</td> <td>33.034</td> </tr> <tr> <td>Social Care</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Community & Enterprise</td> <td>2.841</td> <td>0.857</td> <td>2.960</td> <td>0</td> <td>(0.521)</td> <td>(0.107)</td> <td>6.030</td> </tr> <tr> <td>Planning & Environment</td> <td>0.551</td> <td>1.147</td> <td>0.020</td> <td>0</td> <td>0</td> <td>0.032</td> <td>1.750</td> </tr> <tr> <td>Transport & Streetscene</td> <td>0.860</td> <td>0.104</td> <td>1.022</td> <td>0</td> <td>0</td> <td>0.785</td> <td>2.771</td> </tr> <tr> <td>Organisational Change 1</td> <td>0</td> <td>0.042</td> <td>0.045</td> <td>0</td> <td>0</td> <td>0</td> <td>0.087</td> </tr> <tr> <td>Organisational Change 2</td> <td>0.820</td> <td>0.318</td> <td>0.500</td> <td>0</td> <td>0</td> <td>0</td> <td>1.638</td> </tr> <tr> <td>Council Fund Total</td> <td>50.359</td> <td>5.255</td> <td>(9.056)</td> <td>(0.345)</td> <td>(0.521)</td> <td>0.710</td> <td>46.402</td> </tr> <tr> <td>HRA Subsidy Buyout</td> <td>0</td> <td>0</td> <td>79.248</td> <td>0</td> <td>0</td> <td>0</td> <td>79.248</td> </tr> <tr> <td>Housing Revenue Account</td> <td>21.200</td> <td>0.512</td> <td>0</td> <td>0</td> <td>0</td> <td>0.297</td> <td>22.009</td> </tr> <tr> <td>Housing Revenue Account Total</td> <td>21.200</td> <td>0.512</td> <td>79.248</td> <td>0.000</td> <td>0.000</td> <td>0.297</td> <td>101.257</td> </tr> <tr> <td>Programme Total</td> <td>71.559</td> <td>5.767</td> <td>70.192</td> <td>(0.345)</td> <td>(0.521)</td> <td>1.007</td> <td>147.659</td> </tr> </tbody> </table>	REVISED PROGRAMME	Original Budget 2015/16 £m	Rollover from 2014/15 £m	2015/16 Previously Reported			Changes - This Period £m	Revised Budget 2015/16 £m	Changes	Rollover to 2016/17	Savings	£m	£m	£m	Chief Executives	0.020	0.006	0	0	0	0	0.026	People & Resources	0.075	0.086	(0.018)	0	0	0	0.143	Governance	0.170	0.753	0	0	0	0	0.923	Education & Youth	45.022	1.942	(13.585)	(0.345)	0	0	33.034	Social Care	0	0	0	0	0	0	0	Community & Enterprise	2.841	0.857	2.960	0	(0.521)	(0.107)	6.030	Planning & Environment	0.551	1.147	0.020	0	0	0.032	1.750	Transport & Streetscene	0.860	0.104	1.022	0	0	0.785	2.771	Organisational Change 1	0	0.042	0.045	0	0	0	0.087	Organisational Change 2	0.820	0.318	0.500	0	0	0	1.638	Council Fund Total	50.359	5.255	(9.056)	(0.345)	(0.521)	0.710	46.402	HRA Subsidy Buyout	0	0	79.248	0	0	0	79.248	Housing Revenue Account	21.200	0.512	0	0	0	0.297	22.009	Housing Revenue Account Total	21.200	0.512	79.248	0.000	0.000	0.297	101.257	Programme Total	71.559	5.767	70.192	(0.345)	(0.521)	1.007	147.659
REVISED PROGRAMME	Original Budget 2015/16 £m				Rollover from 2014/15 £m	2015/16 Previously Reported				Changes - This Period £m	Revised Budget 2015/16 £m																																																																																																																												
						Changes	Rollover to 2016/17					Savings																																																																																																																											
		£m	£m	£m																																																																																																																																			
Chief Executives	0.020	0.006	0	0	0	0	0.026																																																																																																																																
People & Resources	0.075	0.086	(0.018)	0	0	0	0.143																																																																																																																																
Governance	0.170	0.753	0	0	0	0	0.923																																																																																																																																
Education & Youth	45.022	1.942	(13.585)	(0.345)	0	0	33.034																																																																																																																																
Social Care	0	0	0	0	0	0	0																																																																																																																																
Community & Enterprise	2.841	0.857	2.960	0	(0.521)	(0.107)	6.030																																																																																																																																
Planning & Environment	0.551	1.147	0.020	0	0	0.032	1.750																																																																																																																																
Transport & Streetscene	0.860	0.104	1.022	0	0	0.785	2.771																																																																																																																																
Organisational Change 1	0	0.042	0.045	0	0	0	0.087																																																																																																																																
Organisational Change 2	0.820	0.318	0.500	0	0	0	1.638																																																																																																																																
Council Fund Total	50.359	5.255	(9.056)	(0.345)	(0.521)	0.710	46.402																																																																																																																																
HRA Subsidy Buyout	0	0	79.248	0	0	0	79.248																																																																																																																																
Housing Revenue Account	21.200	0.512	0	0	0	0.297	22.009																																																																																																																																
Housing Revenue Account Total	21.200	0.512	79.248	0.000	0.000	0.297	101.257																																																																																																																																
Programme Total	71.559	5.767	70.192	(0.345)	(0.521)	1.007	147.659																																																																																																																																
	Rollover from 2014/15																																																																																																																																						
1.04	Rollover sums from 2014/15 to 2015/16, totalling £5.767m (CF £5.255m, HRA £0.512m), were approved by Cabinet.																																																																																																																																						

Changes during this period

1.05 Changes during this period have resulted in a net increase in the programme total of £1.007m (CF (£0.710m), HRA £0.297m). A summary of the changes, showing major items, is in Table 2 below:-

Table 2

CHANGES DURING THIS PERIOD		£m
<u>COUNCIL FUND</u>		
Increases		
Queensferry Roundabout Scheme - WG Grant Funded		0.572
Queensferry Roundabout Scheme - FCC Match Funded		0.228
Other Aggregate Increases		0.075
		0.875
Decreases		
Removal of Traveller Site Grant		(0.150)
Other Aggregate Decreases		(0.015)
		(0.165)
Total		0.710
<u>HRA</u>		
Increases		
Enhanced Kitchen Replacement Programme funded by Contribution		0.152
Communal Heating - WG Grant		0.145
		0.297
Decreases		
		0.000
Total		0.297

1.06 The Queensferry Roundabout scheme involves improvements to the roundabout and Asda junction and reflects a revised funding profile between WG and the Council.

1.07 At the time of setting the 2015/16 budget it was anticipated that a WG grant of £0.150m would be received for the refurbishment of the Riverside Traveller site. This is not now the case and so the budget has been withdrawn.

1.08 Within the HRA, Flintshire has earned a rebate from the London Housing Consortium (LHC) for the use of their procurement frameworks which is being utilised to supplement the kitchen replacement programme. In addition existing WG grant funding is being used to upgrade the communal heating systems in the Flint tower blocks.

Capital Expenditure compared to Budget

1.09 Actual expenditure as at Month 6 (end of September 2015) across the whole of the capital programme is £98.490m. The breakdown of expenditure is analysed in Table 3 below, along with the percentage spend against budget. This shows that 28.13% of the budget has been spent (CF 30.67%, HRA 22.77%). Corresponding figures for Month 6 2014/15 were 36.39% (CF 34.95%, HRA 40.03%). The HRA capital programme is significantly larger than in previous years, requiring more initial planning and therefore the bulk of expenditure will occur later in the year. These figures exclude the HRA Subsidy Buyout (£79.248m) which was paid in its entirety early in the financial year.

Table 3

EXPENDITURE	Revised Budget	Cumulative Expenditure Month 6	Percentage Spend v Budget	Projected Outturn	Variance Budget v Outturn (Under)/Over
	£m	£m	%	£m	£m
Chief Executives	0.026	0	0	0.026	0
People & Resources	0.143	0	0	0.143	0
Governance	0.923	0.435	47.09	0.923	0
Education & Youth	33.034	9.722	29.43	32.966	(0.068)
Social Care	0	0	0	0	0
Community & Enterprise	6.030	2.574	42.68	6.531	0.501
Planning & Environment	1.750	0.297	16.97	1.750	0
Transport & Streetscene	2.771	0.655	23.63	2.806	0.035
Organisational Change 1	0.087	0.176	202.10	0.207	0.120
Organisational Change 2	1.638	0.372	22.73	1.271	(0.367)
Council Fund Total	46.402	14.230	30.67	46.623	0.221
Housing Revenue Account	22.009	5.012	22.77	22.009	0
Programme Total (Excl HRA Subsidy)	68.411	19.242	28.13	68.632	0.221
HRA Subsidy Buyout	79.248	79.248	100.00	79.248	0
Programme Total	147.659	98.490	66.70	147.880	0.221

1.10 The table also shows the current projected outturn of £147.880m. This indicates a projected overspend (pending adjustments) of £0.221m on the Council Fund and a projected breakeven position on the HRA. The apparent overspends on both Community & Enterprise and Organisational Change 1 are down to the fact that expenditure is incurred in year prior to the funding being drawn down, which will happen later in the financial year.

1.11 Details of the variances for individual programme areas are listed in Appendix B, which includes the reasons, and required remedial actions which may be required where those variances exceed +/- 10% of the revised budget. In addition, where Early Identified Rollover (EIR) into 2016/17 has been identified, this is also included in the narrative.

Rollover into 2016/17

1.12 As at Month 6 EIR of £0.435m has been identified which reflects reviewed spending plans across all programme areas; these committed amounts have been identified as now required to meet the cost of programme works in 2016/17.

1.13 Information relating to each programme area is contained in Appendix B and summarised in Table 4 below:-

Table 4

ROLLOVER INTO 2016/17	Month 4 £m	Month 6 £m	Total £m
Education & Youth	0.345	0.068	0.413
Organisational Change 1	0	0.367	0.367
Council Fund	0.345	0.435	0.780
Housing Revenue Account	0	0	0

Financing

1.14 The capital programme is financed as summarised in Table 5 below:-

Table 5

FINANCING RESOURCES	General Financing¹ £m	Specific Financing² £m	Total Financing £m
Latest Monitoring			
Council Fund	6.118	40.284	46.402
Housing Revenue Account	5.110	96.147	101.257
	11.228	136.431	147.659
Total Financing Resources	11.228	136.431	147.659

1 Supported Borrowing / General Capital Grant / Capital Receipts / MRA
2 Grants & Contributions / CERA / Reserves / Prudential & Other Borrowing

1.15 Given the continuing uncertainty over the realisation of asset disposals, no capital receipts were assumed for 2015/16 budget setting purposes. However, any assets realised in year would be available for capital investment (see Sections 1.17 to 1.19 below).

Funding of 2015/16 Approved Schemes

1.16 The position as at Month 6 is summarised in Table 6 below:-

Table 6

FUNDING OF APPROVED SCHEMES		
	£m	£m
Surplus from 2014/15		(1.314)
Increases		
Previously reported	0.565	
Queensfery Roundabout	0.228	0.793
Decreases		
Actual In year receipts	(1.254)	
Identified Savings (Previously reported)	(0.521)	
Unallocated Headroom	(0.333)	(2.108)
Funding Available		(2.629)
Prospective Schemes		
Brookhill / Standard PV Sites		1.450
		1.450
Projected shortfall / (surplus) to 2016/17		(1.179)

1.17 The final outturn surplus from 2014/15 was £1.314m (£1.322m as per outturn report to Cabinet 14 July, 2015).

Additional allocations in year amount to £0.793m, an increase of £0.228m on Month 4. This increase is Flintshire's contribution to the Queensfery Roundabout project.

Savings in the resources required for Flintshire Connects (as previously reported in Month 4 Capital Monitoring report to Cabinet 13th October, 2015) amount to £0.521m.

Actual receipts to Month 6 amount to £1.254m and unallocated headroom remains unaltered at £0.333m.

Taken as a whole this indicates that c£2.629m is available to fund capital schemes.

1.18 Portfolios through their business plans have identified significant capital investment needed to improve services and achieve revenue efficiencies. Business cases are in the process of being written, the intention being to bring additional capital schemes to Cabinet for approval in the current and/or future financial years.

1.19	A report requesting support for the installation of photovoltaic (PV) arrays at ex landfill sites in Buckley was approved by Cabinet at its meeting of 16 June 2015. The provisional costs are included in the table above and a further report will come to Cabinet once all the details are finalised.
------	--

2.00	RESOURCE IMPLICATIONS
2.01	Financial implications - As set out in the body of the report.
2.02	Personnel Implications - None directly as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	No consultation is required as a direct result of this report.

4.00	RISK MANAGEMENT
4.01	At this stage in the financial year and given the size and complexity of schemes within the programme, it is considered that the level of spend against budget is appropriate and poses no risk or negative impact for the Council e.g. loss of external funding.
4.02	As stated in Section 1.09, the 2015/16 HRA Capital Programme is significantly larger than in previous years and so may present a risk in terms of achieving spending levels. As such this will need to be closely monitored during the year.

5.00	APPENDICES
5.01	Appendix A: Capital Programme - Changes during 2015/16
5.02	Appendix B: Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Capital Programme monitoring papers 2015/16. Contact Officer: Andrew Elford Accountant Telephone: 01352 702291 E-Mail: andrew.elford@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	<p>Capital Programme: The Council's financial plan covering capital schemes and expenditure proposals for the current year and a number of future years. It also includes estimates of the capital resources available to finance the programme.</p> <p>CERA: Capital Expenditure charged to Revenue Account. The Council is allowed to use its revenue resources to fund capital expenditure. However the opposite is not permissible.</p> <p>Council Fund (CF): The fund to which all the Council's revenue and capital expenditure is charged.</p> <p>Housing Revenue Account (HRA): The fund to which all the Council's revenue and capital expenditure relating to its housing stock is charged.</p> <p>MRA: Major Repairs Allowance. A general capital grant from WG for HRA purposes.</p> <p>Rollover: Rollover occurs when schemes due to be completed in a given financial year are delayed until a subsequent year. In this case the relevant funding is 'rolled over' to meet the delayed expenditure.</p>

CAPITAL PROGRAMME - CHANGES DURING 2015/16

	Original Budget 2015/16	Rollover from 2014/15	Previously Reported			Changes (Current)	Revised Budget 2015/16
			Changes	Rollover to 2016/17	Savings		
	£m	£m	£m	£m	£m	£m	£m
Council Fund :							
Chief Executives							
Clwyd Theatr Cymru	0.020	0.006	0	0	0	0	0.026
	0.020	0.006	0.000	0.000	0.000	0.000	0.026
People & Resources							
Corporate Finance	0.075	0.086	(0.018)	0	0	0	0.143
	0.075	0.086	(0.018)	0.000	0.000	0.000	0.143
Governance							
Information Technology	0.170	0.753	0	0	0	0	0.923
	0.170	0.753	0.000	0.000	0.000	0.000	0.923
Education & Youth							
Education - General	1.950	0	(1.950)	0	0	0	0
Primary Schools	0.040	0.293	0.829	(0.021)	0	0	1.141
Schools Modernisation	42.987	0.942	(13.594)	(0.016)	0	0	30.319
Secondary Schools	0	0.254	0.341	(0.012)	0	0	0.583
Special Education	0	0.444	0.548	(0.296)	0	0	0.696
Minor Works, Furn & Equip	0.045	0.009	0	0	0	0	0.054
Community Youth Clubs	0	0	0.241	0	0	0	0.241
	45.022	1.942	(13.585)	(0.345)	0.000	0.000	33.034
Social Care							
Partnerships & Performance	0	0	0	0	0	0	0
	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Community & Enterprise							
Flintshire Connects	0.250	0.451	0	0	(0.521)	0	0.180
Community Coastal Fund	0	0	0	0	0	0.043	0.043
Town Centre Regeneration	0.130	0.349	0	0	0	0	0.479
Vibrant & Viable Places	0	0.005	2.960	0	0	0	2.965
Private Sector Renewal/Improv't	2.311	0.052	0	0	0	0	2.363
Travellers' Sites	0.150	0	0	0	0	(0.150)	0.000
	2.841	0.857	2.960	0.000	(0.521)	(0.107)	6.030
Planning & Environment							
Engineering	0.115	0.674	0	0	0	0	0.789
Energy Services	0.100	0	0	0	0	0	0.100
Rights of Way	0	0	0	0	0	0.013	0.013
Planning Grant Schemes	0	0	0	0	0	0.019	0.019
Ranger Services	0.027	0.347	0.020	0	0	0	0.394
Townscape Heritage Initiatives	0.309	0.126	0	0	0	0	0.435
	0.551	1.147	0.020	0.000	0.000	0.032	1.750

CAPITAL PROGRAMME - CHANGES DURING 2015/16

	Original Budget 2015/16	Rollover from 2014/15	Previously Reported			Changes (Current)	Revised Budget 2015/16
			Changes	Rollover to 2016/17	Savings		
	£m	£m	£m	£m	£m	£m	£m
Transport & Streetscene							
Sustainable Waste Management	0	0	0.519	0	0	0	0.519
Highways	0.860	0.089	0	0	0	0	0.949
Local Transport Grant	0	0.015	0.503	0	0	0.785	1.303
	0.860	0.104	1.022	0.000	0.000	0.785	2.771
Organisational Change 1							
Leisure Centres	0	0.034	0.045	0	0	0	0.079
Recreation - Other	0	0.008	0	0	0	0	0.008
Play Areas	0	0	0	0	0	0	0
	0.000	0.042	0.045	0.000	0.000	0.000	0.087
Organisational Change 2							
Administrative Buildings	0.820	0.318	0	0	0	0	1.138
Community Asset Transfers	0	0	0.500	0	0	0	0.500
	0.820	0.318	0.500	0.000	0.000	0.000	1.638
Housing Revenue Account :							
HRA Subsidy Buyout	0	0	79.248	0	0	0	79.248
Disabled Adaptations	0	0.512	1.000	0	0	0	1.512
Energy Schemes	0	0	3.900	0	0	0	3.900
Major Works	2.871	0	0	0	0	0.550	3.421
Accelerated Programmes	15.040	0	(3.900)	0	0	0	11.140
WHQS Improvements	2.289	0	0	0	0	(0.253)	2.036
Disabled Adaptations	1.000	0	(1.000)	0	0	0	0
	21.200	0.512	79.248	0.000	0.000	0.297	101.257

Totals :

Council Fund	50.359	5.255	(9.056)	(0.345)	(0.521)	0.710	46.402
Housing Revenue Account	21.200	0.512	79.248	0.000	0.000	0.297	101.257
Grand Total	71.559	5.767	70.192	(0.345)	(0.521)	1.007	147.659

CHIEF EXECUTIVES

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Clwyd Theatr Cymru	0.026	0	0.026	0	0	0		
Total	0.026	0.000	0.026	0.000	0.000	0.000		

PEOPLE & RESOURCES

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Corporate Finance	0.143	0	0.143	0	0	0		
Total	0.143	0.000	0.143	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

GOVERNANCE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Information Technology	0.923	0.435	0.923	0	0	0		
Total	0.923	0.435	0.923	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

EDUCATION & YOUTH

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Education - General	0	(0.022)	0	0		0		
Primary Schools	1.141	0.237	1.141	0	0	(0.021)		
Schools Modernisation	30.319	8.645	30.285	(0.034)	(0)	(0.016)	Early Identified Rollover - Hawarden Village CP School (Link Scheme) £0.034m	Request approval to move funding of £0.034m to 2016/17
Community Youth Clubs	0.241	0.196	0.241	0	0	0		
Secondary Schools	0.583	0.421	0.583	0	0	(0.012)		
Special Education	0.696	0.245	0.692	(0.004)	(1)	(0.296)	Early Identified Rollover - Saltney, St. Davids High School (Lift / Accessible Toilet scheme) Retention payment (£0.004m).	Request approval to move funding of £0.004m to 2016/17
Minor Works, Furn & Equip	0.054	0.001	0.024	(0.030)	(56)	0	Early Identified Rollover - Hawarden Villiage CP (Link Scheme / Kitchen fixtures & fittings) £0.030m.	Request approval to move funding of £0.030m to 2016/17
Total	33.034	9.722	32.966	(0.068)	(0)	(0.345)		

Variance = Budget v Projected Outturn

SOCIAL CARE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Partnerships & Performance	0	0	0	0		0		
Total	0.000	0.000	0.000	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

COMMUNITY & ENTERPRISE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Flintshire Connects	0.180	0.041	0.180	0	0	0		
Community Coastal Fund	0.043	0	0.043	0	0	0		
Town Centre Regeneration	0.479	0.980	0.980	0.501	105	0.475	Expenditure on ERDF funded schemes incurred in advance of grant reimbursement	Additional grant funding has been claimed to match expenditure, awaiting payment
Vibrant & Viable Places	2.965	0.202	2.965	0	0	0		
Private Sector Renewal/Improvement	2.363	1.350	2.363	0	0	0		
Travellers' Sites	0	0	0	0		(0.150)		
Total	6.030	2.574	6.531	0.501	8	0.325		

Variance = Budget v Projected Outturn

PLANNING & ENVIRONMENT

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Engineering	0.789	0.063	0.789	0	0	0		
Energy Services	0.100	0.052	0.100	0	0	0		
Rights of Way	0.013	0.013	0.013	0	0	0.013		
Planning Grant Schemes	0.019	0.019	0.019	0	0	0.019		
Ranger Services	0.394	0.082	0.394	0	0	0		
Townscape Heritage Initiatives	0.435	0.067	0.435	0	0	0		
Total	1.750	0.297	1.750	0.000	0.000	0.032		

Variance = Budget v Projected Outturn

TRANSPORT & STREETSCENE

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Sustainable Waste Management	0.519	0.191	0.554	0.035	7	0		
Highways	0.949	0.446	0.949	0	0	0		
Local Transport Grant	1.303	0.017	1.303	0	0	0		
Total	2.771	0.655	2.806	0.035	1.263	0.000		

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 1

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Leisure Centres	0.079	0.053	0.079	0	0	0		
Recreation - Other	0.008	0	0.008	0	0	0		
Play Areas	0	0.120	0.120	0		0		All expenditure is funded from Section 106 contributions and FCC match funding drawn down at year end
Swimming Pools	0	0.003	0	0		0		
Total	0.087	0.176	0.207	0.120	137.931	0.000		

Variance = Budget v Projected Outturn

ORGANISATIONAL CHANGE 2

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Administrative Buildings	1.138	0.372	1.071	(0.067)	(6)	0	Early Identified Rollover - Hawarden Rectory, delayed start of works (£0.035m). Fire Risk Assessments at County Hall (£0.032m)	Request approval to move funding of £0.067m to 2016/17
Community Asset Transfers	0.500	0	0.200	(0.300)	(60)	0	Early Identified Rollover - £0.200m has been allocated to potential CAT's in year, however larger transfers now due in April 2016	Request approval to move funding of £0.300m to 2016/17
Total	1.638	0.372	1.271	(0.367)	(22.405)	0.000		

Variance = Budget v Projected Outturn

HOUSING REVENUE ACCOUNT

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
HRA Subsidy Buyout	79.248	79.248	79.248	0	0	0		
Disabled Adaptations	1.000	0.253	1.000	0	0	0		
Energy Services	4.412	0.281	4.412	0	0	0		
Major Works	3.421	1.331	3.421	0	0	0		
Accelerated Programmes	0.450	0.373	0.450	0	0	0		
WHQS Improvements	12.726	2.774	12.726	0	0	0		
Total	101.257	84.260	101.257	0.000	0.000	0.000		

Variance = Budget v Projected Outturn

SUMMARY

Capital Budget Monitoring 2015/16 - Month 6

Programme Area	Total Budget £m	Actual Exp. £m	Projected Outturn £m	Variance (Under)/ Over £m	Variance %age %	Variance Prev Qtr £m	Cause of Variance	Action Required
Chief Executive's	0.026	0	0.026	0	0	0		
People & Resources	0.143	0	0.143	0	0	0		
Governance	0.923	0.435	0.923	0.000	0	0		
Education & Youth	33.034	9.722	32.966	(0.068)	(0)	(0.345)		
Social Care	0	0	0	0		0		
Community & Enterprise	6.030	2.574	6.531	0.501	8	0.325		
Planning & Environment	1.750	0.297	1.750	0	0	0.032		
Transport & Streetscene	2.771	0.655	2.806	0.035	1	0		
Organisational Change 1	0.087	0.176	0.207	0.120	138	0		
Organisational Change 2	1.638	0.372	1.271	(0.367)	(22)	0		
Sub Total - Council Fund	46.402	14.230	46.623	0.221	0	0.012		
Housing Revenue Account	101.257	84.260	101.257	0.000	0	0		
Total	147.659	98.490	147.880	0.221	0	0.012		

Variance = Budget v Projected Outturn

This page is intentionally left blank



CABINET MEETING

Date of Meeting	Tuesday 15 December 2015
Report Subject	Consultation Process for the Introduction of Traffic Calming and other Highway Safety Features.
Cabinet Member	Deputy Leader of the Council and Cabinet Member for Environment
Report Author	Chief Officer Streetscene and Transportation
Type of Report	Operational

EXECUTIVE SUMMARY

The process of engagement with the community on traffic matters can be complex, time consuming and it is very difficult to satisfy individual resident preferences whilst satisfying the Authority's statutory 'duty of care' to reduce accidents on the highway network.

The purpose of this report is to seek Cabinet approval to review and formalise the current consultation process with Local Members, Community Councils and members of the public relating to the implementation of traffic calming measures.

The current process for consulting on traffic orders and other safety related schemes has also been detailed for purposes of clarity and transparency.

RECOMMENDATIONS

1	That Cabinet approves the proposed approach for consulting with local communities on future traffic calming schemes and notes the process currently followed for community consultation on other road safety arrangements.
---	--

REPORT DETAILS

1.00	EXPLAINING THE BACKGROUND TO CURRENT CONSULTATION PROCESS
1.01	Currently, all safety schemes (either statistically identified or locally requested) are assessed, scored and ranked in accordance with Flintshire County Council's Road Safety Scheme Matrix. All schemes are prioritised in order of hierarchal score with the highest scoring schemes being included within the Authority's annual bid to Welsh Government.
1.02	For those schemes identified within the Flintshire County Council Road Safety Scheme Matrix that may be eligible for physical traffic calming measures, any potential scheme must then be assessed in accordance with Flintshire County Council's Traffic Calming Policy. The Authority's Traffic Calming Policy assesses both the need and suitability of physical features, taking into consideration factors such as recorded accidents, vehicular speeds, traffic flows, pedestrian generators and high risk / vulnerable users.
1.03	For the implementation of all new physical traffic calming schemes, the current process requires Officers to discuss initial proposals with the Local Member (s) before then engaging directly with Local Residents. Residents are (where possible) invited to view the scheme and are provided with an opportunity make any comment or state a preference on a specific option at the public events or exhibitions. At these events a record of the level of support and preferred option is recorded and is then used to recommend on the final option and layout for the scheme.
1.04	<p>Although residents often welcome the opportunity to engage direct with Officers, the following concerns with this process have been noted;</p> <ul style="list-style-type: none">(i) Engagement with mass consultees (local residents) can be complex, time consuming for Officers and in many cases, very difficult to satisfy individual resident demands or preference whilst satisfying the Authority's statutory duty of care to reduce accidents on the Flintshire road network.(ii) Satisfying individual requests in one instance can often result in an objection being received from another. Should such a situation occur, Local Members can become embroiled in disagreements for which no apparent outcome can be found.(iii) Highway safety proposals, in particular, physical traffic calming measures, are in most cases funded by Welsh Government grant funding and therefore have to be completed within the financial year for which the funding is granted. Should a situation arise whereby conflicting public support exists, the formal consultation process (for which may include formal objections to the proposals) could delay the implementation of the scheme or in some instances, jeopardise

	<p>delivery altogether.</p> <p>(iv) Should the delivery of a safety scheme be compromised, the Authority could be in breach of its statutory duty to reduce accidents having identified the risk via the Welsh Government and Flintshire County Council Safety matrices.</p> <p>(v) Currently, should an individual exercise their right to formally object to proposals, this will be recorded as one objection. By comparison, should the Community Council also wish to object, this would be considered as one objection also, and therefore, may not be deemed as proportionate given the Community Councils function of representing the views of the local community.</p>
1.05	Having identified the concerns within the existing process, it is proposed that in future the Community Council are requested to gather the views of their local community and come to a conclusion on the best option, thus enabling the Authority to engage with a singular consultee in each case.
1.06	<p>Proposed new process for Consultation</p> <p>In line with the existing process, Officers would engage with Local Members in the first instance, providing a number of potential schemes for consideration as well as a 'preferred option'. Once approval has been made with the Local Member, scheme options would then be provided to the Community Council for wider consultation with the local community. On receipt of an agreed option, the scheme would then be formally advertised.</p>
1.07	<p>The benefits of adopting a single consultee approach, in this instance the Community Council, are as follows;</p> <ul style="list-style-type: none"> (i) A revised process will provide the Authority with clarity on scheme preference and general consensus of resident's views (single consultee to represent public support). (ii) Community Council will have direct input into scheme proposals, ensuring increased scheme ownership by the Community Council and the wider community. (iii) Ensure scheme deadlines are achieved in line with grant funding allocation. Engagement with a singular consultee will mitigate risk of delays associated with a large number of consultee's. (iv) Reduction in the level of Officer resources, previously associated with complex consultation process. (v) Streamline process for Local Members greatly reducing potential for inner-ward conflict.
1.08	For the avoidance of doubt, the Authority must be clear as to the nature of consultation exercise. It is essential that this is made apparent at the point engagement to avoid unrealistic public expectation. The Community Council must be aware of the need to undertake the consultation process in a thorough, robust and open manner to avoid future concerns or

	challenges in respect of the process.
1.09	The Highway Authority has a statutory duty to reduce the number of road traffic collisions on the highway network (in line with Welsh Government Guidance). Should a scheme requiring the implementation of physical measures be identified as appropriate, consultation with the Community Council and wider community will be on the basis of choosing a preferred scheme option and <i>not</i> the principle of the proposal.
	Reviewing existing traffic calming schemes
1.10	In recent years, the Authority has received a number of requests seeking the removal or changes to existing traffic calming schemes. Such requests often relate to schemes implemented in excess of 15 years ago and often include the earliest forms of speed retardant features (thermoplastic humps or <i>sleeping policemen</i>). Many of these historic schemes were implemented by direct request of the representative Community Council via match funding initiatives prior to the implementation of the Authority's data led Traffic Calming Policy.
1.11	Traffic calming changes or complete replacement schemes will only be considered in the following circumstances: <ol style="list-style-type: none"> 1. Significant changes to traffic movements brought about by local highway improvements or changes. 2. Road resurfacing 3. Continued accident records
1.12	In the above circumstances the consultation process for the revised scheme will follow the protocol for new schemes as detailed in this report.
	Provision of or changes to Traffic Regulation Orders (TRO's)
1.13	Similarly, all requests for the implementation of Traffic Regulation Orders (TRO's) are assessed, scored and ranked in accordance with Flintshire County Council's TRO Matrix. Again, all schemes are prioritised in order of hierarchal score, with the highest scoring schemes being included within the annual programme of works pending available funding.
1.14	In the event that implementation of a traffic regulation order be deemed appropriate, Officers would engage with Local Members in the first instance. Should the scheme receive the support of the Local Member, proposals would then be subject to a full 21 day Statutory Consultation Process which would include public notices erected on site, advertisements within local press and proposals displayed on the Flintshire County Council website.
1.15	Should formal objections be received within the period of advertisement (21 days), Officers will respond to the complainant providing a detailed response to all matters raised. A request for the withdrawal of the objection will also be made within the correspondence. Should the complainant wish to uphold their objection, objections will then be included within a delegation report to Cabinet who will make a decision on the implementation of the Order via delegated powers.

2.00	RESOURCE IMPLICATIONS
2.01	From current staff resources.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	With Cabinet Member on process.

4.00	RISK MANAGEMENT
4.01	Should the revised process not be adopted, the Authority is at risk of not adhering to its statutory duty of care to reduce the number of accidents on the Flintshire Road Network - please refer to item 1.09 (iv)

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None Contact Officer: Stephen O Jones Chief Officer (Streetscene and Transportation) Telephone: 01352 704700 E-mail: stephen.o.jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	TRO – Traffic Regulation Order

This page is intentionally left blank



CABINET MEETING

Date of Meeting	Tuesday 15 December 2015
Report Subject	Termination Of Taith Joint Committee
Cabinet Member	Deputy Leader Of The Council And Cabinet Member For Environment
Report Author	Chief Officer (Streetscene And Transportation)
Type of Report	Operational

EXECUTIVE SUMMARY

Taith was the North Wales Regional Transport Consortia (RTC) with a constituted mandate to deliver on Transport matters on behalf of the North Wales partner authorities. In January 2014 the Minister for Economy Science and Transport announced changes to the role of the organisation that in effect removed the majority of the functions of the RTC.

Since January 2014, the activities of the consortia have ended however the Joint Committee has continued to meet in line with the constitution for the committee.

The report seeks endorsement from Cabinet to support the Joint Committee's decision to end this arrangement and wind up the operations of the committee

RECOMMENDATIONS

1	That Informal Cabinet endorse the decision of the Taith Joint committee to terminate the role of the Joint committee with effect from the 29 th September 2015.
2	That Cabinet endorse the recommendation that a transport advisory forum be established as a sub-group of the North Wales Economic Ambition Board (NWEAB), consisting of the Portfolio holder for each Authority, to provide support and advice to the Connectivity and Infrastructure work stream.

REPORT DETAILS

1.00	EXPLANATION OF THE REASONS FOR THE TERMINATION OF THE TAITH JOINT COMMITTEE
1.01	Taith was established as a Joint Committee of the six Local Authorities in 2007. The Aims and Objectives of the Joint Committee are contained in the Taith Constitution. This was last reviewed in 2013 to reflect the changes needed within the Constitution to allow Taith to manage and deliver the then new arrangements for Bus Funding.
1.02	As a Joint Committee, Taith has a mandate to deliver on behalf of the partner authorities in those areas included within the Aims and Objectives. In effect therefore, the partner Authorities have delegated to the Joint Committee, the power to act on their behalf in the areas identified.
1.03	In January 2014 the Minister for Economy Science and Transport, Edwina Hart AM, announced changes to the role of the then Regional Transport Consortia (RTC) that in effect removed the majority of the functions of the RTC. Up to the Ministerial announcement, Taith had a significant role coordinating regional transport advice for the Welsh Government and administering capital funding programmes on their behalf. These roles have ceased and with this the main part of the requirement for a Joint Committee has gone.
1.04	Importantly however the requirement to produce a Regional Transport Plan that was the catalyst behind the establishment of Taith and the other Regional Transport Consortia disappeared. The Welsh Government in 2014 made changes to the Transport (Wales) Act 2000 that discharged this obligation. Although the six partner Authorities successfully collaborated to produce a joint Local Transport Plan in 2014, this activity did not require a Joint Committee to deliver the plan.
1.05	The fact that the Joint Committee was in existence was helpful in that a mechanism to support the development of the LTP was available and the formula for the recovery of costs in the Constitution made the task easier. There remained a possibility that similar work may be needed in the future, which would be eased if the Joint Committee was still in place and could be reactivated without the need to negotiate a new arrangement. Such proposals could include future transport plans, delivering major cross-boundary projects or other transformational infrastructure services. In considering the issues at the Taith Board however, Members were of the view that the costs and audit requirements of retaining the Joint Committee outweighed the possible future utility.
1.06	On this basis the Taith Board agreed that the Joint Committee be wound up as soon as practicable.
	Future Arrangements
1.07	The requirement to have a strong voice for transport in North Wales still

	exists. The North Wales Transport Taskforce initiated by Edwina Hart and chaired by Lesley Griffiths in 2014 produced a number of recommendations and among these were proposals that regional contributions to the identification of transport interventions should be coordinated through the North Wales Economic Ambition Board (NWEAB). The Chair of the NWEAB, Cllr Dilwyn Roberts subsequently received a letter from the Minister confirming this arrangement.
1.08	The NWEAB has a specific work stream on Connectivity and Infrastructure, as transport is a key component in supporting economic growth.
1.09	The Taith Board report highlighted that the NWEAB will need to utilise the experience of the Portfolio Holders for highways and transport that currently sit on the Taith Board, given that most members of the NWEAB do not have this portfolio responsibility.
1.10	Accordingly, the Chair of the NWEAB has proposed that a formal Transport Forum for the NWEAB be established to undertake this role. The Forum would meet two to four times annually, based on demand, to support the Connectivity and Infrastructure work stream and to ensure that an effective working relationship with the highways and transport teams in Authorities exists.
1.11	Such an arrangement would not need formal constitution arrangements similar to the existing Joint Committee, and could be established informally.
1.12	The proposal to establish a Transport Forum for the NWEAB is one that would ensure an effective link between transport Portfolio holders and the NWEAB. This would ensure that Members continue to have an input into region wide strategic transport issues.

2.00	RESOURCE IMPLICATIONS
2.01	None

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None

4.00	RISK MANAGEMENT
4.01	The role of the Transport Forum within the NWEAB will consider future strategic risk of all transport strategies and policies within the region

5.00	APPENDICES
5.01	None

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None Contact Officer: Stephen Jones Telephone: 01352 704700 E-mail: Stephen.o.jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	NWEAB – North Wales Economic Ambition Board LTP – Local Transport Plan Taith – North Wales Regional Transport Consortia



CABINET MEETING

Date of Meeting	Tuesday, 15 December 2015
Report Subject	Hope Household Recycling Centre (HRC) Site
Cabinet Member	Cabinet Member for Waste Strategy, Public Protection and Leisure
Report Author	Chief Officer – Streetscene and Transportation
Type of Report	Operational

EXECUTIVE SUMMARY

In June 2015 Cabinet approved that the HRC site at Fagyl Lane Hope would remain open at weekends only and for the receipt of recycling material only, until 1st January 2016.

This was subject to the receipt of an expression of interest (EOI) from the community stating their intention to take on the operations of the site which should be received before August 31st 2015.

The report further required that the subsequent business case to operate the site, should then be received and approved, in order that the community could take on the operation and management of the site from 1st January 2016

This report provides Cabinet with a summary of the discussions that are on-going with representatives of the community on the proposed transfer of the facility.

RECOMMENDATIONS

1	That Cabinet approves an extension of the existing 'weekend only' and 'recycling only' arrangement at Hope until 31 st January 2016 to allow additional time for the business case to be approved and to allow the local community representative sufficient time to mobilise resources to operate the site from this date.
---	--

REPORT DETAILS

1.00	EXPLANATION OF THE BACKGROUND TO HOPE HRC SITE
1.01	Following the Cabinet report in June 2015 the local community were given until 31 st August to present an EOI to operate the Hope HRC site.
1.02	An EOI was received in August from a representative who was acting on behalf of the local community offering to operate the facility.
1.03	Since this date, officers from the Council has been providing information which would allow the representative to build a business case to continue operations at the site.
1.04	An initial outline business case has recently been provided to the Council which requires further development work prior to final consideration and approval. In order to provide more time for the representative to complete the business case, a delay to the planned closure date of one month is recommended.
1.05	In the event that the business case is not finalised and approved by the 31 st January 2016 then the site will close completely on the 1 st February 2016.

2.00	RESOURCE IMPLICATIONS
2.01	Additional costs of the single operator at the site during the weekends in January.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Completed as part of initial decision.

4.00	RISK MANAGEMENT
4.01	The business case will be subjected to a robust due diligence review by officers prior to acceptance.

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Contact Officer: S Jones Telephone: 01352 704700 E-mail: Stephen.o.jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	HRC – Household Recycling Centre EOI – Expression of Interest

This page is intentionally left blank

EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN

Organisational Change – Leisure Services

- **Provision of High Ropes and Conversion to Gymnastics Facility**

To approve the proposal to remove and sell the High Ropes (Sky Trail) equipment at Deeside Leisure Centre, using the proceeds to reinvest in the centre facilities. To approve the lease of the resulting available space to a private operator to develop a Gymnastics facility.

People and Resources – Finance (Revenues)

- **Business Rates Write Offs**

Financial Procedure Rule (section 9.6) – Income and Expenditure, stipulate that any individual debt between the values of £5,000 and £25,000 shall be reported to the Chief Finance Officer (Corporate Finance Manager/Section 151 Officer) for consideration to write off, in conjunction with the Cabinet Member for Finance. There are 5 business rate accounts where the overall debt for each company is greater than £5,000 and the write off of those debts is recommended. The total of these debts is £50,893.94.

People and Resources – Finance (Revenues)

- **Council Tax Write Offs**

Financial Procedure Rule (section 9.6) – Income and Expenditure, stipulate that any individual debt between the values of £5,000 and £25,000 shall be reported to the Chief Finance Officer (Corporate Finance Manager/Section 151 Officer) for consideration to write off, in conjunction with the Cabinet Member for Finance. There are 3 council tax accounts where the overall debt is greater than £5,000, the total being £23,607.00.

Streetscene and Transportation

- **The Flintshire County Council (Off-Street Parking Places – Queensferry, Shotton, Connah’s Quay) (Civil Enforcement and Consolidation) (Amendment) Order 20--**

To advise Members of unresolved objections received following the advertisement of the proposed introduction of Car Parking Charges in Connah’s Quay, Queensferry and Shotton off street parks.

Streetscene and Transportation

- **Unresolved objections to various roads following proposed introductions of speed limits as outlined below. Members are recommended to overrule the objections, and adopt the speed limits as advertised:**

B5373 Gresford Road, Hope – 40 MPH

A548 Mostyn Road, Gronant Village – 30 MPH

A550 Gladstone Way, Queensferry to Hawarden - 40 MPH

A5026 Nant and B5123 Pentre Halkyn – 40 MPH

A5104 Penyffordd to Pontblyddyn - Speed Limit Review – 40 and 50 MPH

A5119 Rhyd y Galed to New Brighton – 40 MPH

B5101 Llanfynydd (At Riding School) – Speed Limit Review – 30 MPH

B5101 Llanfynydd (B5101 to Cymau Lane) – 30 MPH

B5123 Berth Ddu to Springfield Hill – Speed Limit Review – 30 and 40 MPH

B5123 Rhosesmor to Berth Ddu – 30 and 40 MPH
A541 Afonwen and B5122 Caerwys – 40 MPH
A5026 Gorsedd, Speed Limit Review – 40 MPH
B5125 Hawarden to Broughton – 30 and 50 MPH
A5026 Gorsedd, Speed Limit Review – 40 MPH
A5026 Holway Road, Holywell – 30 MPH
B5121 Brynford Road, Brynford – 40 MPH
A5119 Northop to Sychdyn – 40 MPH

Copies of the Delegated Powers reports are on deposit in the Team Manager's Room, Committee Services.

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY
DECEMBER 2015 TO MAY 2016**

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
December					
Environment Overview & Scrutiny Committee	3 December 2015	Overview and Scrutiny	Natural Resources Wales To receive a presentation on the work of Natural Resource Wales to include an update on work being undertaken to control invasive weeds e.g. Himalayan Balsam.		
Environment Overview & Scrutiny Committee	3 December 2015	Overview and Scrutiny	Q2 - Mid Year Improvement Plan Monitoring Report To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Environment Overview & Scrutiny Committee	3 December 2015	Planning and Environment	Countryside Access Management System (CAMS) To inform members of the information technology methods available for the public to report problems on public rights of way.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	3 December 2015	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Education and Youth Overview & Scrutiny Committee	3 December 2015	Overview and Scrutiny	Q2 - Mid Year Improvement Plan Monitoring Report (Education & Youth) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Education and Youth Overview & Scrutiny Committee	3 December 2015	Education and Youth	School Balances To provide the Committee with details of the closing balances held by Flintshire schools at the end of the financial year.		
Education and Youth Overview & Scrutiny Committee	3 December 2015	Education and Youth	Learning from the School Performance Monitoring Group (SPMG) To receive the annual report on progress and learning from the (SPMG)		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	3 December 2015	Streetscene and Transportation	A55/A494 Update To receive a report on the current position in relation to proposed works on the A55/A494		
Education and Youth Overview & Scrutiny Committee	3 December 2015	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.		
Environment Overview & Scrutiny Committee	7 December 2015	Chief Executive's	Budget Consultation 2016/17 To provide information on the budget process and proposals for 2016/17.	Strategic	Leader of the Council and Cabinet Member for Finance
Organisational Change Overview & Scrutiny Committee	8 December 2015	Chief Executive's	Budget Consultation 2016/17 To provide information on the budget process and proposals for 2016/17.	Strategic	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	9 December 2015	Community and Enterprise	<p>Approval to apply to Welsh Government for suspension of the Right to Buy in Flintshire</p> <p>To consult on the proposal to apply to the Welsh Government to suspend the Right to Buy in Flintshire</p>	Strategic	
Community and Enterprise Overview Scrutiny Committee	9 December 2015	Community and Enterprise	<p>Service Charges</p> <p>To consider the outcomes and next steps following the consultation exercise completed about proposals to introduce service charges for existing council tenants</p>		
Community and Enterprise Overview & Scrutiny Committee	9 December 2015	Overview and Scrutiny	<p>Q2 - Mid Year Improvement Plan Monitoring Report (Community & Enterprise)</p> <p>To enable Members to fulfil their scrutiny role in relation to performance monitoring.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	9 December 2015	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.		
Corporate Resources Overview & Scrutiny Committee	10 December 2015	Overview and Scrutiny	Police & Crime Commissioner: Consultation on the Crime & Policing Plan for 2016/17 Consultation		
Corporate Resources Overview & Scrutiny Committee	10 December 2015	Finance	Revenue Budget Monitoring 2015/16 (Month 6) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	10 December 2015	Overview and Scrutiny	Q2 - Mid Year Improvement Plan Monitoring Report (Corporate Resources) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Corporate Resources Overview & Scrutiny Committee	10 December 2015	Overview and Scrutiny	Streetscene In response to the request from the committee at the November meeting, to provide details of the overspend within Streetscene and the steps taken to mitigate this.		
Corporate Resources Overview & Scrutiny Committee	10 December 2015	Overview and Scrutiny	Medium Term Financial Strategy To receive a verbal update on the progress of the Medium Term Financial Strategy for 2015-2018.	All Report Types	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	10 December 2015	Overview and Scrutiny	Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Social & Health Care Overview & Scrutiny Committee	11 December 2015	Chief Executive's	Budget Consultation 2016/17 The report sets out the initial proposals for the 2016/17 Council Fund Revenue Budget for services within the portfolio of this Overview & Scrutiny Committee.	Strategic	
Cabinet	15 December 2015	Chief Executive's	Provisional Local Government Settlement and the Council Fund Revenue Budget 2016/17 To update on the Welsh Budget and Provisional Local Government Settlement and their implications	Strategic	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	15 December 2015	Chief Executive's	Quarter 2 Improvement Plan Monitoring Report To receive the 2015/16 Quarter 2 Improvement Plan monitoring reports for the period July to September 2015.	Strategic	Cabinet Member for Corporate Management
Cabinet	15 December 2015	Community and Enterprise	Local Lettings Policy To consider options and proposals to develop Local Lettings policies for new council housing.	Strategic	Cabinet Member for Housing
Cabinet	15 December 2015	Finance	Revenue Budget Monitoring 2015/16 (Month 6) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 6 and projected forward to year-end based on the most up to date information available.	Operational	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	15 December 2015	Finance	<p>Capital Programme 2015/16 (Month 6) To provide Members with the Month 6 (end of September) capital programme information for 2015/16.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	15 December 2015	Streetscene and Transportation	<p>CONSULTATION PROCESS FOR INTRODUCTION OF TRAFFIC CALMING AND OTHER HIGHWAY SAFETY FEATURES To seek approval for the new consultation process for the introduction of traffic calming and the revision of Traffic Regulation Orders.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	15 December 2015	Streetscene and Transportation	<p>Termination of Taith Joint Committee To inform of the decision made by the Taith Board to wind up the operation of the Joint Committee and pass delegated responsibility to the individual Authorities.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	15 December 2015	Streetscene and Transportation	Future of Hope HRC Site To provide an update on the on-going discussions with the community regarding asset transfer.	Operational	Cabinet Member for Waste Strategy, Public Protection and Leisure
Cabinet	15 December 2015	Organisational Change	Connah's Quay Swimming Pool Community Asset Transfer To consider the Community Asset Transfer of Connah's Quay Swimming Pool to the community.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Education and Youth Overview & Scrutiny Committee	15 December 2015	Chief Executive's	Budget Consultation 2016/17 To provide information on the budget process and proposals for 2016/17.	Strategic	Leader of the Council and Cabinet Member for Finance
Social & Health Care Overview & Scrutiny Committee	17 December 2015	Social Services	Social Service Wellbeing Act update To receive an update report on the Act.		
Social & Health Care Overview & Scrutiny Committee	17 December 2015	Overview and Scrutiny	Q2 - Mid Year Improvement Plan Monitoring Report To enable Members to fulfil their scrutiny role in relation to performance monitoring.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	17 December 2015	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		
Community and Enterprise Overview Scrutiny Committee	17 December 2015	Chief Executive's	Budget Consultation 2016/17 To provide information on the budget process and proposals for 2016/17.	Strategic	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	18 December 2015	Chief Executive's	Budget Consultation 2016/17 To provide information on the budget process and proposals for 2016/17.	Strategic	Leader of the Council and Cabinet Member for Finance
Corporate Resources Overview & Scrutiny Committee	18 December 2015	Chief Executive's	Budget Consultation 2016/17 To provide information on the budget process and proposals for 2016/17.	Strategic	Leader of the Council and Cabinet Member for Finance

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	18 December 2015	Overview and Scrutiny	Capital and Asset Strategy To seek the committee's views on the Capital Strategy and Asset Management Plan prior to it being submitted to the Cabinet for approval.		
January					
Education and Youth Overview & Scrutiny Committee	6 January 2016	Education and Youth	School Organisational Change – Ysgol Maes Edwin To consult with the Committee on the outcome of the consultation process for school organisational change at Ysgol Maes Edwin	Strategic	Cabinet Member for Education
Education and Youth Overview & Scrutiny Committee	6 January 2016	Community and Enterprise	School Organisational Change – Ysgol Llanfynydd To consult with the Committee on the outcome of the consultation process for school organisational change at Ysgol Llanfynydd	Strategic	Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education and Youth Overview & Scrutiny Committee	6 January 2016	Education and Youth	Self-evaluation on education services To update Members on overall service performance.	Operational	Cabinet Member for Education
Organisational Change Overview & Scrutiny Committee	11 January 2016	Organisational Change	Medium Term Libraries Plan : Hope, Mynydd Isa and Saltney Libraries To comment on the feasibility of Community Asset Transfers for these libraries		
Organisational Change Overview & Scrutiny Committee	11 January 2016	Overview and Scrutiny	Q2 - Mid Year Improvement Plan Monitoring Report (Organisational Change) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Organisational Change Overview & Scrutiny Committee	11 January 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	12 January 2016	Community and Enterprise	Strategic Housing and Regeneration Project (SHARP) To seek Members support on the first phase Housing schemes tenure and size mix and funding arrangements		
Community and Enterprise Overview & Scrutiny Committee Page 248	12 January 2016	Finance	Council Tax & Business Rate Statutory Policies To ratify annual policies for the financial year 2016-17 that determine discount schemes and administrative arrangements		
Community and Enterprise Overview & Scrutiny Committee	12 January 2016	Community and Enterprise	Flintshire Business Week 2015 To report on the outcomes of Flintshire Business Week		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	12 January 2016	Community and Enterprise	<p>Supporting People - Local Commissioning Plan To enable the Committee to consider appropriate measures to manage reductions within the Supporting People Programme Grant to protect service delivery as much as possible</p>		
Community and Enterprise Overview Scrutiny Committee	12 January 2016	Overview and Scrutiny	<p>Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.</p>		
Environment Overview & Scrutiny Committee	13 January 2016	Streetscene and Transportation	<p>Public Conveniences To update Members of the Scrutiny Committee on the final stage of the Public Convenience Review.</p>		Deputy Leader of the Council and Cabinet Member for Environment
Environment Overview & Scrutiny Committee	13 January 2016	Streetscene and Transportation	<p>Energy at Landfill Sites To provide details of the business case for the solar panels on Brookhill and Standard Landfill Site.</p>		Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	13 January 2016	Streetscene and Transportation	<p>Bus Subsidy Proposals To advise and update Scrutiny on the proposed review of subsidised bus services and outline the proposed approach for consulting with local communities on the development of Community Transport</p>		Deputy Leader of the Council and Cabinet Member for Environment
Environment Overview & Scrutiny Committee	13 January 2016	Overview and Scrutiny	<p>Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	14 January 2016	Finance	<p>Revenue Budget Monitoring 2015/16 (Month 7) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available.</p>		
Corporate Resources Overview & Scrutiny Committee	14 January 2016	Overview and Scrutiny	<p>Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education and Youth Overview & Scrutiny Committee	14 January 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education		
Community and Enterprise Overview Scrutiny Committee	15 January 2016	Finance	Housing Revenue Account draft budget and Rent Increase To provide the Committee with the draft HRA budget and proposed rent increase		
Cabinet	19 January 2016	Education and Youth	School Organisation Change - Ysgol Llanfynydd School Organisation Change	Strategic	Cabinet Member for Education
Cabinet	19 January 2016	Education and Youth	School Organisation Change - Ysgol Maes Edwin School Organisation Change	Strategic	Cabinet Member for Education

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 January 2016	Community and Enterprise	Strategic Housing and Regeneration Project (SHARP) To seek support on the first phase Housing schemes tenure and size mix and funding arrangements.	Strategic	Cabinet Member for Housing
Cabinet	19 January 2016	Community and Enterprise	Review of Discretionary Rate Relief To gain Cabinet approval on the need to carry out a Discretionary Rate Relief review.	Strategic	Cabinet Member for Corporate Management
Cabinet	19 January 2016	Community and Enterprise	Council Tax & Business Rate Statutory Policies To ratify annual policies for the financial year 2016-17 that determine discount scheme and administrative arrangements.	Strategic	Cabinet Member for Corporate Management

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 January 2016	Organisational Change	Medium Term Libraries Plan: Hope, Mynydd Isa and Saltney Libraries To assess and determine the feasibility of a Community Asset Transfer or to decide on alternative way forward.	Strategic	Cabinet Member for Education
Cabinet	19 January 2016	Streetscene and Transportation	Energy at Landfill Sites To provide the business case for the solar panels on Brookhill and Standard Landfill Site	Strategic	Cabinet Member for Waste Strategy, Public Protection and Leisure
Cabinet	19 January 2016	Streetscene and Transportation	Parking Provision in Talacre To seek approval for the introduction of a parking strategy for Talacre.	Operational	Deputy Leader of the Council and Cabinet Member for Environment

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 January 2016	Finance	<p>REVENUE BUDGET MONITORING 2015/16 (MONTH 7) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 7 and projected forward to year-end based on the most up to date information available.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	19 January 2016	Community and Enterprise	<p>Housing Revenue Account Draft Budget and Rent Increase To provide the draft Housing Revenue Account (HRA) Budget and proposed rent increase.</p>	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 January 2016	Community and Enterprise	<p>Supporting People - Local Commissioning Plan To consider appropriate measures to manage reductions within the Supporting People Programme Grant to protect service delivery as much as possible.</p>	Strategic	Cabinet Member for Housing
Cabinet	19 January 2016	Governance	<p>ADMINISTRATION REVIEW To consider an establishment structure for generic administrative posts and to note the savings achieved by the administrative review.</p>	Strategic	Cabinet Member for Corporate Management
Social & Health Care Overview & Scrutiny Committee	21 January 2016	Social Services	<p>Adult Safeguarding To update members on Adult Safeguarding Performance and current issues</p>		
Social & Health Care Overview & Scrutiny Committee	21 January 2016	Overview and Scrutiny	<p>Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Flintshire County Council	26 January 2016		APPROVAL OF DRAFT LICENSING POLICY CONSULTATION 2016-2020 For Members to consider any consultation responses and approve the Draft Licensing Policy for 2016-2020		
Audit Committee	27 January 2016	Finance	Statements of Accounts 2014/15 – Action Plan To provide the Audit Committee with the Flintshire’s response to the Wales Audit Office Audit of 2014/15 accounts.		
Audit Committee	27 January 2016	Governance	CORPORATE GOVERNANCE REPORT To agree the annual update of the Code of Corporate Governance. To agree the process for preparing the Annual Governance Statement for 2015/16.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	27 January 2016	Governance	EXTERNAL REGULATORS AND INSPECTIONS REPORTS To consider the annual reports issued by external regulators and inspectors.		
Audit Committee	27 January 2016	Governance	CONSULTANTS To present to the Committee the results of a review of consultancy.		
Audit Committee	27 January 2016	Chief Executive's	Mid year Improvement Plan strategic risks To review the Improvement Plan 2015/16 mid year strategic risks.		
Audit Committee	27 January 2016	Governance	PAYROLL FOLLOW UP To present to the Committee the results of a follow up review of the Payroll report 2014/15		
Audit Committee	27 January 2016	Governance	INTERNAL AUDIT PROGRESS REPORT To present to the Committee an update on the progress of the Internal Audit Department.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Audit Committee	27 January 2016	Governance	ACTION TRACKING To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.		
Audit Committee	27 January 2016	Governance	FORWARD WORK PROGRAMME To consider the Forward Work Programme for the Audit Committee.		
Audit Committee	27 January 2016	Finance	Treasury Management 2015/16 Mid Year Report, Quarterly Update and 2016/17 Strategy To present the draft Treasury Management Strategy 2016/17 for review prior to the Committee recommending its approval to Cabinet. To provide Members with a quarterly update		
February					

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education and Youth Overview & Scrutiny Committee	5 February 2016	Education and Youth	School Organisational Change – Ysgol Mornant Gwespyr Picton To consult with the Committee on the outcome of the consultation process for school organisational change at Ysgol Mornant Gwespyr Picton	Strategic	Cabinet Member for Education
Environment Overview & Scrutiny Committee	9 February 2016	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Community and Enterprise Overview & Scrutiny Committee	10 February 2016	Community and Enterprise	Housing (Wales) Act 2014 – Homelessness To review the implementation of the Housing (Wales) Act 2014 and how the Council undertakes its new homelessness prevention statutory duty		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	10 February 2016	Community and Enterprise	<p>Introduction of Council Tax Premium for empty and second homes</p> <p>To seek the introduction of a local scheme to charge council tax premiums for long term empty property and second homes.</p>		
Community and Enterprise Overview Scrutiny Committee	10 February 2016	Community and Enterprise	<p>Purchase of Ex Council Stock</p> <p>To consider proposals and criteria for the repurchase of ex council properties</p>	Strategic	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	10 February 2016	Overview and Scrutiny	<p>Forward Work Programme (Community & Enterprise)</p> <p>To consider the Forward Work Programme of the Community</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	11 February 2016	Finance	<p>Revenue Budget Monitoring 2015/16 (Month 8) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available.</p>		
Corporate Resources Overview & Scrutiny Committee	11 February 2016	Overview and Scrutiny	<p>Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Organisational Change Overview & Scrutiny Committee	15 February 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		
Cabinet	16 February 2016	Education and Youth	School Organisation Change - Ysgol Mornant Gwespyr Picton School Organisation Change	Strategic	Cabinet Member for Education
Cabinet	16 February 2016	Community and Enterprise	Vibrant and Viable Places Programme 2017 - 2020 To update on the implementation of the 2014-17 programme and seek approval for the development of proposals for the 2017 - 2020 programme.	Strategic	Cabinet Member for Economic Development

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 February 2016	Community and Enterprise	<p>Introduction of Council Tax Premium for empty and second homes To seek the introduction of a local scheme to charge council tax premiums for long term empty property and second homes</p>	Strategic	Cabinet Member for Economic Development
Cabinet	16 February 2016	Organisational Change	<p>Alternative Delivery Model consideration of final Business Plans Decisions on final Alternative Delivery Model business plans and any council wide considerations that need addressing prior to completion.</p>	Strategic	Leader of the Council and Cabinet Member for Finance
Cabinet	16 February 2016	Community and Enterprise	<p>Purchase of Ex Council Stock To consider proposals and criteria for the repurchase of ex council property.</p>	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 February 2016	Finance	<p>REVENUE BUDGET MONITORING 2015/16 (MONTH 8) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	16 February 2016	Finance	<p>Treasury Management Mid-Year Report 2015/16 To present to Members the draft Treasury Management Mid-Year Report for 2015/16 for recommendation to Council.</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 February 2016	Finance	<p>Prudential Indicators 2016/17 to 2018/19 To present proposals for setting a range of Prudential Indicators in accordance with the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).</p>	Operational	
Cabinet	16 February 2016	Finance	<p>Minimum Revenue Provision - 2016/17 Policy To present proposals for the setting of a prudent Minimum Revenue Provision (MRP) for the repayment of debt in 2016/17, as required under the Local Authorities (Capital Finance and Accounting) (Wales) (Amendment) Regulations 2008 ('the 2008 Regulations).</p>	Operational	

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	16 February 2016	Finance	Treasury Management Strategy 2016/17 To present to Members the draft Treasury Management Strategy for 2016/17 for recommendation to Council.		
Flintshire Council County	16 February 2016	Finance	Treasury Management Mid-Year Report 2015/16 To present to Council the Treasury Management Mid-Year Report for 2015/16 for approval.		
Flintshire Council County	16 February 2016	Finance	Treasury Management Strategy 2016/17 To present to Council the recommendations of Cabinet in relation to Treasury Management Strategy for 2016/17.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Education and Youth Overview & Scrutiny Committee	25 February 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.		
March Page 268					
Social & Health Care Overview & Scrutiny Committee	3 March 2016	Overview and Scrutiny	Forward Work Programme (Social & Health Care) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		
Organisational Change Overview & Scrutiny Committee	14 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Organisational Change) To enable Members to fulfil their scrutiny role in relation to performance monitoring		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Organisational Change Overview & Scrutiny Committee	14 March 2016	Overview and Scrutiny	Forward Work Programme (Organisational Change) To consider the Forward Work Programme of the Organisational Change Overview & Scrutiny Committee.		
Audit Committee	16 March 2016	Finance	Wales Audit Office – Audit Plan 2016 To provide the Audit Committee with the Wales Audit Office - Audit Plan for 2016,		
Audit Committee	16 March 2016	Finance	Treasury Management 2015/16 Update To provide members with a quarterly update on matters relating to the Council's 2015/16 Treasury Management Strategy up to the end of February 2016.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Community and Enterprise	<p>The Welsh Housing Quality Standard (WHQS) - Verification in achieving and maintaining the Standard : next Steps</p> <p>Development of a Strategy and approach to verifying achievement of the Welsh Housing Quality Standards.</p>	Strategic	Cabinet Member for Housing
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Finance	<p>Review of Fair Debt Policy</p> <p>To review the impact of the Fair Debt Policy previously approved by Cabinet.</p>	Operational	Cabinet Member for Corporate Management
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Overview and Scrutiny	<p>2015/16 Q3 Improvement Plan Monitoring (Community & Enterprise)</p> <p>To enable Members to fulfil their scrutiny role in relation to performance monitoring</p>		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community and Enterprise Overview & Scrutiny Committee	16 March 2016	Overview and Scrutiny	Forward Work Programme (Community & Enterprise) To consider the Forward Work Programme of the Community & Enterprise Overview & Scrutiny Committee.		
Corporate Resources Overview Scrutiny Committee	17 March 2016	Finance	Revenue Budget Monitoring 2015/16 (Month 9) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Chief Executive's	Welsh Language Standards Advise members of the proposed new Welsh Language Standards for Flintshire and seek endorsement of the Council's approach.		Cabinet Member for Corporate Management
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Corporate Resources) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Corporate Resources Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	Forward Work Programme (Corporate Resources) To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Environment Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Environment) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Environment Overview & Scrutiny Committee	17 March 2016	Overview and Scrutiny	Forward Work Programme (Environment) To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Cabinet	22 March 2016	Community and Enterprise	The Welsh Housing Quality Standard (WHQS) - Verification in achieving and maintaining the standard : next steps Development of a Strategy and approach to verifying achievement of the Welsh Housing Quality Standards.	Strategic	Cabinet Member for Housing

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	22 March 2016	Finance	<p>REVENUE BUDGET MONITORING 2015/16 (MONTH 9) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	22 March 2016	Chief Executive's	<p>Quarter 3 Improvement Plan Monitoring Report To receive the 2015/16 Quarter 3 Improvement Plan monitoring reports for the period July to September 2015.</p>		Cabinet Member for Corporate Management

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	22 March 2016	Finance	Capital Programme 2015/16 (Month 9) To provide Members with the Month 9 (end of December) capital programme information for 2015/16.	Operational	
Cabinet	22 March 2016	Education and Youth	School Admission Arrangements 2017 To advise members of the outcome of the statutory consultation exercise on the admission arrangements for September 2017	Operational	Cabinet Member for Education
Education and Youth Overview & Scrutiny Committee	24 March 2016	Overview and Scrutiny	Forward Work Programme (Education & Youth) To consider the Forward Work Programme of the Education & Youth Overview & Scrutiny Committee.		
Education and Youth Overview & Scrutiny Committee	24 March 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Education & Youth) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
April					
Social & Health Care Overview & Scrutiny Committee	14 April 2016	Overview and Scrutiny	2015/16 Q3 Improvement Plan Monitoring (Social & Health Care) To enable Members to fulfil their scrutiny role in relation to performance monitoring.		
Corporate Resources Overview Scrutiny Committee	14 April 2016	Finance	REVENUE BUDGE MONITORING 2015/16 (MONTH 10) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available.		

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Cabinet	19 April 2016	Finance	REVENUE BUDGET MONITORING 2015/16 (MONTH 10) To provide Members with the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month (insert month no.) and projected forward to year-end based on the most up to date information available	Operational	Leader of the Council and Cabinet Member for Finance
May					

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	12 May 2016	Finance	REVENUE BUDGE MONITORING 2015/16 (MONTH 11) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 11 and projected forward to year-end based on the most up to date information available.		
Cabinet	17 May 2016	Finance	REVENUE BUDGET MONITORING 2015/16 (MONTH 11) To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 11 and projected forward to year-end based on the most up to date information available.	Operational	Leader of the Council and Cabinet Member for Finance

By virtue of paragraph(s) 15 of Part 4 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted - Not for Publication

This page is intentionally left blank

By virtue of paragraph(s) 15 of Part 4 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted - Not for Publication

This page is intentionally left blank